

F.No- M-13040/26/2011-CIT&I, WG (Post)
Planning Commission
(CIT&I Division)

Yojana Bhawan, Sansad Marg
New Delhi-110001
Dated - 20th June, 2011

OFFICE MEMORANDUM

Subject:- Constitution of Working Group on Post for Twelfth Five Year Plan (2012-17).

In the context of preparation of the Twelfth Five Year Plan (2012-17), it has been decided to constitute a Working Group on Postal Sector to make recommendations on the various policy matters relevant to the formulation of the Twelfth Five Year Plan for Communications, Information Technology & Information (CIT&I) Sector. The composition and ToR for the Working Group for Department of Posts is indicated below:-

Composition and ToR for Working Group for Department of Posts

(1) Composition

1	Ms. Radhika Doraiswamy, Secretary, Department of Posts	Chairperson
2	Prof. S.V. Raghavan, Scientific Secretary, O/o the Principal Scientific Adviser to the Government of India	Member
3	Member (Operations)	Member
4	Ms. Padmini Gopinath, Member (Technology) designate	Member
5	Joint Secretary & Financial Adviser	Member
6	Chief General Manager (BD&MD)	Member
7	Chief General Manager (MB&O)	Member
8	Chief General Manager (PLI)	Member
9	Shri R.R.P Singh, Chief Postmaster General, Rajasthan Circle	Member
10	Ms. Hilda Abraham, Chief Postmaster General, Orissa circle	Member
11	Dy. Director General (RB)	Member
12	Dy. Director General (Trg.)	Member
13	Dy. Director General (Technology)	Member
14	Representative of DIT	Member
15	Representative of M/o Rural Development	Member
16	Representative of M/o Finance (Banking & Insurance)	Member
17	Representative of M/o Finance (Expenditure)	Member
18	Sr. Adviser (CIT & I), Planning Commission.	Member
19	Dy. Director General (CP &PO)	Member Convener
Non Official Members		
20	Dr. Gautam Pingle	Member
21	Prof. Niraj Kumar XIMB	Member
22	Prof. Vasanthi Srinivasan IIMB Bangalore	Member
23	Prof. S. Rawat, IIIT Hyderabad	Member

24	Prof. Ashwini Kumar, TISS Mumbai	Member
25	Representative, CII	Member
26	Shri Farookh Wadia, President, Couriers Association of India	Member

2) Terms of Reference to the Working Group

- i. To review the existing schemes/programmes and recommend the schemes to be retained/included for the 12th Plan period.
- ii. To define deliverables as National goals for the sector for Twelfth Five Year Plan period as well as Annual Plans, and formulate guidelines for deployment of resources optimally for relating outlays to the specified outcomes.
- iii. To recommend appropriate policy measures for further growth of the sector.
- iv. To enable suitable recommendations to maximize the benefits of IT induction to improve quality of services, access to services, modernize postal products and services.
- v. To modernize and develop postal financial services like setting up of Post Bank of India, engaging Postal network for financial inclusion in rural India.
- vi. To sustain IT induction, modernization and quality of services through suitable HR and organizational design initiatives.
- vii. To make recommendations for management of postal estates. This will also cover such areas as commercial utilization of building and Real estates; face lift for the existing buildings, acquisition and construction of estates, ergonomics of postal premises etc.
- viii. Any other item which the Working Group deems necessary to be included for making recommendations effective.

3. The Working Group on Postal sector may set up Sub Groups to go into specific issues/areas in the sector and or for detailed information gathering and analysis. The Chairman of the Working Group may co-opt any person whose knowledge or expertise is considered to be useful to the Working Group or the Sub Groups and may invite any such person to specific meetings.

4. The expenditure towards TA/DA in connection with the meetings of the Working Group on Post in respect of the official members will be borne by Department of Posts. Expenditure towards TA/DA of non Official Members of the Working Group will be met by the Planning Commission as admissible to the Class I officers of the Government of India.

5. The Working Group shall be serviced by Department of Posts and DDG (CP&PO) will be the coordinating Officer for the work relating to the Working Group and may be contacted at.

DDG (CP&PO)
Department of Posts, Dak Bhawan,
Parliament Street, New Delhi-110 001
Tel: 23096165

6. The Working Group shall submit its report by 31st August, 2011.

S. Bose
20/6/10

(S.Bose)
Under Secretary (CIT & I)
Tel.No:- 23096513

To
The Chairman and all Members of the Working Group

Copy for information to:-

1. PS to Deputy Chairman, Planning Commission
2. PS to Minister of State (Planning, Parliamentary Affairs, Science & Technology and Earth Sciences)
3. PS to all Members, Planning Commission
4. PS to Member Secretary, Planning Commission
5. All Principal Advisors/ Sr. Advisors/ JS (Admin.)/ HODs
6. Director(PC)
7. IF Cell/ Admin-1/ Accounts-I/ General I&I Section, Planning Commission
8. Assistant Information Officer, Planning Commission - For uploading in the website of Planning Commission

S. Bose
20/6/11

(S.Bose)
Under Secretary (CIT & I)
Tel.No:- 23096513