

No. D-31013/09/2008-Caretaker
Government of India
Planning Commission
(Caretaker Cell)

Yojana Bhavan, Sansad Marg,
New Delhi, the 27th, August.,2008

To,

Subject :- ABC types of 90 fire extinguishers.

Sir,

Planning Commission has the following different type 94 fire-extinguishers installed in Yojana Bhavan which require re-filling. The refilling would be done on annual contract basis. In case your firm desires to be considered for the contract, You are requested to submit your sealed quotations so as to reach Under Secretary (G-I) in Room No. 411, Yojana Bhavan, Parliament Street, New Delhi by 3.00 P.M. on 5th September., 2008. The quotation can also be dropped in the tender box kept at the Reception Hall of Yojana Bhavan by the above specified time and date. The quotations will be opened the same day 5th Sept., 2008 at 3.30 P.M. in Room No.411, Yojana Bhavan, New Delhi in the presence of such tenderers who wish to be present.

Sl No.	Items	Quantity	Rates	Amount
1.	ABC Type 5kg.	50 nos.	Rs.	
2.	ABC Type 9.5kg.	40 pcs.		

- The quotations must be accompanied by a Demand Draft for Rs.2,000/- as earnest money drawn in favour of Pay & Accounts Officer, Planning Commission and payable at New Delhi. No other mode of payment will be accepted .
- The terms & Conditions for award of the contract are enclosed which should be signed by tenderer firm in token of having accepted the same.

Yours faithfully,

(N.K. Raghunathan)
Under Secretary to the Govt. of India

Terms & Conditions of the award of contract:

1. The earnest money of the unsuccessful tenderers will be refunded after finalization of the contract.
1. The earnest Security deposit will be converted as security deposit in the case of successful tenderer which shall be refundable on expiry of the contract.
2. The earnest money shall however be forfeited in the event of the tenderer's failure to fulfill any of the terms and conditions mentioned in the contract.
3. Arrangement for transport to carry the fire-extinguishers for re-filling out of Yojana Bhavan, will be made by the firm at their own cost.
5. Arrangement for hanging of fire-extinguishers at their places in Yojana Bhavan, after re-filling will be made by the firm at their own cost.
6. Any alteration or overwriting in the rates quoted will render the tender void.
7. The quotation incomplete in any respect or not fulfilling any of the terms & Conditions are liable to be rejected.
8. The competent authority in the Planning Commission shall have the right to terminate the contract at any time without giving any notice or assigning any reason.
9. This Commission reserves the right to extend the duration of the contract beyond the expiry of the contract period at the same or additional terms and conditions, from time to time.
3. The earnest money of the tenderer firm who is awarded the contract shall stand forfeited if it declines to accept the contract.

(N.K. Raghunathan)
Under Secretary to the Govt. of India

Tender form for ABC types Fire Extinguisher

Tender form for supply of ABC types Fire Extinguisher in Planning Commission, Yojana Bhavan, New Delhi .

1. Name of the firm :
2. Complete postal address :
3. Telephone Nos. :

A bank draft No._____ date_____ for Rs. 2,000/- drawn on in favor of Pay and Account Officer, Planning Commission is enclosed as earnest money against this tender. I agree to abide by the terms and conditions as stipulated in Planning Commission letter no. **D- 31013/092008** – Caretaker dated 25 /08/2008

Name with Signature _____

Name of Firm_____

Designation _____

Date_____