

No. A-12025/17/2006-Adm.I
GOVERNMENT OF INDIA
PLANNING COMMISSION

Yojana Bhavan, Sansad Marg,
New Delhi, the January, 2007.

To
All Central Government Departments / State Governments / UT Administrations/ Universities

Sub:- Recruitment to one post of Adviser (Education) in the Planning Commission on Promotion / Deputation (including short-term contract) basis.

Sir,

I am directed to say that Planning Commission proposes to make appointment to one post of Adviser (Education) by "Promotion / Deputation (including short-term contract)". Scale of pay of the post is Rs.18400-500-22400 or Rs.22400-525-24500. Applications are invited from eligible and interested candidates for these methods and for both pay scales. All these applicants shall be considered together and the exact method of appointment and the exact scale of pay shall be decided at the time of selection depending on suitability and availability of the officer recommended for appointment.

2. Officers working under Central/ State Governments/ Union Territory Administrations (including their attached and subordinate offices)/ Universities/ Recognised Research Institutions / Public Undertakings/ Semi-Government/ Statutory or Autonomous Organisations and also Departmental Advisers and Joint Advisers, who fulfil the conditions specified in Annexure would be considered simultaneously. If a Departmental Adviser / Joint Adviser is selected for appointment, the post shall be treated as having been filled by Promotion. In case of other candidates, they would be considered for appointment only on Deputation (including short-term contract).

3. Scale of pay, Eligibility conditions, Qualifications and Experience and Duties attached to the post are indicated in the enclosed Annexure.

4. Ministries/ Departments of Central Government / State Governments / UT Administrations are requested to give wide publicity to this vacancy among the officers of appropriate level under their control including those working in Public Undertakings / Semi-Government / Statutory / Autonomous Organisations and Recognised Research Institutions under their administrative control.

5. Applications (in duplicate), along with following documents, in respect of candidates who fulfil eligibility conditions and who can be spared for taking up the assignment within one month of the intimation of selection, may be forwarded in the enclosed prescribed proforma, duly signed by the candidate and countersigned by the Head of Office or any other officer authorised to sign :-

- (i) Up-to-date Confidential Report Dossier of candidate concerned or photocopies of Annual Confidential Reports of the candidate for last five years duly attested by an Officer not below the rank of Under Secretary to Govt. of India;
- (ii) Integrity Certificate (in enclosed format) to be signed by an Officer not below the rank of Deputy Secretary to Govt. of India

-/-

- (iii) Vigilance Clearance (in enclosed format) indicating that no disciplinary proceedings or criminal proceedings are either pending or contemplated against Officer concerned [Applications of only those candidates who are clear from vigilance angle need be forwarded]; and
- (iv) List of major/ minor penalties, if any, imposed on the candidate during last 10 years OR No Penalty Certificate (in enclosed format), as the case may be.

6. The vacancy is also being published in the Employment News shortly. Closing date for receipt of applications will be 45 days from the date of publication of advertisement in the Employment News.

7. Applicant should ensure that the application is complete in all respects and is in the prescribed proforma. No column of the proforma should be left blank. Wherever information is not applicable or it is 'Nil', it may please be so stated. Only complete applications received through proper channel alongwith all documents mentioned in para 5 above on or before the specified closing date shall be considered. Applications received after the specified closing date or those which are not in the prescribed proforma or those which are incomplete or advance applications will not be considered.

Yours faithfully,

(K.K. CHHABRA)

Under Secretary to the Government of India
Tele.23096531

Copy forwarded for information :-

1. PS to Deputy Chairman, Planning Commission
2. PS to Members, Planning Commission.
3. PS to Member-Secretary, Planning Commission.
4. All Principal Advisers, Planning Commission.
5. All Advisers, Planning Commission.
6. Senior Adviser (Adm.), Planning Commission
7. All Joint Advisers, Planning Commission.
8. Notice Boards

(K.K. CHHABRA)

Under Secretary to the Government of India

Details of eligibility conditions for the post of Adviser (Education) in the Planning Commission to be filled on Promotion / Deputation (including short-term contract) basis :-

1. SCALE OF PAY : Rs. 18400-500-22400
OR
Rs. 22400-525-24500

(Exact scale of pay will be decided at the time of selection depending upon the qualifications and experience of the officer selected for the post).

2. DUTIES ATTACHED TO THE POST :

- (i) Advising the Commission on preparation of Five-Year and Annual Plan proposals relating to Education sector.
- (ii) Examining proposals received from various State Governments and the Ministries concerning investment/ allocation to various projects in the Education Sector – involving appraisal, monitoring and evaluation of the projects.
- (iii) Maintaining co-ordination with the States and the Ministries on all problems relating to Education Sector.

