

**No. D-14016/01/2009-Gen.III
Government of India
Planning Commission**

**Yojana Bhavan, Sansad Marg,
New Delhi, the May, 2009**

TENDER NOTICE

1. Sealed tenders are invited from reputed, experience and financially sound Companies/Firms/Agencies for supply of Wooden & Steel Furniture to Planning Commission, Yojana Bhavan, Sansad Marg, New Delhi & Economic Advisory Council to the Prime Minister, Vigyan Bhavan, Maulana Azad Road, New Delhi for a period of one year from the date of award of contract or as indicated in the letter communicating award of contract to the selected firm.
2. Sealed quotations filled in the specified proforma and addressed to the Under Secretary (Gen.-II), Planning Commission, Yojana Bhavan, Sansad Marg, New Delhi should reach latest by 11.00 AM on 18th June, 2009. The quotations may also be sent by post at the above mentioned address or dropped in the Tender Box placed in Reception Area of Yojana Bhavan, New Delhi by the stipulated date and time.
3. Tender Document may be downloaded from the official website of Planning Commission (<http://www.planningcommission.nic.in>). The bids shall be opened at 12.00 (Noon) on 18th June, 2009 in Room No. 412, Yojana Bhavan, Sansad Marg, New Delhi in the presence of such tenderers or their authorized representatives who may wish to be present.
4. Bids received after the closing date and time shall not be considered.

**(Mahender Chaudhary)
Under Secretary to the Govt. of India**

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Terms & Conditions

1. The period of the contract shall be effective from the date it would be awarded and formalities completed and shall normally remain in force till 31.3.2009 or until further orders, whichever is earlier. The contract can be extended solely at the discretion of the Planning Commission.
2. The Firm participating in the tender will be required to deposit a bank draft/pay Order of Rs. 10,000/- (refundable) being earnest money, in the name of Pay & Accounts Officer, Planning Commission along with the quotation in the prescribed form. Earnest money in any other form shall not be accepted and quotation would summarily rejected.
3. In case, the successful bidder shows their inability at any stage after the contract is finalized, for whatsoever reason(s) , for taking up the contract, their earnest money would be forfeited.
4. The successful bidder shall be required to deposit a sum of Rs. 50,000/- (Rupees Fifty thousand only) as security money in the form of Demand Draft or fixed deposit receipt made in favour of Pay & Accounts Officer, Planning Commission. The same would be refunded after the successful completion of the contract.
5. Mere quoting lowest rates will not amount to commitment for award of contract. The rates may be clearly quoted against each items. Overwriting/corrections or incomplete quoting of rate would result in rejection of quotation and shall not be considered under any circumstances.
6. The firm who is declared as L-1 must have the lowest rates at least in 50% of the total items for which the tender have been called for.
7. At any stage if the firm is found not adhering to the terms & conditions governing the contract, the same would be terminated without any notice and loss, if any, that may occur on this account will be recoverable from security money deposited by the firm.
8. The normal period for supply would be a maximum of 15 days from the date supply order is made that can be shortened with prior notice, depending upon the circumstances.
9. Supply should be strictly in accordance to the quality, specifications, dimensions etc. as would be specified in the supply order. In case of any variation with respect to the nature/dimensions or quality of the order, stock would be liable to be rejected and no loss/expenditure incurred by the firm on this account will be payable by the Planning Commission. The firm will be required to supply as per the specifications conveyed in supply order.

10. The firm would be required to deliver the goods at their cost in the premises/stores of the Planning Commission located at Yojana Bhavan, Sansad Marg, New Delhi/EAC, Vigyan Bhavan, Nw Delhi.
11. No request/claim for any hike in the approved rates would be entertained, under any circumstances, during the period of the contract.
12. The bill should be submitted in triplicate. Government tax, namely, service Tax/VAT will be payable wherever applicable and the bill to be submitted by the firm should bear valid tax registration number. Validity of the tax registration during the period of contract shall be the sole responsibility of the firm.
13. The quotations should be dropped in the tender box kept at the reception, Yojana Bhavan, Sansad Marg, New Delhi on or before 18th June, 2009 at 11.00 Hours. The sealed envelope containing the quotation should be superscribed "Tender/quotation for supply of Furniture items". The quotations shall be opened on the same day at 12.00 (Noon) Room No. 412, Yojana Bhavan, Sansad Marg, New Delhi in the presence of the committee and the representative(s) of the firm (s) who may wish to be present.
14. In case of any dispute, the decision of the Head of the Department of the Planning Commission shall be final.
15. Planning Commission reserves the right to accept or reject any or all quotation (s) without assigning any reason(s) thereof.
16. These terms and conditions are not exhaustive but general in nature. Planning Commission shall have the right to clarify any clause or part thereof of the terms and conditions and that will be final & binding.

