

No. A-11018/15/2010-RD
Government of India
Planning Commission

Rural Development Division, Planning Commission requires services of one Consultant in the category of Young Professional (YP) with the following job description & educational qualifications :-

(i) Precise Statement of Objectives :-

The YP is required to provide specific inputs on formulation of XII Five Year Plan and Annual Plans for the Rural Development sector, and in assisting the Division in advising on implementation of the Plan by respective Ministries/ Departments.

(ii) Outline of the tasks to be carried out :-

- Provide support in the formulation of the 12th Five Year Plan (2012-17) and Annual Plan for Rural Development sector. Assist with preparation of background material and notes by providing technical inputs and analysis of data, reports and relevant studies.
- Assist in preparation of the Rural Development Chapter of the 12th Plan document. Incorporate recommendations of Steering Committee & working group constituted in the division.
- Conduct detailed reviews with analysis of evidence on Rural Development policy to guide the 12th Plan.
- Provide technical assistance towards proposals from respective Departments for implementing the goals of the approved plan.
- Assist in appraisal of various programmes/schemes of Rural Development sector.
- Creation of database of various on-going schemes/programmes.
- Accompany Planning Commission Officers to meetings and during tours for assistance
- Assistance to Senior officials in the Planning Commission on various items of work.

(iii) The Support or inputs to be provided by Planning Commission to facilitate Consultancy :-

The YP will report to Adviser (RD)/Director(RD).

(iv) The Final outputs that will be required of the YP at the end of the Consultancy period are:

1. Literature review
2. Data analysis & presentation
3. Briefs on identified topics

4. Editorial assistance
5. Support in coordination, processing of proposals, monitoring of decisions.
6. Minutes of meetings
7. Tour Reports

(v) Qualifications

Essential:

(a) Master Degree in Economics/ Social work/ Rural development/ M.Tech. from a recognized university or equivalent.

(b) Knowledge of computer applications, MS Office including Excel, Access.

Desirable:

- Person possessing MBA/PGDM in the relevant field could be preferred.
- Persons with post qualification experience and additional qualifications, research experience, published papers in the rural development sector would be preferred.
- Good Academic Record
- Excellent written and oral communication skills.
- Analytical and presentation skills with ability to generate a well-researched and written report.
- Experience in collection, compilation and analysis of statistical data, computer skills and preparation of Project Reports/Reviews/Notes Briefs etc.
- Experience in implementing rural development & poverty alleviation programmes.

(vi) Duration of Assignment:

Candidate selected will be appointed on contract basis for an initial period of one year. The initial term of appointment and subsequent extension(s) if any, shall be decided on a case to case basis depending upon the specific job and the time frame for its completion. Maximum term can be extended upto 5 years depending upon the performance of the candidate/need of the Planning Commission. However, the maximum duration of the contract will not be extended beyond five years.

(vii) Fee

- a) The consolidated fee shall range between Rs. 25,000/- and Rs. 40,000/- per month depending upon educational qualification and experience.
- b) Local Conveyance: An additional amount of Rs. 1500/- per month as Local conveyance will be paid.

(viii) Application Process

Interested candidates may send their CV in the enclosed format by e-mail and by post (superscribed Application for young professional) within 45 days from publication of this vacancy in Employment News at the following address :-

Shri AmarJeet Banga
Director (RD), Planning Commission
Room No. 448, Yojana Bhawan,
Sansad Marg, New Delhi – 110001
Ph : 23042479
E-mail ID : aj.banga@nic.in

(ix) Selection Process

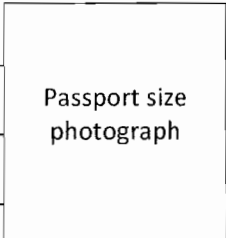
Shortlisted candidates, based on qualification & experience, would be assessed for the slot on the basis of written assessment and interview to be held at Planning Commission. No TA/DA is admissible for the same.

**Application format for appointment as Young Professional in the
Planning Commission**

1. Name : _____
2. Father's Name : _____
3. Date of Birth : _____
4. Domicile : _____
5. Nationality : _____
6. Mailing Address (with Tel/Mob No. and Email address) : _____

7. Permanent address : _____

8. Educational Qualification :



S.No.	Course	Subject	University/Institute	Year of Passing	Division/Class

9. Work Experience:

S.No.	Organization/ Institute	Period From To	Nature of Work	Remarks

10. Whether SC/ST/OBC : _____
11. Any other specific information (in relation to essential/desirable qualifications and experience).
12. References :
- (i)
- (ii)

(Signature of the candidate)
Date _____