

No. D-19016/18/2003-Gen. I
Government of India
Planning Commission
General Branch-I

...

Yojana Bhavan, New Delhi
Dated : 5.3.09.

TENDER NOTICE

Planning Commission invite's sealed quotations for Software Package as mentioned in enclosed Annexure I for installation at Yojana Bhavan, Sansad Marg, New Delhi.

2. Complete tender document may either be downloaded from the website of the Planning Commission (www.planningcommission.gov.in) or collected from General Branch-I, Room No. 443, Yojana Bhavan, New Delhi in any working day between 3.30 PM to 4.30 PM.
3. Bidders may send their sealed quotation to this Commission on the enclosed Annexure –I.
4. Bidders are advised to study the Bid Document carefully before submitting the bid. Bids not complying with all the given clauses in this tender document are liable to be rejected. Failure to furnish all information required by the tender Document will be at the bidders risk and may result in the rejection of the bid.
5. The envelope should be addressed to the Under Secretary (GI) , Planning Commission, Yojana Bhawan, Sansad Marg, New Delhi and superscribed as **Tender for software package**, so as to reach latest by 17.3.09 on 3.00. The quotation should either be sent by registered post at the above mentioned address or dropped in the Tender Box marked for this tender and placed at Reception Area of Yojana Bhawan, New Delhi by the stipulated date and time. The quotation dropped in any other box shall not be considered.
6. Any bid received after the prescribed date and time for submission of bids will be summarily rejected and returned unopened to the bidder. Planning Commission shall not be responsible for any postal delay or non-receipt/non-delivery of the documents. No further correspondence on this subject will be entertained.

(Mrs. Pramila Mathur)
Section Officer (Gen.I)

Terms and Conditions

1. The firm should be in a position to supply and installed required software package as mentioned in the enclosed Annexure-I .
2. Rates should be quoted for the required hardware items as mentioned in the enclosed Annexure I and can either be sent to “The Under Secretary (GI) Room No. 411, Yojana Bhavan, Sansad Marg, New Delhi-110001” or dropped in the tender Box kept at Reception Area of Planning Commission. The last date for receipt of quotation is 17.3.2009 at 3.00 p.m. and quotations will be opened at 4.00 p.m. on the same day in the presence of those tenderers or their authorized representatives who may wish to be present.
3. Tenders on company’s letter head alongwith a Pay Order/Banker’s Cheque of Rs.12,000/- drawn in favour of “**Pay & Accounts Officer, Planning Commission**” towards Earnest Money Deposit should be submitted. Pay Order/Banker’s Cheque drawn favour of any officer other than **Pay & Accounts Officer, Planning Commission, New Delhi**”, will not be accepted and the tender will be rejected. The EMD (without interest) will be returned after finalization of the contract. **Any tender that is received without the EMD money will be rejected.** Tender received after specified time and date will be accepted.
4. The prices will be valid for period of 6 months.
5. Payment will be made on satisfactory delivery, installation and working of supplied software package in Yojana Bhavan, New Delhi.
6. Government Taxes as applicable from time to time shall be payable by this office. The bill raised by the Firm should have all tax registration numbers printed in the bill. Copy of PAN and registration of service tax should be enclosed. Validity of the tax registration shall be the sole responsibility of the Firm.
7. Tenders incomplete in any form are liable to be rejected.
8. Planning Commission reserves the right to reject any or all the tenders without assigning any reason.
9. If any dispute(s) arises between Planning Commission and the firm with reference to the supplied software package, Planning Commission will decided it and its decision will be binding on the Firm.
10. In case the successful bidder declines the offer, for whatsoever reason(s), the earnest money would stand forfeited.
11. The successful bidder should submit the Fixed Deposit as security money hypothecated to Planning Commission which should be remain valid for a period of sixty days beyond the date of installation of supplied software package. The amount of performance security will be informed at the time of supply order.
12. The quoted price should clearly indicate the details of taxes separately otherwise it will be assumed that the quoted prices are inclusive of tax.
13. Correction over-writing in the tender document is not permissible. Every sheet of the tender document and the terms and conditions shall be signed and stamped by the authorized signatory of the Firm.
14. The competent authority in Planning Commission reserve the right to accept/reject allow any of the bids, or cancel the tender process at any time without assigning any reason.

15. In case, the successful bidder shows inability at any stage to supply any software package as mentioned in Annexure I for whatsoever reasons(s) , the performance security deposited would be forfeited.
16. Planning Commission will make no advance payment.
17. In case violation of any terms & condition after part of the selection firm is noticed and for the services are found unsatisfactory performance security can be forfeited at the discretion of the competent authority.

(Mrs. Pramila Mathur)
Section Officer (Gen.I)

Terms and Conditions are acceptable.

Date : (Authorized Signatory)
Signature of the tenderer with seal in token of acceptance of
the terms & conditions

Annexure – I

Sr.No.	Description of Items	QTY	Price
1.	Adobe Creative Suite 4.0 -----	03	
2.	Adobe 9.0 Standard (Enterprise Edition) -----	10 (Licenses)	
3.	Nova PDF Writer/Converter Professional -----	25 (do)	
4.	Nero 9.0 Ultra Premium edition or latest s/w -----	02 (do)	
5.	Roxio Creator 2009 Ultimate -----	02 (do)	
6.	Audio/Video Editing Converter(Encoder/Decoder)-	02 (do)	
7.	Corel Draw Graphic Suite X9 latest -----	01 (do)	
8.	Audio DVD maker (for CD/DVD/Blue Ray Drive)---	01	
9.	Dragon Dicta S/w Prof. edition with Recoder -----	05 (Licenses)	
10.	Microsoft Visual Studio 2008 Prof. (Enterprise Ed.)-	01	
11.	Microsoft SQL Server 2008 (Enterprise edition) ---	01	
12.	Microsoft Window Server ® 2008 (Ent.edition) -----	01	

Signature
Name and Office Seal