To

All Central Government Departments / State Governments/ UT Administrations/ Universities / Recognised Research Institutions/ Public Undertakings

SUB:- Recruitment to the post of Deputy Adviser (Textiles) in the scale of pay of Rs.12000-375-16500 (revised to band pay of Rs.15600-39100+ Grade Pay of Rs.7600) in the Planning Commission on Promotion/ Transfer on Deputation (including short-term contract) basis.

Sir,

Planning Commission requires the services of a suitable Officer for appointment to the post of Deputy Adviser (Textiles) to be filled up by composite method i.e. “Promotion/ Transfer on Deputation (including short-term contract)” basis. The selection for the post will be made by the UPSC.

2. Officers working under the Central / State Governments / UT Administrations/ Universities/ Recognised Research Institutions/ Public Undertakings holding analogous posts on regular basis or with 5 years' regular service in posts in the pre-revised scale of pay of Rs.10000-325-15200 or equivalent including the Departmental Senior Research Officers of the Planning Commission with 5 years service in the grade rendered after appointment thereto on a regular basis who have the EQs as under would be considered together :-

ESSENTIAL:

(i) Degree in Textile Technology of a recognized University or equivalent.
(ii) 10 years' practical/research/design/ development experience in the field of textiles or in planning/execution of development programmes related to textile industry, etc.

DESIRABLE:

(i) Master's degree in Textile Technology.
(ii) Knowledge of problems related to the development of textiles and associated industries like chemicals, machinery, etc.
(iii) Experience of techno-economic evaluation of feasibility studies/detailed project reports.

If a Departmental Senior Research Officer of the Planning Commission is recommended by the UPSC for appointment to any post, it will be treated as having been filled up by Promotion and in case an outsider candidate is recommended by the UPSC, the post will be offered on Deputation basis for a specific period not exceeding four years.

3. Details of the vacancy both in Hindi and English are available on Planning Commission website, i.e. “http://www.planningcommission.gov.in” under the link “Appointment/ Jobs”. Interested applicants may download the circular as well as the Application Proforma from our website.

4. Ministries/ Departments of the Central Govt./ State Governments/ UT Administrations/Universities/Recognised Research Institutions/Public Undertakings are requested to bring the vacancy to the notice of the Officers working under their charge.

/-/
5. Applications/Curriculum Vitae (two copies) for the post duly signed by the candidate and countersigned by the Head of Office or an officer authorized to sign on his behalf in the proforma alongwith the following documents in respect of eligible candidates who can be spared for taking up the assignment within one month from the date of intimation about selection may please be forwarded to the undersigned:

(i) Cadre Clearance/Specific No Objection.
(ii) Up-to-date Confidential Report Dossier of the candidate or photocopies of the Annual Confidential Reports of the candidate for the last five years duly attested by an Officer not below the rank of Under Secretary to the Govt. of India;
(iii) Integrity Certificate (IC) to be signed by an Officer not below the rank of Deputy Secretary to the Govt. of India;
(iv) Vigilance Clearance (VC) indicating that no disciplinary proceedings or criminal proceedings are either pending or contemplated against the Officer concerned; and
(v) List of major/ minor penalties, if any, imposed on the candidate during the last 10 years OR No Penalty Certificate (PC), as the case may be.

Application Proforma & Format of IC, VC & PC may please be downloaded from the Planning Commission’s website.

It may please be noted that it would not be possible to entertain the application if it is not accompanied with the above documents. It is also informed that the curriculum vitae (CV) duly supported by documents will be assessed by the Selection Committee for appointment to post on deputation basis.

6. Applications of only those candidates who are clear from vigilance angle need be forwarded. The vacancy is also being published in the Employment News shortly. The closing date for receipt of applications will be 60 days from the date of publication of the advertisement in the Employment News.

