

No. PC/H/12/3/2006-HUD
PLANNING COMMISSION
(Housing and Urban Development Division)

Housing & Urban Development Division, Planning Commission requires the services of one outside expert/retired Govt. servant for appointment as non-official Consultant with the following educational qualifications:

(i) Essential

Qualifications

(a) Professionals having Masters' Degree in Economics/Geography/Regional Planning/Urban Planning/Social Sciences from a recognized University. MBA/PGDM/ Ph.D/M.Phil in the relevant field would be preferred.

(b) Retired Government employees with (i) Grade pay of Rs.7600 and above & (ii) at least ten years experience in the required domain field would also be eligible for this position.

(c) Knowledge of computer application, MS Office including Excel, Access etc.

(ii) Desirable

(a) Knowledge:

An understanding of the different agencies that contribute to the development of a complex federal nation like India. A passion to find effective solutions that result in good governance.

(b) Skills:

- (1) Strong communication skills, covering both the effective use of media and the internet.
- (2) Research skills, especially in the government system.
- (3) Organization skills to organizing meetings and workshops.
- (4) Consensus-building skills to convince others to implement new ideas.
- (5) Writing skills: the ability to write concisely and clearly.

(iii) Experience:

Ten years of total experience that includes separate stints in the government, business and business Associations, media and in civil society. Of these:

- 1) The Government experience should cover at least four years preferably at the apex level so that the Consultant has an overall understanding of Government.
- 2) The media experience should be for at least one year.
- 3) The business experience should be for at least five years, of which preferably two to three years will be in an industry association.

- (iv) Duration** Candidate selected will be appointed on contract basis for an initial period of one year. This term can be extended up to maximum 5 years depending on the performance of the candidate/ need of the Planning Commission. However, the maximum duration of the contract will not be extended beyond five years.
- (v) Fee (for outside experts)** The consolidated fee shall range between Rs. 25,000/- and Rs. 40,000/- per month (for Young Professionals) and Rs.40,000/- to Rs.70,000/- for Consultants depending on the qualification and work experience of the selected candidate.
- (for Retd. Govt. Servants)** The amount of fee in the case of retired Government officials appointed as Consultant shall be decided in such a way that the fee plus pension drawn by them shall not exceed the last pay drawn. However, they will continue to draw pension and the dearness relief on pension during the period of their engagement as Consultant.
- (vi) Local Conveyance** Young Professional will be paid an additional amount of Rs. 1500/- per month as local conveyance.

2. Interested candidates may send their CV in the enclosed format by e-mail/post within 15 days from publication of this vacancy in newspaper at the following address:

Shri P.K. Aggarwal, Director, HUD Division, Planning Commission, Room No. 360, Yojana Bhavan, Sansad Marg, NEW DELHI – 110 001. Tel: 2309 6783
E-mail: pka@nic.in

Application format for appointment as Consultant in HUD Division, Planning Commission

1. Name _____

2. Father's Name _____

3. Date of Birth _____

4. Domicile _____

5. Nationality _____

6 Mailing address (with Tel/Mob. No. and e-mail address) _____

7. Permanent Address _____

8. Educational Qualifications (Essential & Desirable):

S. No.	Course	Subject	University/Institute	Year of Passing	Division/Class

9. Work Experience

S. No.	Organization/Institute	Period from to	Nature of Work	Remarks

10. Whether SC/ST/OBC _____

11. Reference

(i)

(ii)

(Signature)

Date _____