

No.A.12025/06/2009-Admn.II
Government of India
Planning Commission

Yojana Bhavan, Sansad Marg,
New Delhi, 24th August, 2009.

To

All Central Government Ministries/Departments.

Subject: Selection to one post of Research Assistant (Economics) in the Planning Commission on deputation basis.

Sir/Madam,

I am directed to say that the Planning Commission requires the services of suitable official for appointment to one post of Research Assistant (Economics) in the pre-revised scale of pay of Rs.5000-150-8000 [now Pay Band-2 Rs.9300-34800 + Grade pay of Rs.4200/-] on deputation basis.

2. Details of eligibility conditions, educational qualifications and experience, scale of pay of the post and the period of deputation etc. are indicated in the enclosed *Annexures-I*. The officials working under the Central Government, who fulfill the conditions specified in Annexure-I, shall be considered for selection to the post.

3. Ministries / Departments of the Central Government are requested to bring this vacancy to the notice of all interested and eligible officers working under their administrative control.

4. Applications (in duplicate) alongwith the following documents in respect of the candidates who fulfill the prescribed requirements and can be spared for taking up the assignment within one month from the date of intimation about selection may please be forwarded to the undersigned in the enclosed proforma [Annexure-II] duly signed by the candidate and the Head of Office or an officer authorized to sign on his behalf:

- (i) Up-to-date Confidential Report Dossier or photocopies of Annual Confidential Reports for the last five years (duly attested by an Officer not below the rank of the Under Secretary to the Government of India) or equivalent;
- (ii) Integrity certificate, in the enclosed format, signed by an Officer not below the rank of Deputy Secretary to the Government of India or equivalent;
- (iii) Vigilance Clearance, in the enclosed format, indicating that no disciplinary proceedings or criminal proceedings are either pending or contemplated against the Officer concerned; and
- (iv) List of major/ minor penalties, if any, imposed on the candidate during the last 10 years/ No penalty Certificate, in the enclosed format.

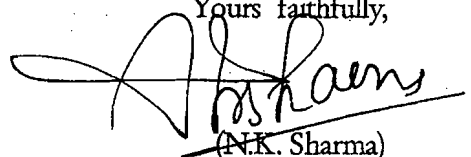
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5. Applications of only those candidates who are clear from vigilance angle need be forwarded. The vacancy is also being published in the Employment News shortly. The closing date for receipt of applications will be 45 days from the date of its publication in the Employment News.

6. Applicant should ensure that the application is complete in all respects and is in the prescribed format (*Annexure-II*). No column of the format should be left blank. Wherever information is not applicable or NIL, it may please be so stated. Only complete application received through proper channel alongwith all the documents mentioned in para 4 above shall be considered. The application may be addressed to Under Secretary (A-II), Planning Commission, Room No.563, 5th Floor, Yojana Bhavan, Sansad Marg, New Delhi - 110001. Applications received after the last date or those, which are not in the prescribed format, or those, which are incomplete, or advance applications will not be considered.

7. The details of the vacancy is also available on Planning Commission website, i.e. "<http://www.planningcommission.gov.in>" under the link "Appointment/Jobs".

Yours faithfully,



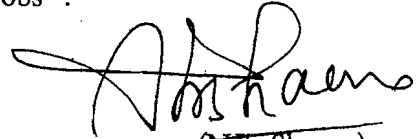
(N.K. Sharma)

Under Secretary to the Government of India

Tele: 2309 6591

Standard distribution in Planning Commission.

1. All the notice Boards of the Planning Commission.
2. Director [C&I], Planning Commission [alongwith a soft copy of circular] with request to upload this vacancy circular on the website of the Planning Commission under the hyper link " Appointment/Jobs ".



(N.K. Sharma)

Under Secretary to the Government of India

ANNEXURE - I

DETAILS OF ELIGIBILITY CONDITIONS, ETC. RELATING TO THE POST OF RESEARCH ASSISTANT(ECONOMICS) IN PLANNING COMMISSION

| | | |
|----|--|--|
| 1. | Pay Band | Pay Band-2[Rs.9300-34800)+ Grade pay of Rs.4200 |
| 2. | Classification | General Central Service, Group 'B', Non-Gazetted, Non-Ministerial. |
| 3. | Number of the Vacancies | 1 (one) post on deputation basis |
| 4. | Eligibility Conditions (As on closing date) | For deputation: - Officers of the Central Government: (a) (i) holding analogous or equivalent posts on regular basis ; or (ii) with three years regular service in posts in the pre-revised scale of pay of Rs.4500-125-7000 or (iii) with eight years regular service in posts in the pre-revised scale of pay of Rs.4000-100-6000 or equivalent; and (b) possessing Bachelor degree in any subject from a recognized University or equivalent. |
| 5. | Maximum Age Limit | The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date for receipt of applications. |
| 6. | Period of deputation | Appointment will initially be made for a period of three years or until further orders, whichever is earlier. |
| 7. | Terms and Conditions | The terms of deputation shall be governed by the DoPT's OM No.2/29/91-Estt.(Pay-II) daed 5 th January, 1994, as amended from time to time. |