7. Applicants should ensure that the application is complete in all respects and is in the prescribed proforma. No column of the proforma should be left blank. Wherever information is “Not Applicable” or “Nil”, it may please be so stated. Only complete applications (Two Copies) received through proper channel alongwith all the documents mentioned in para 5 above on or before the specified closing date shall be considered. Applications received after the closing date or those which are not in the prescribed proforms or those which are incomplete or advance applications will not be considered.

Yours faithfully,

(S. MUKHERJEE)
Deputy Secretary to the Govt. of India
Tele. 23096791

Copy forwarded to:-

1. PS to Sr. Adviser (Industries), Planning Commission.
2. All Senior Research Officers of the Planning Commission who have completed/ will complete 5 years regular service in the grade as on cut off date of eligibility specified in the Annexure and possess the essential qualifications and experience for the post may complete the proforma and send it (in duplicate) to the undersigned.
3. PS to Pr. Adviser (Administration), Planning Commission.
   Shri Sher Singh, Deputy Adviser (C&I), Planning Commission with the request to get this advertisement put in the Planning Commission’s website. This has the approval of Adviser (Admin.), Planning Commission. The same is sent through E-mail at plancom@nic.in.
5. Notice Board.
Details of the vacancy are as under:

1. **SCALE OF PAY**
   : Rs.15600-39100 +7600 (Grade Pay)
   [Pre-revised Scale of Pay of Rs.12000-375-16500]

2. **DUTIES ATTACHED TO THE POST:**
   **Deputy Adviser (Textiles)**
   (i) Planning in relation to various aspects of development of Textile Industry.
   (ii) Examination of specific economic and other developmental aspects of problems arising in these industries.

3. **ELIGIBILITY:**

   **(I) FOR DEPUTATION:**

   Officers holding analogous posts on regular basis or with 5 years' regular service in posts in the pre-revised scale of pay of Rs.10000-325-15200 or equivalent under the Central/State Govts./UT Administrations/Universities/Recognised Research Institutions/Public Undertakings and possessing the qualifications and experience prescribed for the above mentioned post, as indicated against item No. 6 hereunder.

   **(II) FOR PROMOTION:**

   Senior Research Officers of the Planning Commission with 5 years service in the grade rendered after appointment thereto on a regular basis and possessing the qualifications and experience prescribed for the above mentioned post as indicated against item No. 6 hereunder.

4. **AGE LIMIT**:

   The maximum age limit for appointment by Transfer on Deputation (including Short-Term Contract) shall be not exceeding 56 years as on the crucial date for determining eligibility as indicated against item No. 5 hereunder.

5. **CRUCIAL DATE FOR DETERMINING ELIGIBILITY:**

   Last date of receipt of applications.

6. **QUALIFICATIONS AND EXPERIENCE:**

   **DEPUTY ADVISER (TEXTILES)**

   **ESSENTIAL:**
   (i) Degree in Textile Technology of a recognized University or equivalent.
   (ii) 10 years' practical/research/design/development experience in the field of textiles or in planning/execution of development programmes related to textile industry, etc.

   **DESIRABLE:**
   (i) Master's degree in Textile Technology.
   (ii) Knowledge of problems related to the development of textiles and associated industries like chemicals, machinery, etc.
   (iii) Experience of techno-economic evaluation of feasibility studies/detailed project reports.
7. **PERIOD OF DEPUTATION/ CONTRACT:**

Period of deputation/ contract including period of deputation/ contract in another ex-cadre post held immediately preceding this appointment in the same or some other Organisation/ Department of the Central Government shall ordinarily not exceed four years. The terms and conditions of deputation will be regularized according to the orders contained in the Govt. of India, DoPT's OM No.2/29/91-Estt.(P.II), dated 5th January, 1994 as amended from time to time and in the case of those coming on contract, the terms will be settled in consultation with the concerned authorities as per the instructions issued by DoPT.

