

No. A-12025/27/2006-Adm.I
GOVERNMENT OF INDIA
PLANNING COMMISSION

Yojana Bhavan, Sansad Marg,
New Delhi, the 18th October, 2006.

To

All Central Government Departments / State Governments / UT Administrations/ Universities

Sub:- Recruitment to one post of Adviser (Industries and Minerals) in the Planning Commission on Promotion / Deputation (including short-term contract) basis.

Sir,

I am directed to say that the Planning Commission proposes to make appointment to one post of Adviser (Industries and Minerals) by "Promotion / Deputation (including short-term contract)". The post carries the scale of pay of Rs.18400-500-22400 or Rs.22400-525-24500. Applications are invited from the eligible and interested candidates for these methods and for both the pay scales. All these applicants shall be considered together and the exact method of appointment and the exact scale of pay shall be decided at the time of selection depending on the suitability and availability of the officer recommended for appointment.

2. The officers working under the Central/ State Governments/ Union Territory Administrations (including their attached and subordinate offices)/ Universities/ Recognised Research Institutions / Public Undertakings/ Semi-Government/ Statutory or Autonomous Organisations and also the Departmental Advisers and Joint Advisers, who fulfil the conditions specified in the Annexure would be considered simultaneously. If a Departmental Adviser / Joint Adviser is selected for appointment, the post shall be treated as having been filled by Promotion. In the case of other candidates, they would be considered for appointment only on Deputation (including short-term contract).

3. The scale of pay, the eligibility conditions, the qualifications and experience and the duties attached to the post are indicated in the enclosed Annexure.

4. Ministries/ Departments of the Central Government / State Governments / UT Administrations are requested to give wide publicity to this vacancy among the officers of appropriate level under their control including those working in Public Undertakings / Semi-Government / Statutory / Autonomous Organisations and Recognised Research Institutions under their administrative control.

5. The applications (in duplicate), along with the following documents, in respect of the candidates who fulfil the eligibility conditions and who can be spared for taking up the assignment within one month of the intimation of selection, may be forwarded in the prescribed proforma as per the Appendix duly signed by the candidate and countersigned by the Head of Office or any other officer authorised to sign :-

- (i) Up-to-date Confidential Report Dossier of the candidate concerned or photocopies of the Annual Confidential Reports of the candidate for the last five years duly attested by an Officer not below the rank of Under Secretary to the Govt. of India;
- (ii) Integrity Certificate (in the prescribed proforma) signed by an Officer not below the rank of Deputy Secretary to the Govt. of India

-/-

- (iii) Vigilance Clearance (in the prescribed proforma) indicating that no disciplinary proceedings or criminal proceedings are either pending or contemplated against the Officer concerned [Applications of only those candidates who are clear from vigilance angle need be forwarded]; and
- (iv) List of major/ minor penalties, if any, imposed on the candidate during the last 10 years OR No Penalty Certificate (in the prescribed proforma), as the case may be.

6. The vacancy is also being published in the Employment News shortly. The closing date for receipt of applications will be 60 days from the date of publication of the advertisement in the Employment news.

7. Applicant should ensure that the application is complete in all respects and is in the prescribed format. No column of the format should be left blank. Wherever information is not applicable or nil, it may please be so stated. Only complete applications received through proper channel alongwith all the documents mentioned in para 5 above on or before the specified closing date shall be considered. Applications received after the last date or those which are not in the prescribed format or those which are incomplete or advance applications will not be considered.

Yours faithfully,

(K.K. CHHABRA)

Under Secretary to the Government of India
Tele.23096531

Copy forwarded for information :-

1. PS to Deputy Chairman, Planning Commission
2. PS to Members, Planning Commission.
3. PS to Member-Secretary, Planning Commission.
4. All Principal Advisers, Planning Commission.
5. All Advisers, Planning Commission.
6. Joint Secretary (SP & Adm.), Planning Commission
7. All Joint Advisers, Planning Commission.
8. Notice Boards

(K.K. CHHABRA)

Under Secretary to the Government of India

ANNEXURE

Details of eligibility conditions for the post of Adviser (Industries and Minerals) in the Planning Commission to be filled on Promotion / Deputation (including short-term contract) basis :-

1. SCALE OF PAY : Rs. 18400-500-22400
OR
Rs. 22400-525-24500

(Exact scale of pay will be decided at the time of selection depending upon the qualifications and experience of the officer selected for the post).

