To

All Central Government Departments / State Governments / UT Administrations/ Universities

SUB:- Recruitment to one post each of Adviser (Evaluation) & Adviser (Transport) in the Planning Commission on Promotion/ Deputation (including short-term contract) / Direct Recruitment basis.

Sir,

I am directed to say that the Planning Commission proposes to make recruitment to one post each of Adviser (Evaluation) & Adviser (Transport) either in the pay scales of Rs.18400-22400 or Rs.22400-24500 by Promotion / Deputation (including short-term contract) / Direct Recruitment basis.

2. The officers working under the Central or State Governments or Union Territory Administrations or Universities or Recognized Research Institutions or Public Undertakings or Semi-Government or Statutory or Autonomous Organisations and other Non-Government Bodies, who fulfill the conditions specified in the Annexure and apply, would be eligible for consideration.

3. The scale of pay, the eligibility conditions, the qualifications and experience and the duties attached to the post are indicated in the enclosed Annexure.

4. Ministries/ Departments of the Central/ State Governments/ UT Administrations are requested to give wide publicity to these vacancies among the officers of appropriate level under their control including those working in Public Undertakings or Semi-Government or Statutory or Autonomous Organisations and Recognized Research Institutions under their administrative control.

5. The applications (in duplicate), along with the following documents, in respect of the candidates who fulfill the eligibility conditions and who can be spared for taking up the assignment within one month of the intimation of selection, may be forwarded in the prescribed proforma (enclosed) duly signed by the candidate and countersigned by the Head of Office or any other officer authorised to sign :-

   (i) Up-to-date Confidential Report Dossier of the candidate concerned or photocopies of the Annual Confidential Reports of the candidate for the last five years duly attested by an Officer not below the rank of Under Secretary to the Govt. of India;
   (ii) Integrity Certificate (in the prescribed proforma) signed by an Officer not below the rank of Deputy Secretary to the Govt. of India
   (iii) Vigilance Clearance (in the prescribed proforma) indicating that no disciplinary proceedings or criminal proceedings are either pending or contemplated against the Officer concerned [Applications of only those candidates who are clear from vigilance angle need be forwarded]; and
   (iv) List of major/ minor penalties, if any, imposed on the candidate during the last 10 years OR No Penalty Certificate (in the prescribed proforma), as the case may be.

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6. The vacancy is also being published in the Employment News shortly. The closing date for receipt of applications will be 60 days from the date of publication of the advertisement in the Employment News.

7. Applicant should ensure that the application is complete in all respects and is in the prescribed format. No column of the format should be left blank. Wherever information is not applicable or nil, it may please be so stated. Only complete applications received through proper channel along with all the documents mentioned in para 5 above on or before the specified closing date shall be considered. Applications received after the last date or those which are not in the prescribed format or those which are incomplete or advance applications will not be considered.

8. It may also be taken note of that in terms of DoPT's OM No. AB-14017/89/2007-Estt.(RR), dated 2nd January, 2008, a candidate once applies for being considered and he/she is considered and selected by the ACC, ordinarily, he/she should not decline the appointment and if he/she declines the appointment he/she will not be considered for any further appointment outside his/her cadre.

Yours faithfully,

(S. Kesava Iyer)

Under Secretary to the Government of India
Tele. 23096531

Copy forwarded for information:
1. PS to Deputy Chairman / PS to MoS (Planning), Planning Commission
2. Private Secretaries to all Members, Planning Commission
3. Private Secretary to the Secretary, Planning Commission
4. All Heads of Divisions
5. Adviser (Administration), Planning Commission
6. Notice Boards

(S. Kesava Iyer)

Under Secretary to the Government of India
Details of scale of pay, duties and eligibility conditions for one post each of Adviser (Evaluation) & Adviser (Transport) in the Planning Commission to be filled on Promotion/ Deputation (including short-term contract) / Direct Recruitment basis:

1. **SCALE OF PAY**
   Rs. 18400-500-22400 OR Rs.22400-525-24500
   [Exact scale of pay will be decided at the time of selection depending upon the qualifications and experience of the officer selected for appointment]

2. **DUTIES ATTACHED TO THE POST:**

   **Adviser (Evaluation)**
   (i) To work as Principal Executive Officer of Programme Evaluation Organisation.
   (ii) To direct, supervise, control and coordinate:
       a. Planning and coordinating of evaluation enquiries, investigations and studies;
       b. Processing, analysis and interpretation of the data provided by the field officers; and
       c. Preparation of the reports.
   (iii) To extend assistance for the strengthening of the State evaluation machinery, training facilities for evaluation, personnel and technical advice in evaluation methodology.
   (iv) To plan, direct and control the work of the electronic computer Centre.

   **Adviser (Transport)**
   (i) To advise the Planning Commission on policy issues relating to the Transport Sector.
   (ii) To scrutinize the plan proposals and schemes of Ministry of Railways & Transport, State Government and Union Territories and advise on the priorities and resources allocation of various programmes/ activities.
   (iii) To guide the officers and staff under his charge.

3. **ELIGIBILITY**

   [For the post of Adviser (Evaluation) the crucial date for determining eligibility would be the closing date for receipt of applications. For the post of Adviser (Transport) the crucial date for determining eligibility would be 1st November, 2008]:

   FOR THE SCALE OF PAY OF Rs. 18400-500-22400

   **FOR PROMOTION:**
   Departmental Joint Advisers in the scale of pay of Rs.14300-400-18300 with five years regular service in the grade and possessing the educational qualifications and experience prescribed for Direct Recruits which are indicated against Item No. 4 below.

   **FOR DEPUTATION:**
   1. Officers under the Central Government or State Governments or Union Territory Administrations (including their attached and subordinate offices) or Universities or Recognized Research Institutions or Public Sector Undertakings or Semi-Government or Statutory or Autonomous Organizations and other Non-Government Bodies:
(a) (i) holding analogous posts on regular basis; or
(ii) with three years' regular service in posts in the scale of Rs. 16400-20000 or equivalent; or
(iii) with five years' regular service in the posts in the scale of Rs. 14300-18300 or equivalent; and

(b) Possessing the educational qualifications and experience prescribed for Direct Recruits which are indicated against item No. 4 below.

2. Professors with three years' regular service in the scale of pay of Rs. 16400-22400 and possessing the educational qualifications and experience prescribed for Direct Recruits which are indicated against item No. 4 below.

[Where the employees are governed by Industrial Dearness Allowance, their equivalence will be determined as per the Central Government’s instructions. In cases where Central or Industrial Dearness Allowance is not applicable, the officer should be holding either a top-level managerial position or should have put in at least five years continuous service at a level comparable to that of Director in the Central Government in terms of duties and responsibilities]

FOR THE SCALE OF PAY OF Rs. 22400-525-24500

FOR PROMOTION:

Departmental Advisers in the scale of pay of Rs. 18400-500-22400 with five years regular service in the grade and possessing the educational qualifications and experience prescribed for Direct Recruits which are indicated against item No. 4 below.

FOR DEPUTATION:

Officers under the Central Government or State Governments or Union Territory Administrations (including their attached and subordinate offices) or Universities or Recognized Research Institutions or Public Sector Undertakings or Semi-Government or Statutory or Autonomous Organizations and other Non-Government Bodies:

(a) (i) holding analogous posts on regular basis; or
(ii) with five years' regular service in posts in the scale of Rs. 18400-22400 or equivalent; and

(b) Possessing the educational qualifications and experience prescribed for Direct Recruits which are indicated against item No. 4 below.

[Where the employees are governed by Industrial Dearness Allowance, their equivalence will be determined as per the Central Government’s instructions. In cases where Central or Industrial Dearness Allowance is not applicable, the officer should be holding either a top-level managerial position or should have put in at least five years continuous service at a level comparable to that of Joint Secretary in the Central Government in terms of duties and responsibilities]

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4. **QUALIFICATIONS AND EXPERIENCE FOR THE POST:**

**Adviser (Evaluation):**

**Essential:**

(i) Masters' Degree in Economics or Statistics or Business Administration or Operations Research from a recognized University or equivalent.

(ii) 15 years' experience for the scale of pay of Rs.18400-500-22400 (18 years' experience for the scale of pay of Rs.22400-525-24500) at a Group 'A' or equivalent level in conducting or guiding economic research or project evaluation or appraisal and analysis.

**Desirable:**

(i) Doctorate Degree in the relevant specified subjects.

(ii) Knowledge or Experience of modern research methodology, survey method, sampling techniques, use of econometric modules, application of cost benefit analysis, etc.

(iii) Experience in the relevant field as evidenced by publications.

**Adviser (Transport):**

**Essential:**

(i) Masters' Degree in Economics or Business Administration or Transportation Studies or a Degree in Engineering or Technology from a recognized University or equivalent.

(ii) 15 years' experience for the scale of pay of Rs.18400-500-22400 (18 years' experience for the scale of pay of Rs.22400-525-24500) at a Group 'A' or equivalent level of which at least five years experience in transportation research or development or planning or execution or traffic forecasting or project formulation or priority determination etc.

