

No. D-31011/7/2010-Caretaker
Government of India
Planning Commission

Yojana Bhavan, Sansad Marg,
New Delhi the 9th August 2010

To,

Subject :- Supply of Flowers/Leaves in Yojana Bhavan & EAC Vigyan Bhavan.

Sir,

I am directed to invite sealed quotation for the supply of following flowers and leaves etc. to Planning Commission and Office of the Economic Advisory Council to Prime Minister, Vigyan Bhavan, New Delhi :-

Sl No.	Flowers	Rate per Dozen	Amount
1.	Lilly		
2.	Jarbara		
3.	Anthodium		
4.	Orchid		
5.	Coronation		
6.	Calcutta Path		
7.	Birds of Paradise		
8.	Tata Rose English Multi Color		
9.	Dutch Rose		
10.	Leemonya		

Interested Bidders/supplier of flowers for awarding annual contract may be send their sealed quotation of rates per dozen in r/o above flowers. The quotation can be dropped in the tender box kept at the Reception of Yojana Bhavan , New Delhi on 23.08-2010 before 3.00 PM. Tender documents may be download from website www.planningcommission.gov.in. The quotation will be opened on 23.8.2010 at 3.30 PM in room no. 507 Yojana Bhavan in the presence of such bidders/ supplier, who may wish to be present .

Yours faithfully,


(ARUN KUMAR)

Under Secretary to the Govt. of India

TERMS AND CONDITIONS FOR AWARD OF THE CONTRACT

1. The tender must be accompanied by a Demand Draft /Pay order of Rs. 35,000/- (Rupees Thirty five thousand) as Earnest money drawn in favor of Pay and Accounts Officer, Planning Commission and payable at New Delhi . Bank draft /Pay order in favor of any officer other than Pay & Accounts Officer , Planning Commission , New Delhi will not be accepted and the tender will be rejected. Tender received after specified date and time will not be accepted . No other mode of payment shall be accepted. The earnest money of the unsuccessful tenderer will be refunded after finalization of contract. The tender not accompanied by earnest money or which is not signed , will be rejected.
2. The successful bidder shall submit the F.D.R. of Rs. 70,000/- as a security money . hypothecated to Pay & Accounts Officer , Planning Commission , New Delhi which shall remain valid for a period of sixty days beyond the date of expiring of annual contract .
3. The security deposit shall be forfeited in case of any default on the part of the contractor in not providing satisfactory services . In this regard, the decision of Competent Authority in the Planning Commission shall be final and binding on the contractor.
4. The flowers must be supplied in Yojana Bhavan and EAC, Vigyan Bhavan well in time before 9.30 AM in the morning.
5. The selected firm will be required to provide regular supply of fresh and good quality flowers thrice a week (Monday, Wednesday & Friday)
6. Payment will be made by cheque on monthly basis after satisfactory supply of flowers. The bill should be submitted in triplicate bearing all valid Tax registration number and PAN .
7. The contract can be cancelled in the event of the irregular or untimely supply and poor quality of flowers/leaves. If any dispute (s) arises, Planning Commission will decide it and its decision will be binding on the firm.
8. The quoted price should clearly indicate the details of taxes separately otherwise it will be assumed that the quoted prices are inclusive of tax.
9. The period of contract shall be effective from the date, it is awarded after completion of formalities and will be initially valid for a period of one year.

10. The contract may be extended on the same terms & conditions and rates, for a further specific period and up to a maximum period of two years on annual/quarterly basis subject to satisfactory services.
11. In case the successful bidder/supplier declines the offer for whatsoever reason (s) earnest money would be forfeited .
12. For Finalization of contract , the bidder whose rate are lowest in comparison to other bidders will be considered as the lowest bidder.
- 13 Planning Commission reserves the right to reject any or all the tenders without assigning any reasons, thereof.

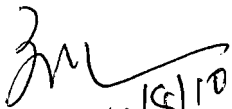


(ARUN KUMAR)

Under Secretary to the Govt. of India

Copy to :-

1. Director (C&I) , Planning Commission with the request to upload the tender letter in the Planning Commission's website .


11/8/10
AID

TENDER FORM FOR SUPPLY OF FLOWERS FLUMS IN ROOMS

Tender form for **SUPPLY OF FLOWERS** flumes in flowers pot arrangement in Sr. Officers rooms in Planning Commission, Yojana Bhavan and Economic Advisory Council to PM Vigyan Bhavan, New Delhi on annual contract .

1. Name of the Firm :
2. Complete Address :
3. Telephone No. :

A Bank Draft No. _____ dated _____ for Rs.35,000/- (Rupees thirty five thousand only) drawn in favor of Pay & Accounts Officer, Planning Commission is enclosed as earnest money against this tender . I agree to abide by the terms & conditions as stipulated in Planning Commission letter no. D-31011/7/2010 Caretaker dated 09.08.2010.

Signature of Tenderer with seal

Name :

Date :-

Place :-