

No.D.29013/02/2010-11 GA
Government of India
Planning Commission

Yojana Bhavan, Sansad Marg,
New Delhi, April 22, 2010.

Ref. No.: Tender Notice: D-29013/02/2010-11 GA dated 16th April, 2010.

CORRIGENDUM

In pursuance of the above tender, the Planning Commission has invited tender under two bid systems from firms/ Agencies for “**Empanelment of Printers for the publications of the Planning Commission**”. In the above Tender document the following paragraph has been revised/corrected and may be read as:

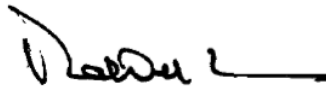
A – TENDER NOTICE (page 1)

3. Last date of Acceptance of Bids : By 3.00 pm on 03/05/2010
4. Opening of Technical Bids : At 3.30 pm on 03/05/2010
9. The bids shall be sent in a sealed cover duly mentioning the **Name of work** and **Date of opening** of the tender. The tenders should be dropped in the tender box placed at Reception Area, Yojana Bhawan between 10.00AM – 3.00 PM on 03/05/2010. Any tenders given by hand or dropped outside Tender Box will not be considered/opened.

B – INSTRUCTION TO APPLICANTS (Page 3/para no 3 (i))

3. Evaluation process
 - i. Evaluation of Proposal - Planning Commission will open the proposals on 03/05/2010 at 3.30 pm. The packets marked "Technical Bid" will be opened first in front of the representatives of the participating firms who may wish to be present. The packets marked "Financial Bid" will be opened later.
2. Bids that have already been dropped in the tender box shall not be opened and will be returned to the respective bidders.
3. The Last date of submission of bids and opening of technical bids may read as 03/05/2010 in the complete tender document.
4. Other the Terms and Conditions, Instruction to Applicants, Financial Bid & Technical Bid will be remain the same, details of which are already available under ‘Tender’ section on Planning Commission’s website:

[“http://planningcommission.gov.in”](http://planningcommission.gov.in)


(Mahender Chaudhary)
Under Secretary (Gen. II)

D-29013/02/2010-11 GA
Planning Commission
Government of India
(General -II)

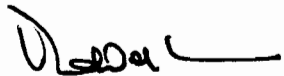
Yojana Bhawan, Sansad Marg,
New Delhi-110001

Dated: 22/04/2010

TENDER NOTICE

Planning Commission invites sealed tenders under two bid systems from firms/agencies for the following work:-

1. Name of Work : **Empanelment of Printers for the publications of the Planning Commission.**
2. EMD Amount : Rs. 50,000/- (Rupees fifty Thousand only) in the form of DD or Pay order drawn in favour of **Pay and Accounts Officer, Planning Commission, New Delhi**
3. Last date of Acceptance of Bids : By 3.00 pm on 03/05/2010
4. Opening of Technical Bids : At 3.30 pm on 03/05/2010
5. The intending applicant should fulfill the following qualifications:
 - i. Printing firm should have valid empanelment as 'A' / 'B' Class printer with Directorate of Advertising and Visual Publicity (DAVP)/ Directorate of Printing (DoP) or both.
6. Technical bids will be opened first on the prescribed date and time and evaluated on the basis of pre-press, post-press facilities details of which have been sought from the printing firms vide **Annexure IV**. The quality of printing will be adjudged from the samples (at least 3 books) sought from the printing firms.
7. The technical bids will be evaluated by Consultancy Evaluation Committee (CEC) and the financial bids on only those participating firms will be opened which will be short listed by CEC. The date of opening of financial bids will be conveyed to the participants later. The financials bids will then be ranked in the ascending order on the basis of the cost of sample book sought from the printing firms vide Annexure III. The firms with lowest rate will be graded L-1 after opening of financial bids, however, others firms who wish to be empanelled will have to give their willingness in writing at the time of opening of Technical Bids that they will be willing to work at the rates of L-1. Those who give such willingness in writing only will be recommended for empanelment.
8. The tender format containing detailed specifications and terms and conditions may be obtained from Sookhana Dwar, Room No. GF-6B, Planning Commission, Yojana Bhawan, Sansad Marg, New Delhi on any working day between 2.30 pm to 4.00 pm. The document can also be downloaded from www.planningcommission.gov.in.
9. The bids shall be sent in a sealed cover duly mentioning the **Name of work and Date of opening** of the tender. The tenders should be dropped in the tender box placed at Reception Area, Yojana Bhawan between 10.00AM – 3.00 PM on 03/05/2010. Any tenders given by hand or dropped outside Tender Box will not be considered/opened.


