To

All Central Government Departments / State Governments/ UT Administrations/ Universities / Recognised Research Institutions/ Public Undertakings

SUB:- Recruitment to one post of Deputy Adviser (Social Planning) in Pay Band:3 of Rs.15600-39100+ Grade Pay of Rs.7600) in the Planning Commission on Promotion/ Transfer on deputation (including short-term contract) basis.

Sir,

Planning Commission requires the services of a suitable Officer for appointment to one post of Deputy Adviser (Social Planning) to be filled up by composite method i.e. “Promotion/ Transfer on deputation (including short-term contract)” basis for a period of three years or till the regular incumbent to the post in question joins back Planning Commission. The selection for the post will be made by the UPSC.

2. Officers working under the Central / State Governments / UT Administrations/ Universities/ Recognised Research Institutions/ Public Undertakings holding analogous posts on regular basis or with 5 years' regular service in posts in the pre-revised scale of pay of Rs.10000-325-15200 [ Revised to PB:3 Rs.15600-39100 + Grade Pay of Rs.6600/-] or equivalent including the Departmental Senior Research Officers of the Planning Commission with 5 years service in the grade rendered after appointment thereto on a regular basis who have the EQs as under would be considered together :-

DEPUTY ADVISER (SOCIAL PLANNING)

ESSENTIAL:

(i) Master’s Degree in Social Work/ Sociology/ Social Anthropology/ Economics from recognised University or equivalent.

(ii) 10 years’ experience in research/ appraisal/ planning/ execution of development projects/ programmes in the field of social welfare including welfare of backward classes.

DESI RABLE:

(i) Doctorate degree in the concerned field.

(ii) Knowledge of planning concepts and/ or experience of long term planning for economic and social development.

IT MAY BE NOTED THAT THE APPOINTMENT FOR THE POST OF DEPUTY ADVISER (SOCIAL PLANNING) EITHER ON PROMOTION OR DEPUTATION WILL BE FOR A PERIOD OF THREE YEARS OR TILL THE REGULAR INCUMBENT TO THE POST IN QUESTION JOINS BACK IN PLANNING COMMISSION, WHICHEVER IS EARLIER.

3. Details of the vacancy are available on Planning Commission website, i.e. "http://www.planningcommission.gov.in" under the link “Appointment/ Jobs”. Interested applicants may download the circular as well as the Application Proforma from our website.

4. Ministries/ Departments of the Central Govt./ State Governments/ UT Administrations/ Universities/Recognised Research Institutions/Public Undertakings are requested to bring the vacancy to the notice of the Officers working under their charge.

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Planning Commission requires the services of a suitable Officer for appointment to one post of Deputy Adviser (Social Planning) to be filled up by composite method i.e. "Promotion/Transfer on Deputation (including short-term contract)" basis. The selection for the post will be made by the UPSC. IT MAY BE NOTED THAT THE APPOINTMENT FOR THE POST OF DEPUTY ADVISER (SOCIAL PLANNING) EITHER ON PROMOTION OR DEPUTATION WILL BE FOR A PERIOD OF THREE YEARS OR TILL THE REGULAR INCUMBENT TO THE POST IN QUESTION JOINS BACK IN PLANNING COMMISSION, WHICHEVER IS EARLIER.

Details of the vacancy are:-

1. SCALE OF PAY :PB:3-Rs.15600-39100+Grade Pay of Rs.7600

2. DUTIES ATTACHED TO THE POST:

Deputy Adviser (Social Planning)

1. To undertake studies in regard to formulation of policies relating to execution of development projects / programmes in the field of Social Welfare including welfare of backward classes.

2. TO examine the status of social welfare and initiate and guide research studies in the field; and

3. To carry out surveys and periodical evaluation of programmes and schemes pertaining to latest social trends/ developments in the concerned area in India and abroad.

3. ELIGIBILITY :

(I) FOR DEPUTATION:

Officers holding analogous posts on regular basis or with 5 years' regular service in posts in the pre revised scale of pay of Rs.10000-325-15200 [Revised to PB:3 Rs.15600-39100 + Grade Pay of Rs.6600/-] or equivalent under the Central/ State Govts./ UT Administrations/ Universities/ Recognised Research Institutions/ Public Undertakings and possessing the qualifications and experience prescribed for the above mentioned post, as indicated against item No. 6 hereunder.

(II) FOR PROMOTION:

Senior Research Officers of the Planning Commission with 5 years service in the grade rendered after appointment thereto on a regular basis and possessing the qualifications and experience prescribed for the above mentioned post as indicated against item No.6 hereunder.

