

No. A-12025/31/2006-Adm.I
Government of India
Planning Commission

Yojana Bhavan, Sansad Marg,
New Delhi, 11th January, 2007.

To

All Central Government Departments / State Governments/ UT Administrations/ Universities.

Sub:- Recruitment to three posts of Joint Adviser in the Planning Commission in the scale of pay of Rs.14300-400-18300 on Promotion/ Deputation (including short-term contract) basis.

Sir,

I am directed to say that Planning Commission requires services of suitable Officers for appointment to the post of Joint Adviser (Power), Joint Adviser (Project Appraisal) and Joint Adviser (Industrial Economics/Management) [one each] to be filled by composite method i.e. "Promotion/ Deputation (including short-term contract)" basis. Selection for each post will be made by UPSC.

2. Officers of Central / State Governments / Union territories / Universities/ Recognized Research Institutions/ Public Sector Undertakings as well as Departmental Deputy Advisers of Planning Commission who fulfill the conditions specified for each post in the enclosed Annexure shall be considered together. If a Departmental Deputy Adviser of Planning Commission is recommended by UPSC for appointment to any of these posts, it will be treated as having been filled by Promotion and in case any outside candidate is recommended by UPSC, the post will be offered on Deputation basis for a specified period, as per the provisions of Recruitment Rules.

3. Scale of pay, eligibility conditions i.e. qualifications and experience, period of deputation and duties etc. for each post are indicated in the enclosed Annexure.

4. Ministries/ Departments of Central Govt./ State Governments/ Union territories are requested to bring these vacancies to the notice of the Officers working under their charge as well as those working in Public Sector Undertakings and Recognized Research Institutions under their administrative control.

5. Applications/Curriculum Vitae (in duplicate) in the enclosed proforma along with following documents in respect of eligible candidates who can be spared for taking up the assignment in the event of their selection, within one month from the date of intimation about selection may please be forwarded to the undersigned, separately for each post duly signed by the

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candidate and countersigned by the Head of Office or an officer authorized to sign on his behalf:

- (i) Cadre Clearance/Specific No Objection;
- (ii) Up-to-date Confidential Report Dossier of the candidate concerned or photocopies of the Annual Confidential Reports of the candidate for the last five years duly attested by an Officer not below the rank of Under Secretary to the Govt. of India;
- (iii) Integrity Certificate (in the enclosed format) to be signed by an Officer not below the rank of Deputy Secretary to the Govt. of India;
- (iv) Vigilance Clearance (in the enclosed format) indicating that no disciplinary proceedings or criminal proceedings are either pending or contemplated against the Officer concerned; and
- (v) List of major/ minor penalties, if any, imposed on the candidate during the last 10 years OR No Penalty Certificate (in the enclosed format), as the case may be.

It may please be noted that it would not be possible to entertain the application if it is not accompanied with the above documents. It is also informed that Curriculum Vitae (CV) duly supported by documents will be assessed by the Selection Committee for appointment to posts on deputation basis.

6. Applications of only those candidates who are clear from vigilance angle need be forwarded. The vacancy is also being published in the Employment News shortly. Last date for receipt of applications will be 60 days from the date of publication of advertisement in the Employment news.

7. Applicants should ensure that the application is complete in all respects and is in the prescribed proforma. No column of the proforma should be left blank. Wherever information is "Not Applicable" or "Nil", it may please be so stated. Only complete applications received through proper channel alongwith all the documents mentioned in para 5 above on or before the specified closing date shall be considered. Applications received after the closing date or those which are not in the prescribed proforma or those which are incomplete or advance applications will not be considered.

8. Details of these vacancies are also available on Planning Commission website, i.e. "<http://www.planningcommission.gov.in>" under link "circulars".

Yours faithfully,

(K.K.CHHABRA)

Under Secretary to the Govt. of India
Tele: 23096531

Copy forwarded to:-

- (i) Principal Adviser (Energy)/ Adviser (I/ VSE) and Adviser (Project Appraisal), Planning Commission.
- (ii) All Deputy Advisers of the Planning Commission who have completed/ or will complete 5 years regular service in the grade as on the date of determining eligibility specified for each post in the Annexure and possess the essential qualifications and experience for specific post may complete the proforma and send it (in duplicate) to the undersigned.
- (iii) Senior Adviser (Administration), Planning Commission.
- (iv) Notice Boards.

