

No.D-19016/26/10-Gen-I  
GOVERNMENT OF INDIA  
Planning Commission

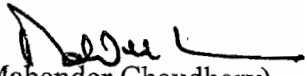
Dated: 01<sup>st</sup> April 2010.

**TENDER NOTICE**

Subject: Tender for hiring of fifty Desert Coolers on rental basis.  
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Planning Commission invites sealed quotations under two bid system for hiring of fifty Desert Coolers on rental basis w.e.f 20<sup>th</sup> April 2010 to 15<sup>th</sup> October 2010 from reputed, experienced and financially sound firms/agencies.

2. The interested firm/agencies are advised to submit two separate sealed envelopes-one marked for "Technical bid" and other marked for "Financial bid". Both sealed envelopes should be kept in a third sealed envelop super scribing "Tender for hiring of Desert Coolers for Planning Commission. The Technical bid shold be necessarily accompanied with Earnest Money Deposit (EMD) of Rs. 15000/- in the form of demand draft drawn in favour of Pay and Accounts Officer, Planning Commission, payable at New Delhi should be dropped in the Tender Box placed at Reception Area of Yojana Bhawan, New Delhi between 10.00 AM to 03.00 PM on 13.04.2010
3. The Complete Tender Document may either be downloaded from the website of the Planning Commission ([www.planningcommission.gov.in](http://www.planningcommission.gov.in)) or collected from General II Section Room No. 445, Yojana Bhawan, Sansad Marg, New Delhi on any working day between 3.00 PM to 4.00 PM till 12.04.2010.
4. The technical Bid shall be opened at 4.00 PM on 13.04.2010 in Room No. 412, Yojana Bhawan in the presence of such bidders or their authorized representatives who may wish to be present. The Financial Bids of only those bidders whose technical bid have been accepted will be opened on at 3.30 PM on 15.04.2010 in Room No. 412 in the presence of successful bidders or their authorized representatives.
5. The Planning Commission reserves the right to reject any or all tenders without assigning any reason and the decision of the Planning Commission shall be final and binding.

  
(Mahender Chaudhary)

Under Secretary to the Government of India

To

Director(C & I), Planning Commission with a request to upload the Tender Notice in the Planning Commission's Website.

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D-19016/26/2010-Genl-II

Government of India

Planning Commission

Yojana Bhawan, Sansad Marg,  
New Delhi, April, 2010

**TENDER ENQUIRY FOR HIRING OF DESERT COOLERS ON RENTAL BASIS**

To

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Sub: Inviting Quotation for Hiring of Desert Coolers on Rental Basis.

Dear Sir,

Planning Commission invites sealed quotations for Hiring of Desert Coolers as per terms and conditions detailed below:

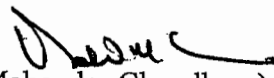
Description of Item

Evaporative Air Cooler (Steel Body)

1.	Commercial Details	Amount of Rent should be all inclusive as per Format given at Annexure A-II. Payment will be made in two equal instalments: first after two months of successful Installation & service of Desert Coolers and second instalment will be released after completion of the rent period.
2.	Maintenance	Maintenance of the Hired Desert Coolers will be done by the contractor. The contractor will also depute an electrician for day to day servicing and maintenance.
3.	Validity of Quotes	The Prices quoted should be valid for a period entire period of contract. The prices should be Quoted in INR inclusive of all Taxes.
4.	Sealed Bid Systems	The bid in Original and complete in all respect should be dropped in the Tender Box kept at the reception office of Yojana Bhawan, Parliament Street, New Delhi-110001." Quotations are invited in Two Parts i.e. during 10AM to 03 PM on 13-04-2010  <u>Envelope (1): Technical Bid Containing:</u>  ✓ Clients List with Contact Numbers in support of the firm having business of providing Desert Coolers at least for two consecutive summer seasons to Government

		<p>Ministry/Department</p> <ul style="list-style-type: none"> <li>✓ Copies of Service Tax &amp; Sales Tax Registration Certificates</li> <li>✓ Copy of latest Income Tax return and PAN Number</li> <li>✓ Certificate to the effect that the firm is not blacklisted</li> <li>✓ Earnest Money Deposit (EMD) of Rs. 15,000/- in the form of demand draft drawn in favour of Pay and Accounts Officer, Planning Commission, payable at New Delhi</li> </ul> <p><u>Envelope (2): Financial Bid Containing:</u></p> <ul style="list-style-type: none"> <li>✓ Quoted Rates on your Letter Head in format given at Annexure -II</li> </ul> <p>Note: The bidder should sign each page of the Quotation.</p> <p>The Quotes will be sealed in Outer envelop super scribing the words "TENDER FOR HIRING OF DESERT COOLERS ON RENT BASIS", and should be addressed to Sh. Mahender Chaudhary, Under Secretary(General-II), Yojana Bhawan, New Delhi-110001.</p> <p>The aforesaid Outer Envelope will contain 2 Separate Sealed Envelopes -one marked "Technical Bid" and other clearly marked "Financial Bid".</p> <p>Note: Technical &amp; Financial Bids in a Single envelope will be out rightly rejected.</p>
5	Last Date of Submission the Quotes	Quotations filled on the attached Proforma only on Company's Letter Head, must be dropped in the Tender Box kept at the reception area of Yojana Bhawan, Parliament Street , New Delhi-110001 on 13 <sup>th</sup> April 2010 between 10.00 to 15.00 hours in a Sealed Cover.

Yours faithfully,

  
(Mahender Chaudhary)  
Under Secretary

Government of India  
Planning Commission

Yojana Bhawan, Sansad Marg,  
New Delhi, April, 2010

ANNEXURE – A

TERMS & CONDITIONS

The tendering firms/agencies should meet the following eligibility criteria:-

1. It must be in the business of providing Desert Coolers on rent at least for two consecutive summer seasons to government Ministry/Department. Supporting documents to this effect should be enclosed.
2. It should be registered for sales Tax / VAT/Service Tax. A self attested copy of Registration Certificate should be attached.
3. The firm should furnish following certificates “it is certified that the firm M/s..... has not been blackiisted by any Govt. Organisation during last three years.”
4. The successful bidder will have to deposit a performance Security equivalent to 5 % of the total contract value of goods either in the form of Bank Guarantee or Fixed deposit Receipt (FDR) issued by a commercial bank in the name of the firm/agencies but hypothecated to the Pay & Accounts Officer, Planning Commission which should remain valid for entire period of contract.
5. The Desert Coolers may be installed in the rooms within one week from the date of award of contract. Any delay in installation of Desert Coolers will attract penalty @ 1.0 % of the of the total contract value per week. If the Desert Coolers are not installed within one week after the date of award of contract, the order will be cancelled and performance security will be forfeited. All the desert coolers should be in perfect/good working condition & free from excessive noises/rattling noises.
6. TDS will be deducted at source as per Rules.
7. For day to day service, the agency shall be contactable at all times and will be required to do the following:-
  - (i) Installation/removal of Desert Coolers will be done by the contractor in the rooms earmarked by this section without disturbing the window frames etc. All work relating to proper functioning of coolers including bani frames etc will be done by the contractor.

- (ii) Day to Day maintenance of these Desert Coolers will be done by the contractor
- (iii) An electrician will be engaged and deployed by the firm at Yojana Bhavan to maintain the Desert Coolers. All works relating to maintenance of coolers will be done the contractor including replacement of parts. The person engaged will report to this section on daily basis. The electrician should be provided with a mobile phone by the contractor whose number will be pasted on all the desert coolers as well as made available to Genl-II section.
- (iv) At least five persons may be engaged by the contractor to fill water in the coolers on daily basis. The expenditure relating to engagement of these persons will be borne by the contractor/firm.
- (v) The persons shall have to report for work at 9.00 AM and would leave at 5.30 PM on all working days, if required on weekends/Holidays.
- (vi) The rate quoted by the firm should be all inclusive and no transportation charges medical or any other requirements will be made separately by planning commission.
- (vii) The contractor shall bring his own pipes/buckets etc. for the use of his labour for filling water in the coolers.

