

No.15(14)/06-H&FW –Part-I
Government of India
Planning Commission

Health & Family Welfare Division, Planning Commission requires services of one Consultant in the category of Young Professional (YP) in the Health & FW Division.

(i) Precise Statement of Objectives :-

The YP is required to provide specific inputs on formulation of XII Five Year Plan and Annual Plans for the health sector, and in assisting the Health Division in advising on implementation of the Plan by respective Departments.

(ii) Outline of the tasks to be carried out :-

- Provide support in the formulation of the 12th Five Year Plan (2012-17) and Annual Plan for the health sector. Assist with preparation of background material and notes by providing technical inputs and analysis of data, reports and relevant studies.
- Assist in preparation of the Health Chapter of the 12th Plan document. Incorporate recommendations of Steering Committee (Health and AYUSH), High Level Expert Group on Universal Health Coverage, Working Groups, Expert Committees and consultations held.
- Conduct detailed reviews with analysis of evidence on health policy to guide the 12th Plan.
- Provide technical assistance towards proposals from respective Departments for implementing the goals of the approved plan.
- Assist in appraisal of various programmes/schemes of health sector.
- Creation of database of various on-going schemes/programmes.
- Accompany Planning Commission Officers to meetings and during tours for assistance
- Assistance to Senior officials in the Planning Commission on various items of work.

(iii) The Support or inputs to be provided by Planning Commission to facilitate Consultancy :-

The YP will report to Adviser(Health).

(iv) The Final outputs that will be required of the YP at the end of the Consultancy period are:

1. Literature review
2. Data analysis & presentation
3. Briefs on identified topics
4. Editorial assistance

5. Support in coordination, processing of proposals, monitoring of decisions.
6. Minutes of meetings
7. Tour Reports

(v) Qualifications

Essential:

(a) Masters Degree/PG Diploma in Public Health / Statistics / Economics/ Demography or a health related field with graduate level technical qualification in medical or health related field.

(b) Knowledge of computer applications, MS Office including Excel, Access.

Desirable:

- Persons with additional qualifications, research experience, published papers and post qualification experience in the health field would be preferred.
- Good Academic Record
- Excellent written and oral communication skills.
- Analytical and presentation skills with ability to generate a well-researched and written report.
- Experience in collection, compilation and analysis of statistical data, computer skills and preparation of Project Reports/Reviews/Notes Briefs etc.
- Experience in implementing public health programmes.

(vi) Duration of Assignment:

Candidate selected will be appointed on contract basis for an initial period of one year. The initial term of appointment and subsequent extension(s) if any, shall be decided on a case to case basis depending upon the specific job and the time frame for its completion. Maximum term can be extended upto 5 years depending upon the performance of the candidate/need of the Planning Commission. However, the maximum duration of the contract will not be extended beyond five years.

(vii) Fee

(a) For outside experts :-

The consolidated fee shall range between Rs. 25,000/- and Rs. 40,000/- per month.

(b) For Retired Government servants :-

The amount of fee in the case of retired Government officials appointed shall be decided in such a way that the fee plus pension drawn by them shall not exceed the last pay drawn. However, they will continue to draw pension and the dearness relief on pension during the period of their engagement as YP.

Local Conveyance

YP will be paid an additional amount of Rs. 1500/- per month as Local conveyance.

(viii) Application Process

Interested candidates may send their CV in the enclosed format by e-mail and by post within 15 days from publication of this vacancy in newspaper at the following address :-

Smt Kiran Bala Arora
Section Officer (Health)
Planning Commission
Room No. 526C,
Yojana Bhawan,
Sansad Marg,
New Delhi – 110001
Ph : 23042547
E-mail ID : kiranbala.arora@nic.in

(ix) Selection Process

Shortlisted candidates, based on qualification & experience, would be assessed for the slot on the basis of written assessment and interview to be held at Planning Commission. No TA/DA is admissible for the same.

**Application format for appointment as Young Professional in the
Planning Commission**

1. Name : _____
2. Father's Name : _____
3. Date of Birth : _____
4. Domicile : _____
5. Nationality : _____
6. Mailing Address (with Tel/Mob No. and Email address) : _____

7. Permanent address : _____

8. Educational Qualification :

S.No.	Course	Subject	University/Institute	Year of Passing	Division/Class

9. Work Experience:

S.No.	Organization/Institute	Period From To	Nature of Work	Remarks

10. Whether SC/ST/OBC : _____
11. Any other specific information (in relation to essential/desirable qualifications and experience).
12. References :
 - (i)
 - (ii)

(Signature)
Date _____