3. CRUCIAL DATE FOR DETERMINING ELIGIBILITY :

The crucial date for determining eligibility in terms of prescribed qualifications, experience and length of service will be the specified closing date for receipt of applications.

4. ELIGIBILITY :

I. FOR PROMOTION:

A. FOR Rs. 18400-500-22400 :

Departmental Joint Advisers in the scale of pay of Rs.14300-400-18300 with five years service in the grade rendered after appointment thereto on regular basis and possessing the educational qualifications and experience prescribed for the post, as in item No. 5 below.

B. FOR Rs. 22400-525-24500 :

Departmental Advisers in the scale of pay of Rs.18400-500-22400 with five years service in the grade rendered after appointment thereto on regular basis and possessing the qualifications and experience prescribed for the post, as in item No. 5 below.

II. FOR DEPUTATION (INCLUDING SHORT-TERM CONTRACT):

A. FOR Rs. 18400-500-22400 :

1. Officers under the Central Government or State Governments or Union Territory Administrations (including their attached and subordinate offices) or Universities or Recognised Research Institutions or Public Undertakings or Semi-Government or Statutory or Autonomous Organisations and other Non-Government Bodies:
 - (a) (i) holding analogous posts on regular basis; or
 - (ii) with three years regular service in posts in the pay scale of Rs. 16400-20000 or equivalent; or
 - (iii) with five years regular service in posts in the pay scale of Rs. 14300-18300 or equivalent; and
- (b) Possessing the educational qualifications and experience prescribed for the post as indicated against item No. 5 below.

(Where the employees are governed by Industrial Dearness Allowance, their equivalence will be determined as per the Central Government's instructions. In cases where Central or Industrial Dearness Allowance is not applicable, the officer should be holding either a top-level managerial position or should have put in at least five years continuous service at a level comparable to that of Director in the Central Government in terms of duties and responsibilities)

2. Professors with three years regular service in the scale of pay of Rs. 16400-22400 and possessing the educational qualifications and experience prescribed for the post as shown against item No. 5 below.

B. FOR Rs. 22400-525-24500 :

Officers under the Central Government or State Governments or Union Territory Administrations (including their attached and subordinate offices) or Universities or Recognised Research Institutions or Public Undertakings or Semi-Government or Statutory or Autonomous Organisations and other Non-Government Bodies:

- (a) (i) holding analogous posts on regular basis; or
 - (ii) with five years' regular service in posts in the pay scale of Rs. 18400-22400 or equivalent; and
- (b) Possessing the educational qualifications and experience prescribed for the post as indicated against item No. 5 below.

(Where the employees are governed by Industrial Dearness Allowance, their equivalence will be determined as per the Central Government's instructions. In cases where Central or Industrial Dearness Allowance is not applicable, the officer should be holding a top-level managerial position not below the level comparable to that of Joint Secretary in the Central Government in terms of duties and responsibilities continuously for five years)

5. QUALIFICATIONS AND EXPERIENCE FOR THE POST [APPLICABLE TO BOTH THE CATEGORIES i.e. PROMOTION/ DEPUTATION (INCLUDING SHORT-TERM CONTRACT)] :

Essential:

- (i) Masters' Degree in any subject or a Degree in Engineering from a recognized University or equivalent.
- (ii) 15 years' experience for the scale of pay of Rs.18400-500-22400 (18 years' experience for the scale of pay of Rs.22400-525-24500) at a Group 'A' or equivalent level in research/ development/ planning/ administration/ management/ teaching etc., out of which at least five years should relate to educational policy, planning or management.

Desirable:

- (i) Doctorate Degree or a Masters Degree in Engineering.
- (ii) Experience of working at higher levels in educational Institutions dealing with Governance/ Policy Making/ Research Publications related to Education/ Planning/ Finance.
- (iii) Experience in preparation of project reports or in techno-economic evaluation of project reports/ plan documents in the field of education.

6. AGE LIMIT:

For appointment by deputation (including short-term contract) age shall not be exceeding 56 years as on the closing date for receipt of applications. No such age restriction for departmental candidates eligible for Promotion.

7. PERIOD OF DEPUTATION / SHORT-TERM CONTRACT :

The period of deputation / short-term contract including the period of deputation/ short-term contract in another ex-cadre post held immediately preceding this appointment in the same or other organisation/ department of the Central Government shall not ordinarily exceed five years. The terms and conditions of deputation will be regularised according to the orders contained in the Govt. of India, DoPT's OM No.2/29/91-Estt.(P.II), dated 5th January, 1994 as amended from time to time and in the case of those coming on contract, the terms will be settled in consultation with the concerned authority.

