

**Planning Commission
(State Plans Division)**

Subject: Recruitment of Consultant for the State Plans Division, Planning Commission, New Delhi.

The State Plans Division in the Planning Commission is entrusted with the responsibility of assisting in finalizing the Annual Plans and Five Year Plans of States/Union Territories. The Division coordinates all activities relating to the formulation of plans of States/Union Territories for deciding the plan size as well as finalization of sectoral outlays of States/Union Territories and the Island Development Authority (IDA). The Division also deals with matters relating to sanction of Additional Central Assistance to States/Union Territories for specific schemes /projects and also proposals regarding externally aided projects. The Planning Commission proposes to employ full time Consultants initially for a period of one year for the following work:

- Preparation of reports and background notes on various subjects related to the development of the States/UTs.
- Coordination with Ministries/Departments of the Government of India and the UT Administrations for evolving policies for development of the States/UTs.
- Creation of database for review/monitoring of development schemes.
- Handling Parliament matters related to States/UTs.
- Assist Senior Officials in-charge of State Plans Division in the Planning Commission in various works.

Essential Qualifications:

Candidates should possess Master's Degree in Social Science with basic degree in Economics/Statistics and with good academic record, communication skills, both oral and written. Analytical and presentation skills with ability to generate a well researched and written report will be of a major advantage. Candidates with suitable past experience in collection, compilation and analysis of statistical data, computer skills and preparation of Project Reports / Reviews / Notes / Briefs etc. in State Plans Division and related sectors will be preferred.

Duration:

Candidates selected will be appointed on contract basis for an initial period of one year. Further continuance, up to a maximum total period of two years will be considered as per the Planning Commission's need and performance of the candidates.

Remuneration:

The selected candidates will receive remuneration ranging between Rs. 18,000/- and 26,000/- depending on the qualification and work experience. The amount will be consolidated and inclusive of all allowances.

Interested candidates may send their CVs by e-mail at rsachar@nic.in and rc.das@nic.in or send it by post in the enclosed format to the following address by 14th March 2008.

Shri Rajat Sachar
Director (State Plans- Coord.)
Room No.306, Yojana Bhavan, Sansad Marg,
New Delhi-110001.
Tele Fax No.: 23096540
E-mail: rsachar@nic.in

**Format for Application for the Post of Consultant in state Plans Division of the
Planning Commission**

1. Name:
2. Date of birth:
3. Mailing address:
4. E-mail address:
5. Permanent address:
6. Academic Qualifications:
7. Work Experience:
 - a) Institution:
 - b) Nature of work
8. Computer Related Knowledge:
9. References:
 - i)
 - ii)