The interested and eligible officers may send their application (in duplicate) in the enclosed proforma through proper channel to Under Secretary (Adm.I), Planning Commission, Yojana Bhawan, Sansad Marg, New Delhi-110 001. **The closing date for receipt of applications will be 60 days from the date of publication of advertisement in the Employment News.** Confidential Report Dossier / Attested Photocopies of last 5 years, Integrity Certificate, Vigilance Clearance Certificate and the list of major/ minor penalties, if any, imposed on the officer during the last 10 years / No Penalty Certificate (in prescribed format) in respect of the officer are also required to be sent alongwith the application.

Applicant should ensure that the application is complete in all respects and is in the prescribed proforma. No column of the format should be left blank. Wherever information is "Not Applicable" or it is "Nil", it may please be so stated. Only complete applications (two copies) received through proper channel alongwith all the documents on or before the specified closing date shall be considered. Applications received after the closing date or those which are not in the prescribed proforma or those which are incomplete or advance applications will not be considered. The details of these vacancies are also available on Planning Commission website, i.e. [http://www.planningcommission.gov.in](http://www.planningcommission.gov.in) under the link "circulars".

****
INTEGRITY CERTIFICATE

After scrutinizing Annual Confidential Reports of Dr./Shri/Smt./Ms. _______________________, _____________ who has applied for the post of Deputy Adviser (______________________) in the Planning Commission on Transfer on Deputation basis, it is certified that his/her integrity is beyond doubt.

[To be signed by an Officer of the rank of Deputy Secretary or above]
Name & Office Seal :
Date :

VIGILANCE CLEARANCE CERTIFICATE

Certified that no vigilance case or disciplinary proceedings or criminal proceeding is either pending or contemplated against Dr./Shri/Smt./Ms. _______________________, _____________ who has applied for the post of Deputy Adviser (______________________) in the Planning Commission on Transfer on Deputation basis.

[Authorised signatory]
Name & Office Seal :
Date :

NO PENALTY CERTIFICATE

Certified that no minor/ major penalty has been imposed on Dr./Shri/Smt./Ms. _______________________, _____________ who has applied for the post of Deputy Adviser (______________________) in the Planning Commission on Transfer on Deputation basis during the last ten years.

[Authorised signatory]
Name & Office Seal :
Date :

******
प्राप्त / PROFORMA
आवेदित पद का नाम __________________________
Name of the post applied for __________________________

1. नाम और पता / Name and Address (In Block Letters)

2. जन्म तिथि / Date of birth (in Christian era)

3. कृत्रिम / राष्ट्र सरकार के नियमों के अन्तर्गत सेवा-नियुक्ति की तारीख / Date of retirement under Central/State Govt. Rules

4. शैक्षिक अहिलाएं / Educational Qualifications

5. यदि आप शैक्षिक और अन्य अहिलाएं प्राप्त हैं (यदि कोई अहिला सिद्धान्तित आहिला के समकक्ष का नाम जाना है) / Whether Educational and other qualifications required for the post are satisfied (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the names of the authority for the same).

<table>
<thead>
<tr>
<th>नियुक्ति आहिलाएं / Qualifications</th>
<th>अनुमोदन / Experience required</th>
</tr>
</thead>
<tbody>
<tr>
<td>अनिवार्य / Essential:</td>
<td></td>
</tr>
<tr>
<td>1.</td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td></td>
</tr>
<tr>
<td>3.</td>
<td></td>
</tr>
<tr>
<td>वांछनीय / Desirable:</td>
<td></td>
</tr>
<tr>
<td>1.</td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td></td>
</tr>
<tr>
<td>3.</td>
<td></td>
</tr>
</tbody>
</table>

6. कृपया यह स्पष्ट बताएं कि ऊपर इंगित कथनों के आधार पर यदि आप उक्त पद के लिए नियुक्ति आवश्यकताएं पूरी करते हैं / Please State clearly whether in the light of entries made by you above, you meet the requirement of the post.