(K.K.CHHABRA)

Under Secretary to the Govt. of India

ANNEXURE

Details of eligibility conditions for the post of Joint Adviser (Power), Joint Adviser (Industrial Economics/Management) and Joint Adviser (Project Appraisal) in the Planning Commission [one each] to be filled by Promotion/ Deputation (including short-term contract) basis.

Details of these vacancies are: -

1. **SCALE OF PAY** : Rs.14300-400-18300 [For each post]

2. **DUTIES ATTACHED TO THE POST:**

[I] **Joint Adviser (Power)**

1. Planning and Programming for the development of Power Sector and then integration with national economic plans through the operational mechanism of Annual and Five Year Plans.
2. Integration of Power plans with other sectoral development by functioning in cooperation with the concerned Ministries, State Governments, Public Sector undertakings, Institutions, Agencies, etc.
3. Representing Planning Commission in meetings, Committees, Inter-Ministerial Groups, etc. for feed back to Planning Commission for decision making, examining various papers/notes/reports etc. received in the Planning Commission relating to the Sector.
4. Appraisal of projects/feasibility reports and monitoring of the performance of the Power Sector as integrated to other related sectoral developments, developing and coordinating studies aimed at resolving the problems at various higher levels and preparing specialized technical papers.
5. Supervision of the work of the Power Unit.
6. Such other duties as may be assigned by the Planning Commission.

[II] **Joint Adviser (Industrial Economics/Management)**

1. Joint Adviser will be responsible for general issues of economic and industrial policies and programmes and coordination work in the Industry and Minerals Division.
2. Examination, formulation and review of the policies and programmes covering general issues, prices, fiscal and financial levies, export, import and comparative advantages thereto including other aspects related to international trade.
3. To undertake studies on various aspects of industrial economics and management.
4. Formulation and examination of proposals received from various Ministries/State Governments including aspects covering general economic and industrial issues.

5. Participation in apex Government agencies dealing with industrial programmes viz. Development Councils, licensing Committees, Project Appraisal Board, Foreign Investment Board, Capital Goods Committee, NRS Committee etc.
6. Examination of Notes for Cabinet/Cabinet Committees/ Group of Ministers/Committees of Secretaries etc.
7. Maintaining coordination with various Central Ministries/Departments/State Governments etc. regarding matters, policies, programmes and general issues concerning economic development.
8. Examination and appraisal of proposals received from various Ministries/States/Industry Associations/Individuals etc. concerning economic development.
9. Assist Senior Officers/Commission in the formulation of Annual, Five Year and Long-term Perspective Plans including policies thereto and such other work as may be assigned from time to time e.g. in connection with Parliament and its Committees, VIP references etc.
10. To supervise and guide Deputy Advisers and other research staff in the Division.

(III) Joint Adviser (Project Appraisal)

1. To supervise all Central Government projects (Developmental as well as Non-developmental) which are mainly in the field of industry/ mining, power and transportation.
2. To undertake methodological work on investment planning techniques.
3. To participate in inter-ministerial meetings on projects and supervise all aspects of internal administration of the Division.
4. To assist the Senior Officers and guide the Junior Officers in the exercise of these functions etc.

3. **ELIGIBILITY:**

[COMMON FOR ALL POSTS]

FOR DEPUTATION (INCLUDING SHORT-TERM CONTRACT):

Officers holding analogous posts on regular basis; or with 5 years' regular service in posts in the scale of pay of Rs. 12000-375-16500 or equivalent under the Central/ State Governments/ UT Administrations/ Universities/ Recognized Research Institutions/ Public Undertakings/ Autonomous Organizations and possessing the qualifications/ experience prescribed for each post, as indicated against item No. 6 below.

FOR PROMOTION:

Deputy Advisers of Planning Commission with 5 years' regular service in the grade rendered after appointment thereto on a regular basis and possessing the qualifications and experience prescribed for each post, as indicated against item No. 6 below.

4. **AGE LIMIT:**

The maximum age limit for appointment by Deputation (including Short-Term Contract) shall be not exceeding 56 years as on the closing date for receipt of applications.

5. **CRUCIAL DATE FOR DETERMINING ELIGIBILITY:**

Shall be the last date for receipt of applications, i.e. sixty days from the date of publication of the advertisement in the Employment News.