8. All Desert Coolers may be superscripted with name of the firm so that it is distinguished from other Desert Coolers installed in the premises of Yojana Bhavan.

9. It shall be the responsibility of the contractor to pay the minimum wages to the labour for filling water in the coolers & planning commission will not be responsible for this statutory obligation/duty is not full filled by the contractor.

10. **PRICE:** The Price quoted by the firm shall be all inclusive and firm throughout the validity period and not subject to escalation of any kind whatsoever.

11. **TAXES:** Please indicate the Prices all Inclusive (i.e. all the applicable Taxes or Charges like VAT, Octroi, Freight and/or other Taxes/Charges must be mentioned in the Price Schedule). Any type of correction/addition in Price Schedule shall not be permissible.

12. **PAYMENT TERMS:** Payment shall be made in two equal instalments one after completion of three months and another instalment after completion of period of contract.

13. **Penalty for default services:** If it is found at any point of time that any cooler/coolers are not working properly, a penalty @ 1.0 % of the of the contract or Rs. 200/- per cooler per day which ever is more.

SPECIAL NOTE:

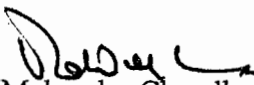
14. Specifications and Terms & Conditions as contained in our tender documents shall be final and binding on all the bidders.

15. The Planning Commission reserves the right to reject any or all tenders without assigning any reason and the decision of the Planning Commission shall be final and binding.

16. Planning Commission may cancel the order if it is found that the agency is black listed on previous occasions by any of the departments / Institutions / Local bodies / Municipalities / Public Sector Undertakings etc.

17. Planning Commission may reject the bid in the event that the bid is accepted but the successful bidder fails to furnish the Performance Security or fails to execute the contract agreement within the stipulated time.

Yours faithfully,

  
(Mahender Chaudhary)  
Under Secretary

Planning Commission  
(General-1 Section)

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ANNEXURE-1

TECHNICAL BID

#### DECLARATION

I hereby certify that the information furnished above is full and correct to the best of my/our knowledge.

2. I understand that in case any deviation is found in the above statement at any stage, the firm will be blacklisted and will not be permitted to have any dealing with the Planning Commission in future.

*(Signature of authorized Signatory with seal)*

Planning Commission

ANNEXURE-II

PRICE SCHEDULE

Hiring of Desert Coolers on rent for Planning Commission					
Name of the Vender :					
<u>S</u> <u>N</u>	<u>PARTICULARS</u>		<u>Qty.</u>	<u>Rate</u>	<u>Total</u> <u>(in Rs.)</u>
A	Rent per Desert Cooler for the period from the date of award of contract to 15.10.2010.				
B	ADD: Other Charges & Taxes	Applicable / Charges (if applicable)			
		Service Tax			
		VAT			
		Freight			
		Octroi			
		Others (if any)			
C	Less: Discount (if any)				
				Grand Total (in Rs.)	

\*Note: Taxes like VAT, Octroi, Freight and/or Other Taxes/Charges (if applicable) must be mentioned in the price schedule. Any type of correction/addition in Price Schedule shall not be permissible.

We agree to abide by the terms & conditions as given in the Enquiry documents unconditionally.

(Signature of Authorized Signatory with Seal)



List of the firms for calling Tender for Hiring of Desert Coolers on rent basis;

1. M/s Shiva Electricals, C-233, Hari Nagar, New Delhi.
2. M/s Om Sai Ram Enterprises, S-118/2 (Near Ram Mandir)New Rajapuri, Uttam Nagar, New Delhi-110059.
3. M/s Bhadouria Engineering Company, D-10, Viswas Park Uttam Nagar, New Delhi-110059
4. M/s Urban Décor, WZ-276G, Inder Puri, New Delhi-110012.
5. Hari Om Brothers, A-1111, Jahangir Puri, Delhi-110033.