

Yojana Bhavan, New Delhi,  
Dated 6 March, 2014

Advt. No. 1/2014

**Subject: Recruitment of one Consultant in the Health & Family Welfare Division, Planning Commission.**

The Health & Family Welfare Division, Planning Commission requires the services of one **Consultant** on contract basis with the following job description, educational qualifications, terms & conditions:

**(1) Outline of the tasks to be carried out:**

Within the broad guidelines for Universal Health Care (UHC) pilots issued by the Ministry of Health & Family Welfare, States need expert advice and support in the design, implementation, monitoring and evaluation of UHC Pilots, considering their unique conditions. This task, which the incumbent is expected to lead under the guidance of Adviser, would involve desk work, consultations and action both at the National, State and UHC Pilots implementation levels.

**(2) Qualifications and Experience :**

**Essential Qualifications:**

- (i) Master's Degree in Economics / Statistics / Econometrics / Management with a specialization in health or
- (ii) Graduate in "health-related discipline" with Post-Graduate degree in "Public Health / Community Medicine / Management" from a recognized University/Institute and
- (iii) At least seven years of professional experience in planning or execution of projects or academic work in the Health Sector and
- (iv) Knowledge of a statistical application such as R, Stata and office productivity applications like spread-sheet, e-mail client.

**Note:**

1. "Health-related discipline" includes Medicine, Ayush, Dentistry and Nursing;
2. Candidates need to have excellent academic and professional track record.

**Desirable Qualifications**

- (i) Ph.D. or research experience.
- (ii) Experience in collection, compilation and analysis of data.
- (iii) Track record of publications in peer reviewed journals.

- (3) **Duration**: The appointment will be on contract basis for a period of **twelve months only, which will not be further** extended.
- (4) **Age Limit**: The maximum age limit shall be 65 years. Retired government servants with the last drawn grade pay of Rs.7600/- and above, with at least 7 years' experience in the health sector, possessing sound health and not over the age of 65 years would also be eligible to apply.
- (5) **Fee and Conveyance**: The Consolidated fee shall range between Rs.40,000/- to Rs.70,000/- per month depending on qualifications & experience.  
**Local conveyance**: The Consultant will be paid an additional amount of Rs. 3000/- per month, as local conveyance.
- (6) **Website for guidelines**: The procedure and guidelines for engagement of Young Professionals are available at Planning Commission's website <http://www.planningcommission.gov.in/news/circular/guide3108.pdf>
- (7) **Selection Process** will be as follows:  
(a) Screening and shortlisting of eligible candidates on the basis of qualification/experience, using a benchmark;  
(b) Written Assessment of shortlisted candidates, if necessary,; and  
(c) Interview of candidates found eligible in written assessment.

The written assessment and interview would be held at Planning Commission office at New Delhi for which no TA/DA shall be paid to the candidates.

- (8) **How to apply**: Interested candidates may send their bio-data in the enclosed format (Annexure I) along with one recommendation letter from the supervisor under whom candidates has worked, by post only so as to reach the Planning Commission by the close of office (5.30 p.m.) within 15 days from the publication of this advertisement in the newspaper, at the following address:

Smt. Manisha Verma,  
Section Officer,  
Health & Family Welfare Division,  
Planning Commission,  
Room No. 526-C, Yojana Bhavan,  
Sansad Marg, New Delhi-110001.

**Kindly note that applications sent by email will not be entertained**

**Application format for Consultant in the Planning Commission**

1. Name : \_\_\_\_\_
2. Father's Name : \_\_\_\_\_
3. Date of Birth : \_\_\_\_\_
4. Domicile : \_\_\_\_\_
5. Nationality : \_\_\_\_\_
6. Mailing Address : \_\_\_\_\_
7. Permanent address : \_\_\_\_\_

8. Educational Qualification (list from Graduation onwards) :

Sl. No.	Course	Subject	University/ Institute	Year of Passing	Division/ Class	%marks in total

9. Work Experience (include unpaid assignments / internships) :

Sl. No.	Organization/Institute	Period From To	Nature of Work	Remarks

10. Research experience, if any:
11. Statistical applications known:
12. Level of proficiency in Statistical applications:
13. Details of publications (give full citations) :
14. Any other specific information (in relation to essential/desirable qualifications and experience).
15. Recommendation letter with e-mail & tel.no. of referee (enclose hard copies in sealed envelope with seal of organization on outside)

Signature of candidate with date  
E-mail:  
Phone: Landline -  
Mobile -