(Mahender Chaudhary)
Under Secretary (Gen. II)

Instructions to Applicants

1. Preparation of Proposal

(A) Technical Bid

- (i) The Technical Bid of the applicant, complete in all respects, shall be made in the form specified in Annexure IV.
- (ii) The Technical Bid must not include any financial information.

(B) Financial Bid

- (i) The Financial Bid of the applicant complete in all respect, shall be made in the form specified in Annexure II.
- (ii) While submitting the Financial Bid the applicant shall ensure the following:
 - (a) All items indicated in Annexure are filled in.
 - (b) The total amount for printing of 1000 copies of book as per specification in Annexure III are correctly filled on the basis of the rates quoted in Annexure II.

2. Submission of Proposals

- i. The proposals will be sealed in a large envelope which will bear the address of Planning Commission, Tender notice for **EMPANELMENT OF PRINTERS FOR THE PUBLICATIONS OF THE PLANNING COMMISSION DOCUMENTS/REPORTS**.
- ii. Planning Commission assumes no responsibility for the misplacement or premature opening of the contents of the Bid submitted in case the envelope is not sealed and marked as instructed above,
- iii. This outer envelope will contain three separate sealed envelopes, one clearly marked "Technical Bid", the other clearly marked "Financial Bid" and the third containing the EMD.
- iv. The Technical Bid and Financial Bid must be prepared in indelible ink and must be signed by the Authorised Representative of the Applicant. All pages of the original Technical Bid and Financial Bid must be numbered and initialled by the authorised signatory.
- v. The Proposal must contain no interlineations or overwriting except as necessary to correct errors made by the Applicants themselves, in which cases such corrections must be initialled by the authorised signatory.
- vi. The complete Proposal must be dropped in tender box placed at Reception Area, Yojana Bhawan on or by the specified time & date.

- vii. The Proposal shall be made in the forms specified in this document. Any attachment to such Forms must be provided on separate sheets of paper and only information that is directly relevant should be provided. This may include photocopies of the relevant pages of printed documents.
- viii. Proposals submitted by fax or telegram or e-mail will not be accepted. Planning Commission reserves the right to reject any Proposal that is not submitted according to instructions stipulated in the tender format.
- ix. The rates should be quoted in Indian rupees and shall be firm throughout the period of empanelment.

3. Evaluation process

- i. Evaluation of Proposal - Planning Commission will open the proposals on 03/05/2010 at 3.30 pm. The packets marked "Technical Bid" will be opened first in front of the representatives of the participating firms who may wish to be present. The packets marked "Financial Bid" will be opened later.
- ii. The technical evaluation will be based on the parameters shown in point 5 of tender notice along with pre-press, post-press facilities details of which have been sought from the printing firms vide **Annexure IV** and the quality of printing adjudged from the samples (at least 3 books) sought from the printing firms.
- iii. After opening of Technical Bids in the presence of bidders or their representatives, the Technical Evaluation of the Committee (CEC), Planning Commission would prepare a list of pre-qualified applicants for opening of their financial proposals. A date, time and venue will be notified to all applicants for announcing the result of evaluation and opening of financial proposals.
- iv. The financial bids of only technically qualified firms and those who have given their willingness in writing as per para 7 of the tender notice only will be opened. The financial offers of the applicants will be ranked L-1, L-2,... on the basis on the rates quoted by them for the sample in Annexure III. The rates of L-1 firm will form the basis for determining the approved rate. The firms who wish to be empanelled on the rates of L-1 must give so in writing alongwith the acceptance of all the terms and conditions & other prerequisite at the time of opening of technical bids & before opening of financial bids. No such willingness after opening of financial bids will be accepted or entertained.