

No. N-14070/72/09-Infra
Government of India
Planning Commission
(PPP & Infrastructure Division)

Dated: February 6, 2014

The PPP & Infrastructure Division, Planning Commission requires the services of one Consultant (General) and one Consultant (Legal) with the following job descriptions and qualifications:

(i) **Job Requirements:** As per detailed Terms of Reference at Annex I.

(ii) **Essential Qualifications:**

For Consultant (General)

(a) Professionals having Master's degree in Economics or technical qualifications like MBA, B.Tech. or equivalent with minimum post qualification experience of 10 years in the requisite field. For very bright candidates, the Evaluation Committee can relax the post qualification experience requirement upto 5 years.

Or

Retired Government employee with (i) grade pay of Rs. 7600/- and above and (ii) at least 10 years experience in the required domain field would also be eligible for this position.

(b) Knowledge of computer application, MS Office including Excel, etc.

For Consultant (Legal)

(a) Professionals having Master's degree in Law and minimum post qualification experience of 10 years in the requisite field. For very bright candidates, the Evaluation Committee can relax the post qualification experience requirement upto 5 years.

Or

Retired Government employee with (i) grade pay of Rs. 7600/- and above and (ii) at least 10 years experience in the required domain field would also be eligible for this position.

(b) Knowledge of computer application, MS Office including Excel, etc.

(iii) **Desirable**

- Good Academic Record
- Strong communication skills, both oral and written.

- Analytical and presentation skills with ability to general a well researched and written report.
- Candidates with suitable past experience in collection, compilation and analysis of statistical data, computer skills and preparation of Project Reports/Reviews/Notes/Briefs/Case Studies etc. on infrastructure issues will be preferred.

(iv) Duration

Candidates selected will be appointed on contract basis for an initial period of one year. This term can be extended up to maximum 5 years depending on the performance of the candidate/need of the Planning Commission. However, the maximum duration of the contract will not be extended beyond five years.

(v) Age Limit

The maximum age limit for Consultants shall be 65 years.

(vi) Fee:

The consolidated fee shall range between Rs. 40,000/- to Rs. 70,000/- per month depending on qualification and work experience of the selected candidate.

For retired Government servants: The amount of fee in the case of retired Government officials appointed as Consultants shall not exceed the ceiling of (Last Pay + DA drawn) - (Basic Pension) and it will have to be within the remuneration band, prescribed in the Consultancy Guidelines. However, they will continue to draw pension and the dearness relief on pension during the period of their engagement as Consultant.

(vii) Local Conveyance:

Consultants will be paid an additional amount of Rs. 3000/- per month as Local Conveyance.

2. Interested candidates may send their CV in the enclosed format by e-mail/post by February 28, 2014 at the following address:

Shri U.K. Sharma,
Joint Adviser (Infrastructure),
Room No. 354, Yojna Bhawan,
Sansad Marg, New Delhi – 110001
Tel No: 23096602
Email address: uksharma@nic.in

Application Format for appointment as Consultant in the Planning Commission

1. Name Mr./Mrs./Ms./Dr.: _____
2. Father's Name: _____
3. Date of Birth: _____
4. Domicile: _____
5. Nationality: _____
6. Mailing Address (with Tel./ Mob.No. & E-mail address):

7. Permanent address: _____
8. Educational Qualification & Year of Passing:

S.No.	Course	Subject(s)	University / Institute	Year of Passing	Division/Class

9. Experience

S.No.	Organisation /Institute	Experience	Nature of Work	Remarks

10. Whether SC/ST/OBC:

11. References:

(i)

(ii)

(Signature)

Date

Terms of Reference for engagement of Consultant under the Plan scheme –
06.00.28 – Expertise for Planning Process

(i) Precise statement of objectives:-

The PPP & Infrastructure Division in the Planning Commission is involved in initiating policies that would ensure time-bound creation of world class infrastructure delivering services matching international standards, developing structures that maximize the role of public-private partnerships (PPPs) and monitoring progress of key infrastructure projects to ensure that established targets are realized.

(ii) Outline of the tasks to be carried out:-

Assisting the Directors of the Division in the work related to preparation/evaluation/appraisal of proposals relating to different infrastructure sectors dealt by them. Handling Parliamentary matters. Participating in various inter-ministerial Committee/meetings. Preparation of reports and background material on the subject matter being handled in the Division.

(iii) Schedule of completion of Tasks:-

The work relating to preparation/evaluation/ appraisal of proposals relating to different infrastructure projects is required to be executed in a time bound manner and will need to be processed quickly by the Consultants for appropriate decision by the senior officers of the Division.

(iv) The support or inputs to be provided by Planning Commission to facilitate the Consultancy:-

The Consultant will be provided guidance by Directors of Infrastructure Division.

(v) The final outputs that will be required of the Consultant at the end of the consultancy period should be satisfied.

The Consultants would have to comply with the stipulated guidelines related to their work and are expected to deliver best professional output.