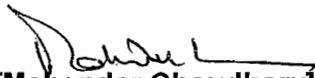


No.D.21013/35/2008-Protocol
Government of India
Planning Commission
(Protocol Section)

Yojana Bhavan, Sansad Marg,
New Delhi, January 9, 2009.

TENDER NOTICE

1. Sealed tenders are invited from reputed, experienced and financially sound Companies/Firms/Agencies, for supply of audio and video equipments, for installation in a committee room of Planning Commission.
2. The Sealed quotations with separate Technical and Financial Bids filled in the specified proforma and addressed to the Under Secretary (Protocol), Planning Commission, Yojana Bhavan, Sansad Marg, New Delhi should reach latest by 3.00 P.M. on 23.01.2009 (Friday). The quotations should either be sent by post to the above mentioned address or dropped in the Tender Box placed at Reception Area of Yojana Bhavan, New Delhi by the stipulated date and time.
3. Tender Details / Document may be downloaded from the website of Planning Commission (<http://planningcommission.gov.in>).
4. The Technical Bids shall be opened at 3.30 PM on 23.01.2009 (Friday) in Room No. 412, Yojana Bhavan, Sansad Marg, New Delhi in the presence of such tenderers or their authorized representatives who may wish to be present.
5. The tenderers whose Technical Bids are accepted will be informed about the date of the opening Financial Bid.
6. Bids received after the closing date and time shall not be considered.


[Mahender Chaudhary]

Under Secretary to the Government of India

General information & terms and conditions

1. The successful bidder will have to supply, install, test and commission (SITC) the equipments within 15 days from the date of placing the order.
2. Details / specifications of items required are given in the tender document.
3. Colour picture catalogues clearly indicating the items / equipments should be attached with the Technical Bid.
4. The tenderers are required to submit two separate bids - Technical and Financial, as per proforma given in the tender document. The two bids should be put in two separately sealed envelopes superscribed "Technical Bid" and "Financial Bid". Both sealed envelopes should be put in a third sealed envelope superscribed "Tender for supply of audio and video equipments to Planning Commission". The Technical Bid is in two parts, consisting of Technical Bid (A) and Technical Bid (B). Both the parts, viz., (A) & (B) should be put in a single sealed enveloped superscribed Technical Bid.
5. The declaration in the prescribed proforma given in the tender document should be submitted alongwith the Technical Bid.
6. The Technical Bid should be accompanied by an Earnest Money Deposit (EMD) of Rs.20,000/- (Rupees twenty thousand only) in the form of Demand Draft/Pay Order from a commercial bank drawn in favour of "Pay & Accounts Officer, Planning Commission, New Delhi". It should remain valid for a period of 6 months from the date of issue of the bid invitation. In the absence of EMD, the tender shall be rejected summarily. The EMD of unsuccessful bidders shall be returned after finalisation of the contract.
7. The EMD of the successful tenderer will remain with this office, as performance surety, till satisfactory completion of the work and other contractual obligations.
8. The rates (excluding taxes) quoted by the bidders will be valid for a period of 6 months from the date of opening the bid and it will be obligatory on the part of the successful bidder to honour the work order during the period of 6 months.
9. All entries in the tender form should be legible and filled clearly. Any cutting in the Bid Application must be signed by the authorized signatory.
10. Conditional bids shall not be considered and will be rejected outright.
11. Tender incomplete in any form are liable to be rejected outright.
12. The closing time and date for receipt of tenders will be 3.00 P.M. of 23.01.2009 (Friday).
13. The Technical Bid shall be opened at 3.30 PM on 23.01.2009 (Friday), in Room No.412, Planning Commission, Yojana Bhavan, Sansad Marg, New Delhi, in the presence of such tenderers or their authorized representatives who may wish to be present.
14. The bidders whose Technical Bids are accepted will be informed about the time and date of the opening Financial Bid.
15. The Financial Bids of only those tenderers will be opened whose Technical Bids have been accepted.
16. Fulfilment of eligibility criteria conditions is essential for selection of a successful bidder.
17. No bidder will be allowed to withdraw after submission of the bids; otherwise the EMD submitted by the bidding firm would stand forfeited.
18. In case the successful bidder declines the offer of contract, for whatsoever reason(s), the EMD submitted by the successful bidder would stand forfeited.
19. The competent authority of Planning Commission reserves the right to reject all or any tender in whole, or in part, without assigning any reason.

