

No. A-12025/16/2008-Adm.I
Government of India
Planning Commission

Yojana Bhavan, Sansad Marg,
New Delhi, 10th October, 2008.

To

All Central Government Departments / State Governments/ UT Administrations/ Universities/ Recognized Research Institutions/ Public Undertakings/Autonomous Organisations.

Sub:- Recruitment to one post each of Joint Adviser (Power) and Joint Adviser (Coal) in the Planning Commission in the scale of pay of Rs.14300-400-18300 [Revised to band pay of Rs.37400-67000 + 8700(Grade Pay) on Promotion/ Deputation (including short-term contract) basis.

Sir,

I am directed to say that Planning Commission requires services of suitable Officers for appointment to one post each of Joint Adviser (Power) and Joint Adviser (Coal) to be filled by composite method i.e. "Promotion/ Deputation (including short-term contract)" basis. Selection for the post will be made by UPSC.

2. Officers of Central / State Governments / Union territories / Universities/ Recognized Research Institutions/ Public Undertakings as well as Departmental Deputy Advisers of Planning Commission who fulfill the conditions specified for the post in the enclosed Annexure shall be considered together. If a Departmental Deputy Adviser of Planning Commission is recommended by UPSC for appointment to the post, it will be treated as having been filled by Promotion and in case any outside candidate is recommended by UPSC, the post will be offered on Deputation basis for a specified period, as per the provisions of Recruitment Rules.

3. Scale of pay, eligibility conditions i.e. qualifications and experience, period of deputation and duties etc. for the post are indicated in the enclosed Annexure.

4. **Ministries/ Departments of Central Govt./ State Governments/ Union territories are requested to bring this vacancy to the notice of the Officers working under their charge as well as those working in Public Undertakings, Recognized Research Institutions and Autonomous Organisations under their administrative control.**

5. Applications/Curriculum Vitae (in duplicate) in the enclosed proforma along with following documents in respect of eligible candidates who can be spared for taking up the assignment in the event of their selection, within one month from the date of intimation about selection may please be forwarded to the undersigned, duly signed by the candidate and countersigned by the Head of Office or an officer authorized to sign on his behalf:

- (i) Cadre Clearance/Specific No Objection;
- (ii) Up-to-date Confidential Report Dossier of the candidate concerned or photocopies of the Annual Confidential Reports of the candidate for the last five years duly attested by an Officer not below the rank of Under Secretary to the Govt. of India;
- (iii) Integrity Certificate (in the enclosed format) to be signed by an Officer not below the rank of Deputy Secretary to the Govt. of India;

-/-

- (iv) Vigilance Clearance (in the enclosed format) indicating that no disciplinary proceedings or criminal proceedings are either pending or contemplated against the Officer concerned; and
- (v) List of major/ minor penalties, if any, imposed on the candidate during the last 10 years OR No Penalty Certificate (in the enclosed format), as the case may be.

[It may please be noted that it would not be possible to entertain the application if it is not accompanied with the above documents. It is also informed that Curriculum Vitae (CV) duly supported by documents will be assessed by the Selection Committee for appointment to posts on deputation basis.]

6. Applications of only those candidates who are clear from vigilance angle need to be forwarded. The vacancy is also being published in the Employment News shortly. Last date for receipt of applications will be 60 days from the date of publication of advertisement in the Employment news.

7. Applicants should ensure that the application is complete in all respects and is in the prescribed proforma. No column of the proforma should be left blank. Wherever information is "Not Applicable" or "Nil", it may please be so stated. Only complete applications received through proper channel alongwith all the documents mentioned in para 5 above on or before the specified closing date shall be considered. Applications received after the closing date or those which are not in the prescribed proforma or those which are incomplete or advance applications will not be considered.

8. Details of the vacancy are also available on Planning Commission website, i.e. "<http://www.planningcommission.gov.in>" under link "circulars".

Yours faithfully,

Sd/-

(S.KESAVA IYER)

Under Secretary to the Govt. of India

Tele: 23096531

Copy forwarded to:-

- (i) Principal Adviser (Energy), Planning Commission.
- (ii) All Deputy Advisers of the Planning Commission who have completed/ or will complete 5 years regular service in the grade as on the date of determining eligibility specified for each post in the Annexure and possess the essential qualifications and experience for specific post may complete the proforma and send it (in duplicate) to the undersigned.
- (iii) Principal Adviser (Administration), Planning Commission.
- (iv) Notice Boards.

Sd/-

(S.KESAVA IYER)

Under Secretary to the Govt. of India

Details of eligibility conditions for one post each of Joint Adviser (Power) and Joint Adviser (Coal) in the Planning Commission to be filled by Promotion/ Deputation (including short-term contract) basis.

Details of these vacancies are: -

1. **SCALE OF PAY** : Rs.14300-400-18300
[Revised to band pay of Rs.37400-67000 + 8700 (Grade Pay)]

2. **DUTIES ATTACHED TO THE POST:**

[I] Joint Adviser (Power)

1. Planning and Programming for the development of Power Sector and then integration with national economic plans through the operational mechanism of Annual and Five Year Plans.
2. Integration of Power plans with other sectoral development by functioning in cooperation with the concerned Ministries, State Governments, Public Sector undertakings, Institutions, Agencies, etc.
3. Representing Planning Commission in meetings, Committees, Inter-Ministerial Groups, etc. for feed back to Planning Commission for decision making, examining various papers/notes/reports etc. received in the Planning Commission relating to the Sector.
4. Appraisal of projects/feasibility reports and monitoring of the performance of the Power Sector as integrated to other related sectoral developments, developing and coordinating studies aimed at resolving the problems at various higher levels and preparing specialized technical papers.
5. Supervision of the work of the Power Unit.
6. Such other duties as may be assigned by the Planning Commission.