PROFORMA

Application for the post of Research Assistant (Economics) on deputation basis
(to be submitted in duplicate)

| | | | | |
|----|---|---------------------|---|-----------------------------|
| 1. | Name | | | |
| 2. | Date of Birth | | | |
| 3. | Date of retirement under the rules applicable to the officer | | | |
| 4. | (a) If he/ she belongs to any organised service, its name (b) Name of the Cadre Controlling Authority | | | |
| 5. | Educational Qualifications and Experience: | | | |
| | Qualifications and Experience prescribed | | Qualifications and Experience possessed by the officer, which are equivalent to or higher than the prescribed ones. | |
| | <p>Note: If any educational qualification possessed by the officer is treated as equivalent to the educational qualification prescribed, please state the authority for the same.</p> | | | |
| 6. | Training, if any received by the official, which is relevant to the post applied for: | | | |
| | Name of the Training Programme | Duration From To | Organisation from where received | Nature of Training received |
| | | | | Remarks |
| 7. | (i) Present post held (ii) Full scale of pay (iii) Present pay (iv) Whether the post is held on regular basis or on ad-hoc basis or on deputation basis (v) Date from which held (If any financial upgradation under ACP has been given, it may be so specifically stated) | | | |
| 8. | If the present post is not held on regular basis: (a) the post held on regular basis (b) its scale of pay (c) date from which held on regular basis | | | |

| | | |
|-----|---|--------------|
| 9. | Post, if any, which the officer holds in a substantive capacity: | |
| 10. | Is the present post an analogous post in terms of DOP& A.R. Office Memorandum No. 19017/27/75-Estt.(D) Pt, dated 07.03.1984 | |
| 11. | Details of service (in chronological starting from the latest first): | |
| | Name of post | Employer |
| | | |
| | | |
| | Duration | Scale of pay |
| | From | To |
| | | |
| | Nature of duties | |
| 12. | (i) Present postal address with Pin Code Number (ii) Telephone No. Office Residence Mobile | |
| 13. | Whether belongs to SC/ ST | |
| 14. | Any other relevant information | |

Signature of the Candidate

No. _____

1. The above entries have been verified from the records available in this office and are found correct.
2. In the event of his/her selection to the post of Research Assistant (Economics) in the Planning Commission, he/she will be relieved within one month, of the intimation of the result to the candidate.
3. The Integrity Certificate, Vigilance Clearance and No Major/Minor penalty Certificate in the prescribed format has been enclosed.

Signature _____
Name _____

Seal of Office

[FORMAT OF VARIOUS CERTIFICATES REQUIRED TO BE ENCLOSED
SEPARATELY ALONG WITH THE APPLICATION OF CANDIDATE WHO
APPLIES FOR DEPUTATION BASIS]

INTEGRITY CERTIFICATE

After scrutinizing Annual Confidential Reports of Dr./Shri/Smt.
/Ms. _____, _____ who has
applied for the post of Research Assistant (Economics) in the Planning
Commission on deputation basis, it is certified that his/her integrity is beyond
doubt.

(To be signed by an Officer of the rank of
Deputy Secretary or above)

Name & Office Seal:

Date:

VIGILANCE CLEARANCE CERTIFICATE

Certified that no vigilance case or disciplinary proceeding or criminal
proceeding is either pending or contemplated against
Dr./Shri/Smt./Ms. _____ who has applied
for the post of Research Assistant (Economics) in the Planning Commission
on deputation basis.

[Authorised signatory]

Name & Office Seal:

Date:

NO PENALTY CERTIFICATE

Certified that no minor/major penalty has been imposed on
Dr./Shri/Smt./Ms. _____, _____ who has applied
for the post of Research Assistant (Economics) in the Planning Commission
on deputation basis during the last ten years.

[Authorised signatory]

Name & Office Seal:

Date: