



GOVERNMENT OF INDIA
PLANNING COMMISSION

Applications are invited for one Young Professional in State Plans Division, Island Development Authority Cell of the Planning Commission on payment of consolidated monthly fee ranging between Rs.25, 000/- to Rs.40, 000/- plus Rs.1, 500/- p.m. as Local Conveyance. Full details of the vacancy circular are available on Planning Commission website www.planningcommission.gov.in under the link 'Circular'.

The last date for receipt of applications is 15 days from the date of publication of this advertisement in the newspaper.

No. A-48018/1/2008-SPD (Part)
(State Plans Division
Government of India
Planning Commission

State Plans Division, Island Development Authority Cell, Planning Commission requires services of one Outside Expert for appointment as non-official Young Professional with the following job description and educational qualification:-

- (i) Job Requiremen** **As per detailed Terms of Reference at Annexure I**
- (ii) Essential Qualifications**
- (a) Professionals having Masters Degree in Economics or MBA or equivalent . Persons with M.Phil or additional qualifications, research experience, published papers and post qualification experience in the Economics would be preferred.
- (b) Knowledge of computer application, MS Office including Excel, Access etc.
- (iii) Desirable**
- Good Academic Record.
 - Strong communication skills, both oral and written.
 - Analytical and presentation skills with ability to generate a well researched and written report.
 - Experience in collection, compilation and analysis of statistical data, computer skills and preparation of Project Reports/Reviews/Notes/Briefs etc.
- (iv) Duration** Candidates selected will be appointed on contract basis for an initial period of one year. This term can be extended upto maximum 5 years depending on the performance of the candidate/need of the Planning Commission. However, the maximum duration of the contract will not be extended beyond five years.
- (v) Fee** The consolidated fee shall range between Rs.25, 000/- and Rs.40, 000/- per month.
- (vi) Local Conveyance** The Young Professional will be paid an additional amount of Rs.1500/- per month as local conveyance.
2. Interested candidates may send their CV in the enclosed format by e-mail/post within 15 days from publication of this vacancy in newspaper at the following address:-

(Shri Rajat Sachar)
Director (State Plans- Coordination/IDA).
Room No. 306, Yojana Bhavan,
Sansad Marg, New Delhi- 110 001
Tel. 23096540
Email address: rsachar@nic.in

Application format for appointment as Consultant in the Planning Commission.

1. Name: _____

2. Father's Name: _____

3. Date of Birth: _____

4. Domicile: _____

5. Nationality: _____

6. Mailing address (with Tel./Mob. No. and E-mail address) _____

7. Permanent address _____

8. Educational Qualification:

S.No	Course	Subject	University/Institute	Year of Passing	Division/Class

9. Work Experience

S.No	Organization/Institute	Period From To	Nature of Work	Remarks

11. Whether SC/ST/OBC: _____

12. Reference:

(i)

(ii)

(Signature)

Date _____

Terms of Reference for engagement of Young Professional under the Plan Scheme- 06.00.28- Expertise for Planning Process.

(i) Precise statement of Objectives:-

The Island Development Authority (IDA) has been set up under the Prime Minister to formulate policies and programmes for an ecologically sound, sustainable and integrated development of Andaman & Nicobar Islands and Lakshadweep. The IDA Cell in the Planning Commission provides secretarial support to the IDA. The Planning Commission proposes to employ a full time Young Professional to handle the work in the IDA Cell.

(ii) Outline of the tasks to be carried out:-

(a) Preparation of reports and background material in the relevant subject matter related to Andaman & Nicobar Islands and Lakshadweep.

(b) Undertaking background work for organizing meetings of the IDA, Standing Committee of IDA, and those held under the chairpersonship of Deputy Chairman, Member in charge of IDA, Secretary and Adviser (IDA).

© Coordination with Ministries/Departments of the Government of India and UT Administrations for evolving policies for the development of the island territories.

(d) Creation of database for reviewing/monitoring of development schemes and preparation of evaluation/impact reports of development programmes.

(e) Handling Parliamentary matters

(f) Assist Senior Officials in charge of IDA in various works.

(iii) Schedule for completion of Tasks:-

No time frame can be stipulated for convening meetings of the IDA, its Standing Committee and other IDA related meetings and following up on the decisions at such meetings as this work requires extensive coordination within the wings of the Government and UT Administrations. However, as and when these meetings are fixed with the directions from superior authorities, the work will required to be executed in a time bound manner. Similarly the examination of the development related proposals

handled by the IDA Cell will need to be processed quickly by the Young Professional for appropriate decision by the superior authorities.

(iv) The support or inputs to be provided by Planning Commission to facilitate the Consultancy:-

The Young Professional in the IDA Cell will be provided guidance by the Director/Adviser in charge of the IDA.

(v) The final outputs that will be required of the Consultant at the end of the consultancy period should be specified.

It is difficult to specify the final output of the Consultant, IDA Cell.