Note : The departmental officers in the feeder grade, i.e. Departmental Joint Advisers and Departmental Advisers respectively, shall not be eligible for consideration for appointment on Deputation (including short-term contract). Similarly, non-departmental candidates shall not be eligible for consideration for appointment by Promotion.

**[FORMAT OF VARIOUS CERTIFICATES REQUIRED TO BE ENCLOSED
SEPARATELY ALONG WITH THE APPLICATION OF CANDIDATE]**

INTEGRITY CERTIFICATE

After scrutinizing Annual Confidential Reports of Dr./Shri/Smt./Ms. _____, _____ who has applied for the post of Adviser (Education) in the Planning Commission on Deputation basis, it is certified that his/ her integrity is beyond doubt.

**[To be signed by an Officer of the rank of
Deputy Secretary or above]**

Name & Office Seal :

Date :

VIGILANCE CLEARANCE CERTIFICATE

Certified that no vigilance case or disciplinary proceeding or criminal proceeding is either pending or contemplated against Dr./Shri/Smt./Ms. _____, _____ who has applied for the post of Adviser (Education) in the Planning Commission on Deputation basis.

[Authorised signatory]

Name & Office Seal :

Date :

NO PENALTY CERTIFICATE

Certified that no minor/ major penalty has been imposed on Dr./Shri/Smt./Ms. _____, _____ who has applied for the post of Adviser (Education) in the Planning Commission on Deputation basis during the last ten years.

[Authorised signatory]

Name & Office Seal :

Date :

प्रपत्र / PROFORMA

आवेदित पद का नाम / Name of the post applied for Adviser (Education)

आवेदित वेतनमान / Pay scale applied for _____.

[In case the scale of pay is not indicated, the application will be *suo motu* considered for the pay scale of pay of Rs.18400-22400.]

- नाम और पता / Name and Address (In Block Letters)
- जन्म तिथि / Date of birth (in Christian era)
- केन्द्रीय / राज्य सरकार के नियमों के अन्तर्गत सेवा-निवृत्ति की तारीख / Date of retirement under Central/ State Govt. Rules
- शैक्षिक अर्हताएं / Educational Qualifications
- क्या निर्धारित शैक्षिक और अन्य अर्हताएं प्राप्त हैं (यदि कोई अर्हता निर्धारित अर्हता के समकक्ष मानी जा रही है तो उस संबंध में प्राधिकरण का नाम बताएं) / Whether Educational and other qualifications required for the post are satisfied (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same).

निर्धारित अर्हताएं / अनुभव / Qualifications / Experience required	अधिकारी द्वारा प्राप्त अर्हताएं / अनुभव /Qualifications / Experience possessed by the officer
<p>अनिवार्य / Essential :</p> <ol style="list-style-type: none"> <p>वांछनीय / Desirable:</p> <ol style="list-style-type: none"> 	

- कृपया यह स्पष्ट बताएं कि ऊपर इंगित तथ्यों के आधार पर क्या आप उक्त पद के लिए निर्धारित आवश्यकताएँ पूरी करते हैं / Please State clearly whether in the light of entries made by you above, you meet the requirement of the post.
- सेवा संबंधी कालक्रमानुसार विवरण. आवश्यकता होने पर, हस्ताक्षरित अलग पृष्ठ संलग्न कर पूरा ब्यौरा दें / Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

कार्यालय / संस्थान / Office/ Institution	धारित पद / Post held	से / From	तक /To	वेतनमान और मूल वेतन / Scale of pay and basic pay	कार्य का स्वरूप / Nature of duties (in details)

- वर्तमान सेवा का स्वरूप अर्थात् तदर्थ अथवा अस्थायी अथवा स्थायीवत् अथवा स्थायी / Nature of present employment i.e. Ad-hoc or Temporary or Quasi-permanent or Permanent.
- यदि वर्तमान सेवा प्रतिनियुक्ति / संविदा आधार पर है तो कृपया बताएं कि / In case the present employment is held on deputation/ contract basis, please state -
 - प्रारंभिक नियुक्ति की तिथि / The date of initial appointment
 - नियुक्ति और प्रतिनियुक्ति / संविदा की अवधि / Period of appointment and deputation/ contract
 - मूल कार्यालय / संगठन का नाम / Name of the parent office/ organisation to which you belong

10. वर्तमान सेवा के बारे में अतिरिक्त विवरण / Additional details about present employment
कृपया नियोक्ता का नाम संबंधित कॉलम के सामने लिखें / Please state whether working under (indicate the name of your employer against the relevant column).
a) Central Govt.
b) State Govt.
c) Autonomous Organisation
d) Government Undertaking
e) Universities
f) Others
11. कृपया यह बताएं कि आप उसी कार्यालय में कार्यरत हैं और क्या आप परिपूरक ग्रेड में या परिपूरक के परिपूरक ग्रेड में हैं / Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.
12. क्या आप संशोधित वेतनमान में हैं ? यदि हाँ, तो संशोधन की तिथि तथा संशोधन पूर्व वेतनमान बताएं / Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.
13. वर्तमान में प्राप्त हो रही कुल परिलब्धियाँ / Total emoluments per month now drawn.
14. अतिरिक्त सूचना, यदि कोई हो, जिसके बल पर आप उक्त पद हेतु अपनी उपयुक्तता का दावा करते हैं / Additional information, if any, which you would like to mention in support of your suitability for the post.
15. कृपया यह बताएं कि क्या आप प्रतिनियुक्ति (अल्पावधि अनुबंध सहित) / आमेसन / पुनर्नियुक्ति आधार पर नियुक्ति के लिए आवेदन कर रहे हैं (केवल केन्द्र / राज्य सरकार के अधिकारी ही आमेसन के लिए पात्र होंगे. गैर-सरकारी संस्थाओं में कार्यरत अभ्यर्थी केवल अल्पकालिक अनुबंध के लिए पात्र होंगे) / Please state whether you are applying for deputation (including short-term contract) / promotion basis.
16. क्या अनुसूचित जाति / अनुसूचित जनजाति के हैं / Whether belongs to SC/ ST.
17. अभ्युक्तियाँ (अभ्यर्थी (i) अनुसंधान प्रकाशनों और प्रतिवेदनों और विशेष परियोजनाओं; (ii) पुरस्कारों / छत्रवृत्तियों / सरकारी प्रोत्साहनों (iii) व्यावसायिक संस्थानों / संगठनों / समितियों से संबद्धता इत्यादि के बारे में विवरण दे सकते हैं) (टिप्पणी : यदि आवश्यकता हो तो अलग पृ-ठ संलग्न करें) Remarks [The candidates may indicate information with regard to (i) Research publications and reports and special projects (ii) Awards/ Scholarship/ Official Appreciation (iii) Affiliation with the professional bodies/ institutions/ societies and (iv) any other information.] (Note : Enclose a separate sheet if the space is insufficient)

मैंने रिक्ति परिपत्र / विज्ञापन ध्यान पूर्वक पढ़ा है और मैं पूर्ण रूप से जानता हूँ कि मेरे आत्मवृत्त के समर्थन में मेरे द्वारा प्रस्तुत सभी दस्तावेजों का, चयन करते समय, चयन समिति द्वारा मूल्यांकन किया जाएगा / I have carefully gone through the vacancy circular/ advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

अभ्यर्थी के हस्ताक्षर :

पता :

Signature of the candidate:

Address:

दिनांक :

Date:

प्रतिहस्ताक्षरित :

(नियोक्ता का नाम व कार्यालय मोहर)

Counter signed:

(Employer with Seal)

प्रपत्र / PROFORMA

आवेदित पद का नाम / Name of the post applied for Adviser (Education)

आवेदित वेतनमान / Pay scale applied for _____.

[In case the scale of pay is not indicated, the application will be *suo motu* considered for the pay scale of pay of Rs.18400-22400.]

1. नाम और पता / Name and Address (In Block Letters)
2. जन्म तिथि / Date of birth (in Christian era)
3. केन्द्रीय / राज्य सरकार के नियमों के अन्तर्गत सेवा-निवृत्ति की तारीख / Date of retirement under Central/ State Govt. Rules
4. शैक्षिक अर्हताएं / Educational Qualifications
5. क्या निर्धारित शैक्षिक और अन्य अर्हताएं प्राप्त हैं (यदि कोई अर्हता निर्धारित अर्हता के समकक्ष मानी जा रही है तो उस संबंध में प्राधिकरण का नाम बताएं) / Whether Educational and other qualifications required for the post are satisfied (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same).

निर्धारित अर्हताएं / अनुभव / Qualifications / Experience required	अधिकारी द्वारा प्राप्त अर्हताएं / अनुभव /Qualifications / Experience possessed by the officer
अनिवार्य / Essential : 1. 2. 3.	
वांछनीय / Desirable: 1. 2. 3.	