2. DUTIES ATTACHED TO THE POST :

- (i) To advise the Planning Commission on all matters relating to the industrial and trade policies and other associated policy issues connected with industrial and commercial development including exports and imports, industrial incentives framework, investment promotion including foreign direct investment, technical advances and technology transfer.
- (ii) Assist in the preparation of plans and programmes for the development of various industrial sub-sectors and industries for inclusion in the Five Year and Annual Plan, examine their financing and review the targets of and achievement in industrial capacity creation and production.
- (iii) Deal with policies relating to the public sector enterprises including public enterprise reform and privatization including private sector development.
- (iv) Handle matters relating to industrial finance and capital market as also the policies and programmes relating to sick industries, industrial restructuring and labour market policies.
- (v) Organise study and analysis of industrial statistics and industrial production trends with a view to suggesting appropriate policies and programmes for sustainable industrial development.
- (vi) Supervise appraisal and evaluation of industrial projects in the public sector and examine physical progress of the projects and schemes of the public sector enterprises including, infrastructural development programmes and also review financial performance of the undertakings.
- (vii) Deal with mineral development policies and all matters relating to mines and minerals and associated subjects.
- (viii) Handle issues relating to the policies and programmes for the development of small scale and rural industries as well as small enterprise development.
- (ix) Interact with various Central Government Ministries, State Governments, Industry Associations and other Governmental and non-Governmental bodies on industrial development and trade matters.

3. CRUCIAL DATE FOR DETERMINING ELIGIBILITY :

The crucial date for determining eligibility in terms of prescribed qualifications, experience and length of service shall be 01-04-2007.

4. ELIGIBILITY :

I. FOR PROMOTION:

A. FOR Rs. 18400-500-22400 :

Departmental Joint Advisers in the scale of pay of Rs.14300-400-18300 with five years service in the grade rendered after appointment thereto on regular basis and possessing the educational qualifications and experience prescribed for the post, as in item No. 5 below.

B. FOR Rs. 22400-525-24500 :

Departmental Advisers in the scale of pay of Rs.18400-500-22400 with five years service in the grade rendered after appointment thereto on regular basis and possessing the qualifications and experience prescribed for the post, as in item No. 5 below.

II. FOR DEPUTATION (INCLUDING SHORT-TERM CONTRACT):

A. FOR Rs. 18400-500-22400 :

1. Officers under the Central Government or State Governments or Union Territory Administrations (including their attached and subordinate offices) or Universities or Recognised Research Institutions or Public Undertakings or Semi-Government or Statutory or Autonomous Organisations and other Non-Government Bodies:

- (a) (i) holding analogous posts on regular basis; or
- (ii) with three years regular service in posts in the pay scale of Rs. 16400-20000 or equivalent; or
- (iii) with five years regular service in posts in the pay scale of Rs. 14300-18300 or equivalent; and

(b) Possessing the educational qualifications and experience prescribed for the post as indicated against item No. 5 below.

(Where the employees are governed by Industrial Dearness Allowance, their equivalence will be determined as per the Central Government's instructions. In cases where Central or Industrial Dearness Allowance is not applicable, the officer should be holding either a top-level managerial position or should have put in at least five years continuous service at a level comparable to that of Director in the Central Government in terms of duties and responsibilities)

2. Professors with three years regular service in the scale of pay of Rs. 16400-22400 and possessing the educational qualifications and experience prescribed for the post as shown against item No. 5 below.

B. FOR Rs. 22400-525-24500 :

Officers under the Central Government or State Governments or Union Territory Administrations (including their attached and subordinate offices) or Universities or Recognised Research Institutions or Public Undertakings or Semi-Government or Statutory or Autonomous Organisations and other Non-Government Bodies:

- (a) (i) holding analogous posts on regular basis; or
- (ii) with five years' regular service in posts in the pay scale of Rs. 18400-22400 or equivalent; and
- (b) Possessing the educational qualifications and experience prescribed for the post as indicated against item No. 5 below.

(Where the employees are governed by Industrial Dearness Allowance, their equivalence will be determined as per the Central Government's instructions. In cases where Central or Industrial Dearness Allowance is not applicable, the officer should be holding a top-level managerial position not below the level comparable to that of Joint Secretary in the Central Government in terms of duties and responsibilities continuously for five years)

5. QUALIFICATIONS AND EXPERIENCE FOR THE POST [APPLICABLE TO BOTH THE CATEGORIES i.e. PROMOTION/ DEPUTATION (INCLUDING SHORT-TERM CONTRACT) :

Essential:

- (i) Masters' Degree in any branch of Science/ Economics/ Business Administration or Degree in any branch of Engineering or Technology from a recognized University or equivalent.
- (ii) 15 years' experience for the scale of pay of Rs.18400-500-22400 (18 years' experience for the scale of pay of Rs.22400-525-24500) at a Group 'A' or equivalent level professional/ research/ teaching/managerial experience in promotion/ planning/ programming of industrial development / industrial policy analysis/ management and evaluation of industrial projects out of which at least five years should be in working at high level policy advice positions in Government or International Institutions and/ or top-level managerial positions in Public or Private Sector Industrial undertakings and Industrial promotion agencies.

Desirable:

Doctorate Degree or Masters Degree in Engineering, in the relevant specified subjects.

6. AGE LIMIT:

For appointment by deputation (including short-term contract) age shall not be exceeding 56 years as on the closing date for receipt of applications. No such age restriction for departmental candidates eligible for Promotion.