[II] Joint Adviser (Coal)

1. Planning and Programming for the development of Coal and Lignite Sector and then integration with national economic plans through the operational mechanism of Annual and Five-Year Plans.
2. Integration of coal and lignite development plans with other sectoral development by functioning in close cooperation with the concerned Ministries, State Governments, Public Sector Undertakings, Institutions, Agencies, etc.,
3. Representing Planning Commission in Meetings, Committees, Inter-Ministerial Groups, etc., for feedback to Planning Commission for decision making, examining various papers/ notes/ reports., etc., received in the Planning Commisison relating to the Sector.
4. Appraisal of projects/ feasibility reports and monitoring of the performance of the Coal Sector as integrated to other related sectoral developments developing and coordinating studies aimed at resolving the problems at various higher levels and preparing specialized technical papers.
5. Supervision of the work of the Coal Unit
6. Such other duties as may be assigned by the Planning Commission.

3. **ELIGIBILITY:**

FOR DEPUTATION (INCLUDING SHORT-TERM CONTRACT):

Officers holding analogous posts on regular basis; or with 5 years' regular service in posts in the scale of pay of Rs. 12000-375-16500 [Now revised to Rs.15600-39100 + 7600 (Grade Pay)] or equivalent under the Central/ State Governments/ UT Administrations/ Universities/ Recognized Research Institutions/ Public Undertakings/ Autonomous Organizations and possessing the qualifications/ experience prescribed for the post, as indicated against item No. 6 below.

FOR PROMOTION:

Deputy Advisers of Planning Commission with 5 years' regular service in the grade rendered after appointment thereto on a regular basis and possessing the qualifications and experience prescribed for the post, as indicated against item No. 6 below.

4. **AGE LIMIT:**

The maximum age limit for appointment by Deputation (including Short-Term Contract) shall be not exceeding 56 years as on the closing date for receipt of applications.

5. **CRUCIAL DATE FOR DETERMINING ELIGIBILITY:**

For the post of Joint Adviser (Power): It will be 1/8/2009.

For the post of Joint Adviser (Coal): It will be the last date for receipt of applications, i.e. sixty days from the date of publication of the advertisement in the Employment News.

6. **QUALIFICATIONS AND EXPERIENCE:**

[I] For Joint Adviser (Power)

ESSENTIAL:

- (i) Degree in Electrical Engineering of a recognized University or equivalent.
- (ii) 12 years' experience in research/ development/planning/execution in the field of power generation/transmission, utilities development etc.

DESIRABLE:

- (i) Masters' Degree in Electrical Engineering.
- (ii) Familiarity with problems of long term physical and financial planning in the field of power generation.
- (iii) Knowledge of electricity economics in relation to forecasting of demand, distribution and pricing.
- (iv) Experience of techno-economic evaluation, appraisal of projects/programmes, detailed project reports.

[II] Joint Adviser (Coal)

ESSENTIAL:

- (i) Masters' Degree in Geology/ Applied Geology/ Energy Studies or Degree in Mining Engineering from a recognised University or equivalent.
- (ii) 12 years' experience in research/ development planning/ execution of projects/ programmes in the field of coal or lignite or both.

DESIRABLE:

- (i) Doctorate degree in Geology/ Applied Geology/ Energy Studies or Masters' Degree in Mining Engineering.
- (ii) Knowledge of problems related to exploration, exploitation, utilisation, conservation, environmental aspects, technology, infrastructure, research and development, forecasting methods for coal and lignite sector.
- (iii) Experience of techno-economic evaluation of feasibility studies/ detailed project reports.

7. PERIOD OF DEPUTATION/ CONTRACT:

Period of deputation/ contract including period of deputation/ contract in another ex-cadre post held immediately preceding this appointment in the same or some other Organisation/ Department of the Central Government shall ordinarily not exceed five years. The terms and conditions of deputation will be regularized according to the orders contained in the Govt. of India, DoPT's OM No.2/29/91-Estt. (P.II), dated 5th January, 1994 as amended from time to time and in the case of those coming on contract, the terms will be settled in consultation with the concerned authorities as per the instructions issued by DoPT.

[FORMAT OF VARIOUS CERTIFICATES REQUIRED TO BE ENCLOSED SEPARATELY ALONGWITH THE APPLICATION OF CANDIDATE WHO APPLIES FOR DEPUTATION (INCLUDING SHORT-TERM CONTRACT) BASIS]

INTEGRITY CERTIFICATE

After scrutinizing Annual Confidential Reports of Dr./Shri/Smt./Ms. _____, _____ who has applied for the post of Joint Adviser (_____) in the Planning Commission on Transfer on Deputation basis, it is certified that his/ her integrity is beyond doubt.

[To be signed by an Officer of the rank of
Deputy Secretary or above]
Name & Office Seal:
Date:

VIGILANCE CLEARANCE CERTIFICATE

Certified that no vigilance case or disciplinary proceedings or criminal proceeding is either pending or contemplated against Dr./Shri/Smt./Ms. _____, _____ who has applied for the post of Joint Adviser (_____) in the Planning Commission on Transfer on Deputation basis.

[Authorised signatory]
Name & Office Seal:
Date:

NO PENALTY CERTIFICATE

Certified that no minor/ major penalty has been imposed on Dr./Shri/Smt./Ms. _____, _____ who has applied for the post of Joint Adviser (_____) in the Planning Commission on Transfer on Deputation basis during the last ten years.

[Authorised signatory]
Name & Office Seal:
Date:
