

No. P-12053/3/2007-MLP  
Government of India  
Planning Commission  
(MLP Division)

Yojana Bhavan, Sansad Marg  
New Delhi – 110 001  
Dated : April 2, 2008

ORDER

Subject : Task Force for Preparation of a Manual for District Planning

In pursuance of the decision taken to ensure that district planning is an integral part of the States' Plans for the Eleventh Plan, it has been decided to set up a Task Force for Preparation of a Manual for District Planning.

2. The composition of the Task Force is as under :

- (i) Smt. Rajwant Sandhu, Additional Secretary, Ministry of Panchayati Raj - Chairperson
- (ii) Shri Sarat Kumar, Member Secretary, State Planning Board, Haryana - Member
- (iii) Dr. Varesh Sinha, Pr. Secretary, Panchayat, Rural Housing and Rural Development Department, Government of Gujarat - Member
- (iv) Dr. M. N. Roy, Pr. Secretary, Panchayat Rural Housing, Rural Development Department, Government of West Bengal - Member
- (v) Shri V. Ramani, Director General, Yashada, Pune - Member
- (vi) Shri S.M. Vijayanand, Pr. Secretary, Department of Local Self-Government & Rural Development, Government of Kerala - Member
- (vii) Shri K.N. Kumar, Deputy Director General, NIRD, Hyderabad - Member
- (viii) Dr. K. B. Lavekar, Commissioner of Agriculture, Govt. of Maharashtra, Commissionerate of Agriculture, Central Building, Pune - Member
- (ix) Representative of Ministry of Urban Development - Member
- (x) Dr. H. Ramachandran, Professor & Head, Department of Geography, Delhi School of Economics - Member
- (xi) Shri Ramesh Ramanathan, Janaagraha, Bangalore - Member
- (xii) Dr. Mihir Shah, Secretary, Samaj Pragati Sahyog, Bagli, District Dewas, Madhya Pradesh - Member
- (xiii) Dr. Rajesh Tandon, President, Society for Participatory Research in Asia (PRIA) 42, Tughlakabad Institutional Area, New Delhi - Member
- (xiv) Dr. Indu Patnaik, Deputy Adviser, Planning Commission - Member -  
Convenor

Contd. Page 2/-

8236  
3/4/08  
DAC(P)

3. The Terms of Reference of the Task Force are as under :

- (i) In the light of the Constitutional requirements related to District Planning Committees(DPCs), recommendations of the Report of the Expert Group on District Planning and the guidelines issued by Planning Commission, suggest institutional and other forms of professional support including capacity building to enable the DPCs to consolidate the plans of the various tiers of Panchayati Raj Institutions and urban local bodies (ULBs).
- (ii) Identify the lead sectors in the district plan and suggest the processes for horizontal coordination of plans prepared for the lead sectors with the district plan.
- (iii) Suggest the methodology for consolidation of the plans of gram panchayats, intermediate level panchayats, Zilla Parishads and ULBs into the district plan.
- (iv) Prepare draft process manual/guidelines for the District Perspective Plan and Annual Plans for use by the DPC and other technical/professional support agencies based on the (a) Report of the Expert Group on Planning at the Grassroots Level (2006), (b) Backward Regions Grant Fund Programme Guidelines, (c) Circulars on District Planning issued by Planning Commission, and (d) Steps for the preparation of District Plans as given in the Eleventh Plan Document.
- (v) Make recommendations for the seamless flow of funds for the entrusted works at the district and sub-district level as well as strengthening of the capacities of the Panchayati Raj Institutions in accounting practices.
- (vi) Recommend processes and structures for measuring outcomes and ensuring social-accountability in implementation of programmes at all levels of PRIs and ULBs.
- (vii) Any other issues relevant to (i) and (vi) above as the Task Force deems appropriate.

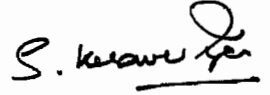
4. The Task Force will submit its report within six months from the date of its constitution.

5. The Task Force will have powers to co-opt Members, who are experts in the field of district planning.

6. The Task Force may retain an Institution to collect and analyze information as may be required for the Report.

7. For official members, TA/DA will be met from the budgets of their own Departments. In the case non-official members, TA/DA will be borne by the Planning Commission as admissible to Class I officers of the Government of India.

8. The Task Force will be serviced by MLP Division, Planning Commission. Dr. Indu Patnaik, Deputy Adviser(MLP), Planning Commission, Room No. 304, Yojana Bhavan, Tel. No. 23096525, Fax No. 23719900, email [ipatnaik@nic.in](mailto:ipatnaik@nic.in), will be the nodal officer of this Task Force and any further query/correspondence in this regard may be made with her.



(S. Kesava Iyer)

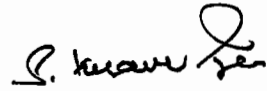
Under Secretary to the Govt. of India

To

Chairman and all Members of the Task Group

Copy to :

1. PPS/PS to Deputy Chairman/Minister of State/Members, Planning Commission
2. PPS to Secretary, Planning Commission
3. PPS/PS to all Principal Advisers/Sr. Advisers/Advisers/JS(SP)/ Sr. Consultant(RD), Planning Commission



(S. Kesava Iyer)

Under Secretary to the Govt. of India