4. AGE LIMIT:

The maximum age limit for appointment by Transfer on Deputation (including Short-Term Contract) shall be not exceeding 56 years as on the crucial date for determining eligibility as indicated against item No. 5 hereunder.
5. **CRUCIAL DATE FOR DETERMINING ELIGIBILITY:**

   It will be the closing date for receipt of applications as per this advertisement in the Employment News.

6. **QUALIFICATIONS AND EXPERIENCE:**

   **Deputy Adviser (Social Planning)**

   **ESSENTIAL:**

   (i) Master's Degree in Social Work/ Sociology/ Social Anthropology/ Economics from recognised University or equivalent.

   (ii) 10 years' experience in research/ appraisal/ planning/ execution of development projects/ programmes in the field of social welfare including welfare of backward classes.

   **DESIRABLE:**

   (i) Doctorate degree in the concerned field.

   (ii) Knowledge of planning concepts and/ or experience of long term planning for economic and social development.

7. **PERIOD OF DEPUTATION/ CONTRACT:**

   Period of deputation/ contract including period of deputation/ contract in another ex-cadre post held immediately preceding this appointment in the same or some other Organisation/ Department of the Central Government shall ordinarily not exceed four years. The terms and conditions of deputation will be regularized according to the orders contained in the Govt. of India, DoPT's OM No.6/8/2009-Estt.(P.II), dated 17th June, 2010 in the case of those coming on deputation including short-term contract, the terms will be settled in consultation with the concerned authorities as per the instructions issued by DoPT. **IT MAY BE NOTED THAT THE APPOINTMENT FOR THE POST OF DEPUTY ADVISER (SOCIAL PLANNING) EITHER ON PROMOTION OR DEPUTATION WILL BE FOR A PERIOD OF THREE YEARS OR TILL THE REGULAR INCUMBENT TO THE POST IN QUESTION JOINS BACK IN PLANNING COMMISSION, WHICHEVER IS EARLIER.**

   The interested and eligible officers may send their application (in duplicate) in the enclosed proforma through proper channel to Under Secretary (Adm.I), Planning Commission, Yojana Bhawan, Sansad Marg, New Delhi-110 001. The closing date for receipt of applications will be 60 days from the date of publication of advertisement in the Employment News. Confidential Report Dossier / Attested Photocopies of last 5 years, Integrity Certificate, Vigilance Clearance Certificate and the list of major/ minor penalties, if any, imposed on the officer during the last 10 years / No Penalty Certificate (in prescribed format) in respect of the officer are also required to be sent alongwith the application.

   Applicant should ensure that the application is complete in all respects and is in the prescribed proforma. No column of the format should be left blank. Wherever information is "Not Applicable" or it is "Nil", it may please be so stated. Only complete applications (two copies) received through proper channel alongwith all the documents on or before the specified closing date shall be considered. Applications received after the closing date or those which are not in the prescribed proforma or those which are incomplete or advance applications will not be considered. The details of these vacancies are also available on Planning Commission website, i.e. http://www.planningcommission.gov.in under the link “Appointments/Jobs”.

   **....**
INTEGRITY CERTIFICATE

After scrutinizing Annual Confidential Reports of Dr./Shri/Smt./Ms. ____________________________, who has applied for the post of Deputy Adviser (______________________) in the Planning Commission on Transfer on Deputation basis, it is certified that his/her integrity is beyond doubt.

[To be signed by an Officer of the rank of Deputy Secretary or above]
Name & Office Seal:
Date:

VIGILANCE CLEARANCE CERTIFICATE

Certified that no vigilance case or disciplinary proceedings or criminal proceeding is either pending or contemplated against Dr./Shri/Smt./Ms. ____________________________, ____________________________, who has applied for the post of Deputy Adviser (______________________) in the Planning Commission on Transfer on Deputation basis.

[Authorised signatory]
Name & Office Seal:
Date:

NO PENALTY CERTIFICATE

Certified that no minor/major penalty has been imposed on Dr./Shri/Smt./Ms. ____________________________, ____________________________ who has applied for the post of Deputy Adviser (______________________) in the Planning Commission on Transfer on Deputation basis during the last ten years.

[Authorised signatory]
Name & Office Seal:
Date:

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प्रस्तुत / PROFORMA
अवरुद्ध पद का नाम ________________
Name of the post applied for ________________

1. नाम और पता / Name and Address (In Block Letters)

2. जन्म तिथि / Date of birth (in Christian era)

3. केंद्रीय / राज्य सरकार के नियमों के अन्तर्गत सेवा-नियुक्ति की तारीख / Date of retirement under Central/ State Govt. Rules

4. शैक्षिक अर्थात / Educational Qualifications

5. क्या निर्धारित शैक्षिक और अन्य अवसर अर्थात प्राप्त हैं (यदि कोई अर्थता निर्धारित अर्थात के समक्ष नामी जारी है तो उस संबंध में प्राप्ति का नाम बताएं) / Whether Educational and other qualifications required for the post are satisfied (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same).