6. कृपया यह स्पष्ट बताएं कि ऊपर इंगित तथ्यों के आधार पर क्या आप उक्त पद के लिए निर्धारित आवश्यकताएँ पूरी करते हैं / Please State clearly whether in the light of entries made by you above, you meet the requirement of the post.
7. सेवा संबंधी कालक्रमानुसार विवरण. आवश्यकता होने पर, हस्ताक्षरित अलग पृष्ठ संलग्न कर पूरा ब्यौरा दें / Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

कार्यालय / संस्थान / Office/ Institution	धारित पद / Post held	से / From	तक /To	वेतनमान और मूल वेतन / Scale of pay and basic pay	कार्य का स्वरूप / Nature of duties (in details)

8. वर्तमान सेवा का स्वरूप अर्थात् तदर्थ अथवा अस्थायी अथवा स्थायीवत् अथवा स्थायी / Nature of present employment i.e. Ad-hoc or Temporary or Quasi-permanent or Permanent.
9. यदि वर्तमान सेवा प्रतिनियुक्ति / संविदा आधार पर है तो कृपया बताएं कि / In case the present employment is held on deputation/ contract basis, please state -
 - a) प्रारंभिक नियुक्ति की तिथि / The date of initial appointment
 - b) नियुक्ति और प्रतिनियुक्ति / संविदा की अवधि / Period of appointment and deputation/ contract
 - c) मूल कार्यालय / संगठन का नाम / Name of the parent office/ organisation to which you belong

10. वर्तमान सेवा के बारे में अतिरिक्त विवरण / Additional details about present employment
कृपया नियोक्ता का नाम संबंधित कॉलम के सामने लिखें / Please state whether working under (indicate the name of your employer against the relevant column).
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b) State Govt.
c) Autonomous Organisation
d) Government Undertaking
e) Universities
f) Others
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12. क्या आप संशोधित वेतनमान में हैं ? यदि हाँ, तो संशोधन की तिथि तथा संशोधन पूर्व वेतनमान बताएं / Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.
13. वर्तमान में प्राप्त हो रही कुल परिलब्धियाँ / Total emoluments per month now drawn.
14. अतिरिक्त सूचना, यदि कोई हो, जिसके बल पर आप उक्त पद हेतु अपनी उपयुक्तता का दावा करते हैं / Additional information, if any, which you would like to mention in support of your suitability for the post.
15. कृपया यह बताएं कि क्या आप प्रतिनियुक्ति (अल्पावधि अनुबंध सहित) / आमेसन / पुनर्नियुक्ति आधार पर नियुक्ति के लिए आवेदन कर रहे हैं (केवल केन्द्र / राज्य सरकार के अधिकारी ही आमेसन के लिए पात्र होंगे. गैर-सरकारी संस्थाओं में कार्यरत अभ्यर्थी केवल अल्पकालिक अनुबंध के लिए पात्र होंगे) / Please state whether you are applying for deputation (including short-term contract) / promotion basis.
16. क्या अनुसूचित जाति / अनुसूचित जनजाति के हैं / Whether belongs to SC/ ST.
17. अभ्युक्तियाँ (अभ्यर्थी (i) अनुसंधान प्रकाशनों और प्रतिवेदनों और विशेष परियोजनाओं; (ii) पुरस्कारों / छत्रवृत्तियों / सरकारी प्रोत्साहनों (iii) व्यावसायिक संस्थानों / संगठनों / समितियों से संबद्धता इत्यादि के बारे में विवरण दे सकते हैं) (टिप्पणी : यदि आवश्यकता हो तो अलग पृ-ठ संलग्न करें) Remarks [The candidates may indicate information with regard to (i) Research publications and reports and special projects (ii) Awards/ Scholarship/ Official Appreciation (iii) Affiliation with the professional bodies/ institutions/ societies and (iv) any other information.] (Note : Enclose a separate sheet if the space is insufficient)

मैंने रिक्ति परिपत्र / विज्ञापन ध्यान पूर्वक पढ़ा है और मैं पूर्ण रूप से जानता हूँ कि मेरे आत्मवृत्त के समर्थन में मेरे द्वारा प्रस्तुत सभी दस्तावेजों का, चयन करते समय, चयन समिति द्वारा मूल्यांकन किया जाएगा / I have carefully gone through the vacancy circular/ advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

अभ्यर्थी के हस्ताक्षर :

पता :

Signature of the candidate:

Address:

दिनांक :

Date:

प्रतिहस्ताक्षरित :

(नियोक्ता का नाम व कार्यालय मोहर)

Counter signed:

(Employer with Seal)
