

**No. VSE/17(15)/2007
Planning Commission
(Village & Small Enterprises Division)**

**Subject: Requirement of Consultant for Small Enterprises Division,
Planning Commission**

The **Village & Small Enterprises Division** of the Planning Commission requires a suitable candidate for the post of Consultant for undertaking work relating to preparation/evaluation of proposals/schemes with regard to VSE Sector. Area of work involves good communication skills, both oral and written, analytical skills with ability to generate good report. Candidates with suitable past experience in appraising, evaluating and preparation of Reports/Reviews/Notes/Briefs etc. on VSE Sector and related issues will be preferred. No. of vacancy is one.

Essential Qualifications: Candidates holding Bachelors/Masters degree in Engg./Commerce/Economics/Statistics/Management with good academic record. Proficiency in Word and Excel.

Desirable : Experience in the Village & Small Enterprises Sector.

Duration : Candidates selected will be appointed on contract basis for an initial period of three months, which may be extended by another year, depending upon performance during the period.

Remuneration : The remuneration shall range between Rs.18,000/- to 26000/- per month (consolidated), depending on qualifications and work experience.

Interested candidates may e-mail their CVs or send by post or hand, latest by March 29, 2008 in the enclosed format to the following address:

Director,
Village & Small Enterprises Division
Room No. 305,
Yojana Bhavan,
Sansad Marg,
New Delhi – 11 0 001

E-mail: badris@nic.in

Format for Application for the Post of Consultant in the Village & Small Enterprises Division of the Planning Commission.

- 1. Name**
- 2. Date of Birth**
- 3. Mailing Address
(incl. E-mail)**
- 4. Permanent Address**
- 5. Academic Qualifications**
- 6. Work Experience**
- 7. Computer Knowledge**
- 8. Languages known**

Spoken

Written

9. References:

(i)

(ii)