<table>
<thead>
<tr>
<th>निर्धारित अर्थात / अनुमब / Qualifications / Experience required</th>
<th>अधिकारी द्वारा सामने आए अर्थात / अनुमब / Qualifications / Experience possessed by the officer</th>
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<td>अनिवार्य / Essential:</td>
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<td>शांतिनीय / Desirable:</td>
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6. कृपया यह स्पष्ट बताएं कि कौन से इन्ते में के आधार पर क्या आप उक्त पद के लिए निर्धारित आवश्यकताएं पूरी करते हैं / Please State clearly whether in the light of entries made by you above, you meet the requirement of the post.

7. सेवा संबंधी कालक्रमानुसार विवरण. आवश्यकता होने पर, हस्ताक्षरित अन्य पृष्ठ तलगन कर पूरा बीता है / Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

<table>
<thead>
<tr>
<th>कार्यालय / संस्थान / Office/ Institution</th>
<th>धार्मिक पद / Post held</th>
<th>से / From</th>
<th>तक /To</th>
<th>वेतनमान और दूल / Scale of pay and basic pay</th>
<th>कार्य का स्वरूप / Nature of duties (in details)</th>
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8. Nature of present employment i.e. Ad-hoc or Temporary or Quasi-permanent or Permanent.

9. In case the present employment is held on deputation/contract basis, please state -
   a) The date of initial appointment
   b) Period of appointment and deputation/contract
   c) Name of the parent office/organisation to which you belong

10. Additional details about present employment
    Please state whether working under (indicate the name of your employer against the relevant column).
    a) Central Govt.
    b) State Govt.
    c) Autonomous Organisation
    d) Government Undertaking
    e) Universities
    f) Others

11. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.

12. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.

13. Total emoluments per month now drawn.

14. Additional information, if any, which you would like to mention in support of your suitability for the post.
15. कृपया यह कहाएं कि क्या आप प्रतिनिधित्व (अत्याधिक अनुबंध सहित) / आमेलन / पुनर्नियुक्ति आधार पर नियुक्ति के लिए आयोजन कर रहे हैं (केवल केंद्र / राज्य सरकार के अधिकारी ही आमेलन के लिए पात्र होंगे। गैर-सरकारी संस्थाओं में कार्यरत अम्यार्थी केवल अत्यन्तकालिक अनुबंध के लिए पात्र होंगे) / Please state whether you are applying for deputation (including short-term contract) / Absorption/ Re-employment basis. (Officers under Central/ State Governments are only eligible for "Absorption". Candidates of non-Government Organisations are eligible only for Short-Term Contract).

16. क्या अनुसूचित जाति /अनुसूचित जनजाति के हैं /Whether belongs to SC/ ST.

17. अम्यार्थी (अम्यार्थी (i)अनुसंधान प्रकाशनों और प्रतियोगिताओं और विशेष परियोजनाओं; (ii) पुस्तकारों / छात्रवृत्तियों /स्टाफ़ प्रेससेंटरी) (iii) व्यावसायिक संस्थाओं / संगठनों / समितियों से संबंधित इत्यादि के बारे में विस्तार दे सकते हैं) (एपीपी : यदि आवश्यकता हो तो अलग पृष्ठ संलग्न करें) Remarks [The candidates may indicate information with regard to (i) Research publications and reports and special projects (ii) Awards/ Scholarship/ Official Appreciation (iii) Affiliation with the professional bodies/ institutions/ societies and (iv) any other information.] (Note: Enclose a separate sheet if the space is insufficient)

मैंने विवेचित परिपत्र / विशेष व्यापार पूर्वक पढ़ा है और मैं पूर्ण रूप से जानता हूँ कि मेरे आलोचनात्मक के समर्थन में मेरे द्वारा प्रस्तुत सभी दस्तावेजों का, चयन करते समय, चयन समिति द्वारा मुल्यांकन किया जाएगा। / I have carefully gone through the vacancy circular/ advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

अम्यार्थी के हस्ताक्षर :
पता :
Signature of the candidate:
Address:

पिनांक :
Date:

प्रतिहस्ताक्षरित :
(नियोक्ता का नाम या कार्यालय भोरें)
Counter signed:
(Employer with Seal)

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