**Desirable:**

(i) Doctorate Degree or Masters Degree in Engineering or Technology, in the relevant specified subjects.

(ii) Experience in Management of a transport organization of State or National level.

(iii) Experience in management or planning relating to more than one mode of transport.

(iv) Knowledge of latest trends or developments in concerned areas.

5. **AGE LIMIT (AS ON THE CLOSING DATE FOR BOTH THE POSTS):**

*For Deputation (including short-term contract):* Not exceeding 56 years.

*For Direct Recruitment:* Not exceeding 50 years.

6. **PERIOD OF DEPUTATION / SHORT-TERM CONTRACT:**

The period of deputation / short-term contract including the period of deputation/ short-term contract in another ex-cadre post held immediately preceding this appointment in the same or other organisation/ department of the Central Government shall not ordinarily exceed five years. The terms and conditions of deputation will be regularised according to the orders contained in the Govt. of India, DoPT's OM No.2/29/91-Estt.(P.II), dated 5th January, 1994 as amended from time to time and in the case of those coming on contract, the terms will be settled in consultation with the concerned authority.

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INTEGRITY CERTIFICATE

After scrutinizing Annual Confidential Reports of Dr./Shri/Smt./Ms. ________________ ______________ who has applied for the post of Adviser (______________) in the Planning Commission on Deputation (including short-term contract) / Direct Recruitment basis, it is certified that his/ her integrity is beyond doubt.

[To be signed by an Officer of the rank of Deputy Secretary or above]

Name & Office Seal:
Date:

VIGILANCE CLEARANCE CERTIFICATE

Certified that no vigilance case or disciplinary proceeding or criminal proceeding is either pending or contemplated against Dr./Shri/Smt./Ms. ________________ ______________ who has applied for the post of Adviser (______________) in the Planning Commission on Deputation (including short-term contract) / Direct Recruitment basis.

[Authorised signatory]

Name & Office Seal:
Date:

NO PENALTY CERTIFICATE

Certified that no minor/ major penalty has been imposed on Dr./Shri/Smt./Ms. ________________ ______________ who has applied for the post of Adviser (______________) in the Planning Commission on Deputation (including short-term contract) / Direct Recruitment basis during the last ten years.

[Authorised signatory]

Name & Office Seal:
Date:

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<tr>
<th>Name and Address (In Block Letters)</th>
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<tr>
<td>Date of Birth (in Christian era)</td>
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<td>Date of Retirement under Central/State Govt. Rules</td>
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<tr>
<td>Educational Qualifications</td>
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<th>Qualifications / Experience required</th>
<th>Qualifications / Experience possessed by the officer</th>
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<td>Essential:</td>
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<td>Desirable:</td>
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Please State clearly whether in the light of entries made by you above, you meet the requirement of the post.

Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

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<tr>
<th>Employment Details</th>
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<td>Office/Institution</td>
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<td>Post held</td>
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<td>From</td>
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<td>Scale of pay and basic pay</td>
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<td>Nature of duties (in details)</td>
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In case the present employment is held on deputation/contract basis, please state -

a) The date of initial appointment
b) Period of appointment and deputation/contact
c) Name of the parent office/organisation to which you belong
10. Additional details about present employment

Please state whether working under (indicate the name of your employer against the relevant column).

a) Central Govt.
b) State Govt.
c) Autonomous Organisation
d) Government Undertaking
e) Universities
f) Others

11. Please state whether you are working in the same Department and are in the feeder grade or feeder grade.

12. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.

13. Total emoluments per month now drawn.

14. Additional information, if any, which you would like to mention in support of your suitability for the post.

15. Please state whether you are applying for deputation (including short-term contract) / promotion basis.

16. Whether belongs to SC/ST.

17. The candidates may indicate information with regard to (i) Research publications and reports and special projects (ii) Awards/ Scholarship/ Official Appreciation (iii) Affiliation with the professional bodies/ institutions/ societies and (iv) any other information. (Note: Enclose a separate sheet if the space is insufficient)

I have carefully gone through the vacancy circular/ advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Please state whether you are working in the same Department and are in the feeder grade or

16. Whether belongs to SC/ST.

17. The candidates may indicate information with regard to (i) Research publications and reports and special projects (ii) Awards/ Scholarship/ Official Appreciation (iii) Affiliation with the professional bodies/ institutions/ societies and (iv) any other information. (Note: Enclose a separate sheet if the space is insufficient)

I have carefully gone through the vacancy circular/ advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Signature of the candidate:

Address:

Date:

Counter signed:

(John Smith, Employer with Seal)