

No.PEO/33(7)-5/2006-TC
Planning Commission
(Programme Evaluation Organisation)

Yojana Bhawan, Sansad Marg
New Delhi,
dated: 08.12.2008

Sub: Requirement of Consultants for the Programme Evaluation Organization, Planning Commission.

The Programme Evaluation Organization (PEO), Planning Commission requires the services of 4 consultants with the following qualifications and job description:

Job Requirement:

- Formulation of the study design including Sampling.
- Field surveys and data collection.
- Data entry, data processing, data analysis and report writing.
- Creating database for development evaluation by review of existing material, preparation of gist of the evaluation studies conducted.
- Preparing reports, reviews, notes and briefs etc.
- Provide assistance to Senior Officials as required.

Essential Qualifications and Experience

- Candidates holding Master's Degree in Economics, Statistics, Mathematics and Social Sciences from a recognized University/Institute. M. Phil and Ph.D. will be preferred.
- Knowledge of computer applications, SPSS, MS Office including Excel, Access etc.

Desirable:

- Strong communication skills, both oral and written
- Capable of data analysis and with ability to generate a well researched and written report
- Experience in collection, compilation and analysis of data.

- Preference to candidates with 2– 3 years experience will be given.

Duration:

- Candidates selected will be appointed on contract basis for an initial period of one year. Further continuance upto a maximum total period of two years will be considered as per the Planning Commission's need and performance of the candidate.

Remuneration:

- The remuneration shall be range between Rs.18,000/- and Rs.26000/- per month depending on the qualification and work experience of the selected candidate. The amount will be consolidated and inclusive of all allowances.

Interested candidates may their CVs in the enclosed format by e-mail/post so as reach the Planning Commission latest by 15th January,2009 at the following address:-

Director (PEO)
Room No.355
Programme Evaluation Organization,
Planning Commission,
Yojana Bhavan, Sansad Marg,
New Delhi -110001.
E-mail rc.dey@nic.i and rc_dey555@yahoo.com

**Format for application for the post of consultant in PEO,
Planning Commission**

1. Name:

2. Date of Birth

3. Father's Name:

4. Domicile

5. Nationality

6. Mailing Address (with tel./Mob.No. and e-Mail)

7. Permanent Address:

8. Educational Qualification:

Sl. No.	Course	Subject	University/ Institute	Year of passing	Division/ Class

9. Work Experience:

Sl. No	Organization/ Institute	Period from to	Nature of work	Remarks

10. Language Known:

11. Whether SC/ST/OBC:

12. Reference:-

(i)

(ii)

Date:

Place

(Signature)