(Mahender Chaudhary)
Under Secretary to the Govt. of India

(Authorized signatory)
Name of the Firm/Agency
With full postal Address & Contract Number

Dated:-

Planning Commission

PROFORMA

Sl. No.	Description of the item	Rate/unit
1.	Steel Almirah (20/22 Gauge Single Colour)	
	i) 78"x36"x19" (with four adjustable shelves making five compartments without locker)	
	ii) -do- (with locker)	
	iii) 50"x30"x 17" with three adjustable shelves making four compartments without locker)	
	iv) -do- (with locker)	
2.	Office Tables (Steel 20/22 gauge) with Novapan Board	
	i) 3'x2'x 2 ½' (single pedestal)	
	ii) 4' x 2' x 2 ½' (single pedestal)	
	iii) 4 ½' x 2 ½' x 2 ½' (single pedestal)	
	iv) -do- (double pedestal)	
	v) 5' x 3' x 2 ½' (double pedestal)	
	vi) 6' x 3' x 2 ½' (double pedestal)	
3.	Computer Table with Novapan Board	
	i) 3' x 2' x 2 ½' (with space for printer, keyboard & drawer)	
	ii) 3' x 2' x 2 ½' (-do- with three sides covered)	
	iii) 4' x 2' x 2 ½' (with space for printer, CPU, Keyboard, Stablizer and enough space with 3 drawers and three sides covered)	
4.	Exclusive Executive Table (Teakwood and Melamine polish, L shape)	
	i) 5' x 3' x 2 ½' with rack size 42" x 18" x 26"	
	ii) 6' x 3' x 2 ½' with rack size -do-	
	iii) 6' x 4' x 2 ½' with rack size -do-	
	iv) 5' x 3' x 2 ½' without side rack -do-	
	v) 6' x 3' x 2 ½' without side rack -do-	
5.	Officer' Revolving Chair with PU Arms	
	i) High back cushioned chair	
	ii) -do- (Godrej type)	
	iii) Low/half back cushioned chair	
	iv) High back Gas lift Chair	
	v) Low/half back Gas lift chair	

6.		Computer Chairs (Revolving) with Iron Bracket	
	i)	With arm Black Epoxy Powder coated seat and back having long lasting PU foam covered with superior quality fabric.	
	ii)	Without arms, seat and back having long lasting PU foam covered with superior quality fabric.	
7.		Visitor Chairs (steel)	
	i)	Seat & back cushioned (Powder coating)	
	ii)	Capsule pipe powder coated PU handle	
	iii)	-do- (with round pipe (Godrej Tupe)	
8.		Sofa Set (Teak wood frame & good quality of cloth & ISI rubber cushions)	
	i)	Single Seater	
	ii)	(3 + 1 + 1) Seater	
	iii)	(3 + 2) Seater	
9.		Tables made of all Teak Wood with good quality lacquer polish	
	i)	15'' x 15'' (Side/corner table)	
	ii)	18'' x 18'' (Side/corner table)	
	iii)	2' x 2' (Side/Corner Table)	
	iv)	3' x 2' (Central Table)	
	v)	4' x 2' (Central Table)	
10.		Tables made of all teak wood frame with Glass Top (12 mm tinted glass)	
	i)	15' x 15' (side/ corner table)	
	ii)	18'' x 18 '' (side/corner table)	
	iii)	2' x 2' (side/corner table)	
	iv)	3' x 2' (Central Table)	
	v)	4' x 2' (Central Table)	
11.		Wooden/Visitor Chair	
	i)	With teak wood and good quality of seat & back cushions & cloth and liquor polish	
12		Table Glass Top (Per sq. ft.) (mm to be specified)	
	(i)	White (transparent)	
	ii)	Coloured (e.g. Black/dark brown)	