7. PERIOD OF DEPUTATION / SHORT-TERM CONTRACT :

The period of deputation / short-term contract including the period of deputation/ short-term contract in another ex-cadre post held immediately preceding this appointment in the same or other organisation/ department of the Central Government shall not ordinarily exceed five years. The terms and conditions of deputation will be regularised according to the orders contained in the Govt. of India, DoPT's OM No.2/29/91-Estt.(P.II), dated 5th January, 1994 as amended from time to time and in the case of those coming on contract, the terms will be settled in consultation with the concerned authority.

Note : The departmental officers in the feeder grade, i.e. Departmental Joint Advisers and Departmental Advisers respectively, shall not be eligible for consideration for appointment on Deputation (including short-term contract). Similarly, non-departmental candidates shall not be eligible for consideration for appointment by Promotion.

**[FORMAT OF VARIOUS CERTIFICATES REQUIRED TO BE ENCLOSED
SEPARATELY ALONGWITH THE APPLICATION OF CANDIDATE]**

INTEGRITY CERTIFICATE

After scrutinizing Annual Confidential Reports of Dr./Shri/Smt./Ms. _____, _____ who has applied for the post of Adviser (Industries & Minerals) in the Planning Commission on Deputation basis, it is certified that his/ her integrity is beyond doubt.

**[To be signed by an Officer of the rank of
Deputy Secretary or above]
Name & Office Seal :
Date :**

VIGILANCE CLEARANCE CERTIFICATE

Certified that no vigilance case or disciplinary proceeding or criminal proceeding is either pending or contemplated against Dr./Shri/Smt./Ms. _____, _____ who has applied for the post of Adviser (Industries & Minerals) in the Planning Commission on Deputation basis.

**[Authorised signatory]
Name & Office Seal :
Date :**

NO PENALTY CERTIFICATE

Certified that no minor/ major penalty has been imposed on Dr./Shri/Smt./Ms. _____, _____ who has applied for the post of Adviser (Industries & Minerals) in the Planning Commission on Deputation basis during the last ten years.

**[Authorised signatory]
Name & Office Seal :
Date :**

प्रपत्र / PROFORMA

+EE EEEI (En EEE xEEe / Name of the post applied for Adviser (Industries & Minerals)

+EE EEEI EEEeEE / Pay scale applied for _____.

[In case the scale of pay is not indicated, the application will be *suo motu* considered for the pay scale of pay of Rs.18400-22400.]

1. नाम और पता / Name and Address (In Block Letters)
2. जन्म तिथि / Date of birth (in Christian era)
3. केन्द्रीय / राज्य सरकार के नियमों के अन्तर्गत सेवा-निवृत्ति की तारीख / Date of retirement under Central/ State Govt. Rules
4. शैक्षिक अर्हताएं / Educational Qualifications
5. क्या निर्धारित शैक्षिक और अन्य अर्हताएं प्राप्त हैं (यदि कोई अर्हता निर्धारित अर्हता के समकक्ष मानी जा रही है तो उस संबंध में प्राधिकरण का नाम बताएं) / Whether Educational and other qualifications required for the post are satisfied (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same).

निर्धारित अर्हताएं / अनुभव / Qualifications / Experience required	अधिकारी द्वारा प्राप्त अर्हताएं / अनुभव /Qualifications / Experience possessed by the officer
अनिवार्य / Essential : 1. 2. 3. वांछनीय / Desirable: 1. 2. 3.	

6. कृपया यह स्पष्ट बताएं कि ऊपर इंगित तथ्यों के आधार पर क्या आप उक्त पद के लिए निर्धारित आवश्यकताएँ पूरी करते हैं / Please State clearly whether in the light of entries made by you above, you meet the requirement of the post.
7. सेवा संबंधी कालक्रमानुसार विवरण. आवश्यकता होने पर, हस्ताक्षरित अलग पृष्ठ संलग्न कर पूरा ब्यौरा दें / Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

कार्यालय / संस्थान / Office/ Institution	धारित पद / Post held	से / From	तक /To	वेतनमान और मूल वेतन / Scale of pay and basic pay	कार्य का स्वरूप / Nature of duties (in details)

8. वर्तमान सेवा का स्वरूप अर्थात् तदर्थ अथवा अस्थायी अथवा स्थायीवत् अथवा स्थायी / Nature of present employment i.e. Ad-hoc or Temporary or Quasi-permanent or Permanent.
9. यदि वर्तमान सेवा प्रतिनियुक्ति / संविदा आधार पर है तो कृपया बताएं कि / In case the present employment is held on deputation/ contract basis, please state -
 - a) प्रारंभिक नियुक्ति की तिथि / The date of initial appointment
 - b) नियुक्ति और प्रतिनियुक्ति / संविदा की अवधि / Period of appointment and deputation/ contract
 - c) मूल कार्यालय / संगठन का नाम / Name of the parent office/ organisation to which you belong