20. The successful bidder will have to supply, install, test and commission the system.
21. The items should be under warranty for a minimum period of one year from the date of supply/installation of the items.
22. In case of any manufacturing defect, the item / component should be replaced with a new set, without any extra charges for the same.
23. In case the successful bidder fails to supply the items, within the time as specified in the bid form, this office will have full authority to cancel the order and forfeit the performance surety amount of the successful bidder.
24. In case of breach of any terms and conditions attached to this contract, the Performance Surety Amount of the successful bidder will be liable to be forfeited by this Commission besides annulment of the contract.
25. After completion of the contractual obligations, including supply / installation / testing and commissioning of the items, the successful bidder shall raise the bills, in triplicate.
26. PAN Number and or other tax registration numbers should be printed on the bills raised by the successful bidder.
27. The competent authority in Planning Commission, reserves full authority to reject any / all offers, without giving any reason. The decision of the Planning Commission shall be final in this regard.
28. The competent authority in Planning Commission reserves right to withdraw/relax any of the terms and condition mentioned above so as to overcome any problem that may arise at a later stage.

Eligibility Criteria

- a) The bidder should have the Registered or Branch Office in Delhi/NCR.
- b) The bidder should be registered with the appropriate registration authority (proof to be enclosed).
- c) The bidder should have at least three year's experience in supplying such items, to Government Departments, as on 30th December, 2008. (Proof to be enclosed).
- d) Copies of at least three work / purchase orders, relating to supply of audio / video equipments to Govt. Departments, having a value of more than Rs.20/- lakhs in each case, carried out during the past 2 years, as on 30/12/2008, should be attached to the Technical Bid.
- e) The bidder should be authorised dealer / distributor of the brands for which the bidder is submitting bid. An authorisation letter from the original equipment manufacturer, specifically addressed to the Under Secretary (Protocol), Planning Commission, bearing a date after issue of this bid invitation letter, should be attached in original with the Technical Bid.
- f) The declaration in the prescribed proforma given in this tender document duly signed and carrying company's seal should be submitted alongwith the Technical Bid.
- g) The Technical Bid should be accompanied by an Earnest Money Deposit (EMD) of Rs.20,000/- (Rupees twenty thousand only) in the form of Demand Draft/Pay Order from a commercial bank drawn in favour of "Pay & Accounts Officer, Planning Commission, New Delhi".
- h) The bids should be submitted in the two bid format, viz., separate bids - Technical and Financial, as per proforma given in this tender document and should be put in a third sealed envelope superscribed "Tender for supply of audio and video equipments, etc. to Planning Commission".


(Mahender Chaudhary)

Under Secretary to the Govt. of India

Details of Required Specifications	
Item Particulars	Specifications
1 Boundary Layer Microphone	The mic should be permanently installable into a hole drilled in the conference table. The mic should have a pickup pattern, which reduces ambient noise and pickup of room reverberation. The mic should have a 3-pin XLR type connector, powered by 12-48v power. The mic should have LED indicator.
2 Digital Signal Processor cum mixer	The automatic microphone mixer should incorporate an adaptive proportional gain mixing technique and automatic skewing between input channels to minimize comb filtering. The mixer shall contain eight input channels. Each input shall be electronically balanced and be capable of receiving mic or line level input signals. Phantom power shall be provided for each input as well as a direct output. (For Mixer Each input shall incorporate both high frequency and low frequency tone control.) The main output shall be Electronically balanced and have an integral compressor/leveler and master level control. Expansion ports shall provide IO access to the main and mix audio busses. The mixer shall be controllable via an RS-232 serial port. The mixer shall be rack mountable and occupy 1 RU.
3 Feedback Suppressor / destroyer	2 Channel feedback suppression processor having 24 programmable filters per channel, stereo channel processing application specific filter type including music, speech, etc. Should have XLR and TRS type balanced inputs and outputs.
4 Two Zone Power Amplifier	Should be a professional stereo amplifier having 600 watt per channel power output, electronically balanced XLR inputs, DC protection, circuit breaker and thermal protection. With Transformer having taping of different Voltages.
5 Wall Mount Speakers	Should have wide coverage, 150 Watt Power Output, suitable for sound and speech, 6½" woofer and 3/4" tweeter. And 100V Transformer Taps.
6 Rack with castor wheels and electrical points, cooling fan, for mixer, amplifier all other items etc.	Should be of standard company / make
7 Cables & Connectors	Should be of standard company / make
8 52" HD LCD Display	Should be 52" diagonal in size, 1920x1080 pixels resolution, having multiple inputs for PC (15pin), 5 BNC, HDMI, Video, Component Video, etc.
9 Laptop	Centrino T5900, 2.2 ghz, 2MB L2 cache, 14.1"wxga monitor, 3GB RAM, 320GB HDD, WLAN, Nvidia 256MB, VISTA Premium, HDMI Output. Should be of standard company / make. Brand name should be mentioned.
10 Laptop connectivity hub	Should have metal housing and be flush mounted on to the conference table. Should be of standard company / make. Should have provision for laptop, LAN, audio and power connectivity.
11 Professional DVD Recorder	Should have 40 GB or more Hard Disk, balanced XLR Audio input. Should be of standard company / make. Brand name should be mentioned.
12 All cabling, channeling on the floor / wall / ceiling, including civil works, if any required, shall be the responsibility of the supplier.	

