

No. N-14070/72/2009-Infra  
Government of India  
Planning Commission  
(PPP& Infrastructure Division)

Dated. the August 22,2013

**Subject: Appointment of Young Professionals (Legal-1, General-2 for the PPP & Infrastructure Division)**

- i) **Job Requirement: As per detailed Terms of Reference at Annexure I.**
- ii) **Essential qualifications:**

**Young Professional (Legal)**

- (a) Professionals having minimum qualification of L.L.B. Persons with additional qualifications, published papers and post qualification experience in the relevant field would be preferred
- (b) Knowledge of computer application, MS Office including Excel, Access etc

**Young Professionals (General)**

- (a) Professionals having Master's Degree in Economics or technical qualifications like B.Tech, MBA or equivalent in relevant field/subject. Person with M.Phil or additional qualifications research experience, published papers and post qualification experience in the relevant field would be preferred.
- (b) Knowledge of computer application MS Office including Excel, Access etc.

**iii) Desirable**

- Good Academic Record
- Strong communication skills, both oral and written.
- Analytical and presentation skills with ability to generate a well researched and written report.

- Experience in collection, compilation and analysis of statistical data, computer skills and preparation of Projects Reports/Reviews/Notes/Brief/Case Studies etc. on infrastructure issues will be preferred.

**iv) Duration**

Candidates selected will be appointed on contract basis for an initial period of one year. This term can be extended up to maximum 5 years depending on the performance of the candidate/need of the Planning Commission. However, the maximum duration of the contract will not be extended beyond five years.

**v) Fee**

The consolidated fee shall range between Rs. 25.000/- and Rs. 40.000/- per month, depending on qualification and work experience of the selected candidate

**vi) Local conveyance**

Young Professional shall be paid an additional amount of Rs. 1500/- per month respectively as local conveyance,

**vii) Age limit**

Maximum age limit for appointment of Young Professionals shall be 40 years.

2. Interested candidates may send their CV in the enclosed format by e-mail/post within 15 days from the date of this Notice at the following address.

Shri U.K. Sharma,  
Joint Adviser (Infra),  
Room No.354, Yojana Bhavn,  
Sansad Marg, New Delhi-110001  
Tele.No.23042314  
E-Mail-uksharma@nic.in

**Application format for appointment as Young Professional in the Planning Commission.**

1. Name:
2. Father's Name:
3. Date of Birth:
4. Domicile:
5. Nationality:
6. Mailing address (with Tel/Mobile No, and E-mail address)
7. Permanent address:
8. Education Qualification:

S.No.	Course	Subject	University Institute	Year of Passing	Division/ Class

9. Work Experience:

S.No.	Organization/ Institute.	Period		Nature of work	Remark
		From	To		

- 10: Whether SC/ST/OBC:

11. Reference:

(i)

(ii)

(Signature)

Date-----

## Annexure I

### Terms of Reference for engagement of Young Professional under the Plan scheme-06.00.28- Expertise for Planning Process.

**(i) Precise statement of Objectives:**

The PPP and Infrastructure Division in the Planning Commission is involved in initiating policies that would ensure time-bound creation of world class infrastructure delivering services matching international standards that maximize the role of Public Private Partnership and monitoring progress of new infrastructure project to ensure that established targets are realized.

**(ii) Outline of the tasks to be carried out:**

Assisting the Directors of the Secretariat in the work related to preparation/evaluation of proposals relating to different infrastructure sectors dealt by them. Handling Parliamentary matters. Participating in various inter-ministerial Committee/meetings. Preparation of reports and background material on the subject matter being handled in the Division

**(iii) Schedule for completion of Task:**

The work relating to preparation /evaluation of proposals relating to different infrastructure projects is required to be executed in a time bound manner and will need to be processed quickly by the Young Professionals for appropriate decision by the superior officers of the Division.

**(iv) The support or inputs to be provided by Planning Commission to facilitate the Consultancy:**

The Young Professionals will be provided guidance by different Directors of Infrastructure Division.