7. सेवा संबंधी कारकीमानवूर्मार विलिवण. आवश्यकताएं होने पर, हरसावसीतित अखंड अनुमान कर पुनः अभिक्रिया दें / Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

<table>
<thead>
<tr>
<th>कार्यालय / संस्थान / Office/ Institution</th>
<th>धारित पद / Post held</th>
<th>से / From</th>
<th>तक / To</th>
<th>बैंड वेतन और प्रेंड वे</th>
<th>कार्य का वर्ण / Nature of duties (In details)</th>
</tr>
</thead>
</table>

8. वर्तमान सेवा का स्वतंत्र अनुसार तक्ष्य अथवा अश्वीच्छित अथवा स्वायत्त्वत्व अथवा स्वायत्त / Nature of present employment i.e. Ad-hoc or Temporary or Quasi-permanent or Permanent.

9. यदि वर्तमान सेवा प्रतिनियुक्ति / सर्विक आधार पर है तो कृपया बताएं कि / In case the present employment is held on deputation/contract basis, please state -

a) प्रारंभिक नियुक्ति की तिथि / The date of initial appointment
b) नियुक्ति और प्रतिनियुक्ति / संविदा की अवधि / Period of appointment and deputation/contract
c) मूल कार्यालय / संगठन का नाम / Name of the parent office/ organisation to which you belong

10. वर्तमान सेवा के बारे में अतिरिक्त विवरण / Additional details about present employment

कृपया नियोजक का नाम संबंधित कोल्लेज के सामने लिखें / Please state whether working under (indicate the name of your employer against the relevant column).

-/-
11. कृपया यह बताएं कि आप उसी कार्यलय में कार्यरत हैं और क्या आप परिसूचक रेड में या परिसूचक के परिसूचक रेड में हैं? / Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.

12. क्या आप संबंधित वेतनमान में हैं? / Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.

13. वेतन में आप हो सकती हैं कुल परिवर्तन / Total emoluments per month now drawn.

14. अतिरिक्त सूचना, जिसको बाल पर आप उत्तर देते हुए आगे उपयुक्तता का बांटना है / Additional information, if any, which you would like to mention in support of your suitability for the post.

15. कृपया यह दें कि क्या आप प्रतिनिधित्वित्र अध्यक्ष अन्तर्गत अन्य जायदात्रा पर नियुक्ति के लिए आवेदन कर रहे हैं (केंद्र सहित) / Whether you are applying for deputation or short-term contract basis. (Employees of Central/State Governments/U.T. Administrations are eligible for "Deputation". Others would be eligible for Short-Term Contract.

16. क्या आप आवेदक जितनी आवेदक हैं /Whether belongs to SC/ ST.

17. आवेदकों (अभ्यार्य (i) अनुसंधान प्रकाशों और प्रतिबद्धताओं और नियम परीक्षणां; (ii) पुरस्कारों / प्रतिशोधित (iii) व्यवसायिक संस्थागती / संगठनी / समितियों से संबंधित इतिहास के बारे में विशेष देखकर) (टिप्पणी: आवेदक हो तो अपना पूरा संक्षेप लिखें) Remarks (The candidates may indicate information with regard to (i) Research publications and reports and special projects (ii) Awards/ Scholarship/ Official Appreciation (iii) Affiliation with the professional bodies/ institutions/ societies and (iv) any other information.) (Note: Enclose a separate sheet if the space is insufficient)

मैंने विविध परिपथ / विभिन्न पदों पर शृंखला पत्र दी है और मैं पूर्ण रूप से जानता हूं कि मेरे आवेदन के समर्थन में मेरे ही श्रेयस्थ प्रत्यक्ष रूप से दर्शाए जा सकते हैं, चर्चा चर्चा द्वारा सुनिश्चित किया जाएगा / I have carefully gone through the vacancy circular/ advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

अभ्यार्यों के हस्ताक्षर:

पता:

Signature of the candidate:

Address:

दिनांक:

Date:

प्रतिष्ठापनित:

(नियोजक का नाम या कार्यालय गौरव)

Counter signed:

(employer with Seal)

***