TECHNICAL BID FORM (A)

1.	Name of Bidding Firm			
2.	Full Address			
(a)	Telephone & Fax No.			
3.	Details of Earnest Money Deposit of Rs.20,000/- (Rupees twenty thousand only)			
(a)	D.D. / P.O. No. & Date			
(b)	Drawn on Bank			
(c)	Valid upto			
4.	Give details of similar work orders / contracts awarded to the bidder by Central Government Departments / Ministries during the last three years, as on 31.12.2008:			
	Name of Departments / Ministries along with name, designation, address, telephone and FAX numbers of the concerned Officer. *	Items supplied	Date of Supply	Value of work order / contract (Rs.)
(a)				
(b)				
(c)				
5.	Time required for SITC			
7.	Additional information, if any			

*** Attach copies of work orders along with Technical Bid.**

(If the space provided in the above sheet is insufficient, the Technical Bid can be prepared on any sheet, using the same format).

Date:
Place:

Signature of Owner/Managing Partner/Director
Name:
Company's Seal :

TECHNICAL BID FORM (B)

Sl. No.	Item Particulars	Make	Specifications	Is your product in compliant with specifications given in this tender document? Say Yes or No.
1	Boundary Layer Microphone			
2	Digital Signal Processor cum mixer			
3	Feedback Suppressor / destroyer			
4	Two Zone Power Amplifier			
5	Wall Mount Speakers			
6	Rack with castor wheels and electrical points, cooling fan, for mixer, amplifier, etc.			
7	Cables & Connectors			
8	52" HD LCD Display			
9	Laptop			
10	Laptop connectivity hub			
11	Professional DVD Recorder			
12	Do you agree to lay all cables, channels on the floor / wall / ceiling, and carry out civil works, if any required,			

(If the space provided in the above sheet is insufficient, the Technical Bid can be prepared on any sheet, using the same format).

Date:
Place:

Signature of Owner/Managing Partner/Director
Name:
Company's Seal :

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FINANCIAL BID FORM

1	Name of Bidding Firm:				
2.	Item Particulars	Qty.	Make/Model / Brand name and other details, if any, for which price is being quoted	Rate/Unit	Total Rate (Rs.)
2.1	Boundary Layer Microphone	14			
2.2	Digital Signal Processor cum mixer	2			
2.3	Feedback Suppressor / destroyer	1			
2.4	Two Zone Power Amplifier	1			
2.5	Wall Mount Speakers	6			
2.6	Rack with castor wheels and electrical points, cooling fan, for mixer, amplifier, etc.	1			
2.7	Required cable and connectors	Lot			
2.8	52" HD LCD Display	1			
2.9	Laptop	1			
2.10	Laptop connectivity hub	1			
2.11	Professional DVD Recorder	1			
	Installation, testing & Commissioning Charges for the items / equipments.	Lot			
	Buy-back for the existing audio system (6 hand held mikes with portable stand, amplifier – cum - cassette recording deck, 2 wall mount speakers)	Lot			
2.12	Taxes				
2.12(i)	VAT (Indicate the % and sl. no. of items on which VAT will be applicable)				
2.12(ii)	Service Tax (Indicate the % and sl. no. of items on which S.Tax will be applicable)				
2.13	Any other additional charges, if applicable				
	Total cost (all inclusive)				

(If the space provided in the above sheet is insufficient, the Financial Bid can be prepared on any sheet, using the same format).

Date:
Place:

Signature of authorized person
Full Name:
Company's Seal :

DECLARATION

1. I, _____ Son / Daughter of
Shri _____ Proprietor / Partner / Director /
Authorized Signatory of _____ am competent to
sign this declaration and execute this tender document;
2. I have carefully read and understood all the terms and conditions of the tender and
are fully acceptable to me;
3. The information / documents furnished along with the above application are true and
authentic to the best of my knowledge and belief. I / we, am / are well aware of the
fact that furnishing of any false information / fabricated document would lead to
rejection of my tender at any stage besides liabilities towards prosecution under
appropriate law.

Date:
Place:

Signature of authorized person
Full Name:
Company's Seal :

**N.B.: The above declaration, duly signed and sealed by the authorized signatory of the
agency in token of their acceptance, should be enclosed with Technical Bid.**