6. **QUALIFICATIONS AND EXPERIENCE:**

[I] For Joint Adviser (Power)

ESSENTIAL:

- (i) Degree in Electrical Engineering of a recognized University or equivalent.
- (ii) 12 years' experience in research/ development/planning/execution in the field of power generation/transmission, utilities development etc.

DESIRABLE:

- (i) Masters' Degree in Electrical Engineering.
- (ii) Familiarity with problems of long term physical and financial planning in the field of power generation.
- (iii) Knowledge of electricity economics in relation to forecasting of demand, distribution and pricing.
- (iv) Experience of techno-economic evaluation, appraisal of projects/programmes, detailed project reports.

[II] For Joint Adviser (Industrial Economics/Management)

ESSENTIAL:

- (i) Master's Degree in Science/ Economics/ Commerce/ Mathematics/ Statistics/Operations Research/Business Administration or Degree in Engineering of a recognized University or equivalent.
- (ii) 12 years' experience in Industrial Economics/ Management covering techno-economic appraisal of large projects, their techno-economic analysis covering demand, supply, pricing growth, etc., monitoring and evaluation of such projects, developing system models for the same.

DESIRABLE:

- (i) Doctorate degree in the relevant branch of Industrial Economics or Masters Degree in Engineering.
- (ii) Experience of conducting/organizing/guiding research and preparation of research papers on detailed project reports.
- (iii) Familiarity with principles and policies of industrial licensing, foreign investment and collaboration, developments in international economics, specially relating to developing countries and matters, such as International Monetary Fund and General Agreement on Trade and Tariffs, Economic Communities, International Trade, etc.
- (iv) Experience of techno-economic studies or detailed project reports.

[III] For Joint Adviser (Project Appraisal)

ESSENTIAL:

- (i) Masters Degree in Science/ Economics/ Mathematics/ Statistics/ Operations Research/ Business Administration or Degree in Engineering of a recognized University or equivalent.
- (ii) 12 years' experience in research/design/development or in the formulation of projects/programmes and their evaluation/appraisal or in the advice or choice of projects.

DESIRABLE:

- (i) Doctorate Degree in relevant Arts/ Science subject or Masters Degree in Engineering.
- (ii) Experience of review/ appraisal/choice of projects involving large investments.

7. **PERIOD OF DEPUTATION/ CONTRACT:**

Period of deputation/ contract including period of deputation/ contract in another ex-cadre post held immediately preceding this appointment in the same or some other Organisation/ Department of the Central Government shall ordinarily not exceed five years. The terms and conditions of deputation will be regularized according to the orders contained in the Govt. of India, DoPT's OM No.2/29/91-Estt. (P.II), dated 5th January, 1994 as amended from time to time and in the case of those coming on contract, the terms will be settled in consultation with the concerned authorities as per the instructions issued by DoPT.

[FORMAT OF VARIOUS CERTIFICATES REQUIRED TO BE ENCLOSED SEPARATELY ALONGWITH THE APPLICATION OF CANDIDATE WHO APPLIES FOR DEPUTATION (INCLUDING SHORT-TERM CONTRACT) BASIS]

INTEGRITY CERTIFICATE

After scrutinizing Annual Confidential Reports of Dr./Shri/Smt./Ms. _____, _____ who has applied for the post of Joint Adviser (_____) in the Planning Commission on Transfer on Deputation basis, it is certified that his/ her integrity is beyond doubt.

[To be signed by an Officer of the rank of
Deputy Secretary or above]
Name & Office Seal:
Date:

VIGILANCE CLEARANCE CERTIFICATE

Certified that no vigilance case or disciplinary proceedings or criminal proceeding is either pending or contemplated against Dr./Shri/Smt./Ms. _____, _____ who has applied for the post of Joint Adviser (_____) in the Planning Commission on Transfer on Deputation basis.

[Authorised signatory]
Name & Office Seal:
Date:

NO PENALTY CERTIFICATE

Certified that no minor/ major penalty has been imposed on Dr./Shri/Smt./Ms. _____, _____ who has applied for the post of Joint Adviser (_____) in the Planning Commission on Transfer on Deputation basis during the last ten years.

[Authorised signatory]
Name & Office Seal:
Date:
